



SPECIFICATIONS, INSTRUCTIONS AND BID SHEETS

FOR

**INVITATION TO BID #21282**

**Clever Touch Complete Installation - Cabling and Electrical –  
Re-Bid**

FOR THE  
CLEVELAND MUNICIPAL SCHOOL DISTRICT

DBA: CLEVELAND METROPOLITAN SCHOOL DISTRICT  
BOARD OF EDUCATION, 1111 SUPERIOR AVENUE E, SUITE 1800  
CLEVELAND, OHIO 44114

UNDER THE DIRECTION OF THE DEPARTMENT OF INFORMATION TECHNOLOGY DIVISION FOR  
THE BOARD OF EDUCATION OF THE CLEVELAND METROPOLITAN SCHOOL DISTRICT CUYAHOGA  
COUNTY, OHIO

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## Section I: Notice of Invitation to Bid #21282

Separate Sealed bids for the requirement set forth below will be received via hand delivery in the Cashier's Office of the Cleveland Metropolitan School District located at 1111 Superior Avenue E, 1<sup>st</sup> Floor Welcome Center, Cleveland, Ohio 44114 or via mail delivery to Cleveland Metropolitan School District located at 1111 Superior Avenue E, Suite 1800, Cleveland, Ohio 44114 until **1:00 p.m. current local time on July 8, 2019**. This ITB will be opened immediately following the Bid cutoff time at 1111 Superior Avenue E, Cleveland, Ohio 44114.

### **Clever Touch Complete Installation - Cabling and Electrical – Re-Bid**

Copies of Instructions to Bidders, Specifications, and Drawings may be obtained directly from the District's Webpage. Go to [clevelandmetroschools.org/purchasing](http://clevelandmetroschools.org/purchasing) and click on the ITB number. If you require assistance, please email [seletha.thompson@clevelandmetroschools.org](mailto:seletha.thompson@clevelandmetroschools.org) or (216) 838-0418.

There will be a Pre-Bid Meeting for this Invitation to Bid on **June 18, 2019 at 2:30 PM**. The Pre-Bid Conference will be at East Professional Center 1349 East 79th Street Cleveland, Ohio 44103. Attendance at the Pre-Bid Conference is encouraged but not mandatory.

All questions and correspondence related to this ITB must be submitted in **WRITING ONLY** by **12:00 p.m. on June 20, 2019** at the email address given above. All questions with corresponding answers will be sent to every prospective vendor and posted on the website no later than **June 25, 2019**. Any errors and/or omissions reported will be addressed via Addenda.

A certified check for 10% of the total amount of the bid payable to the Treasurer of the Cleveland Metropolitan School District, or a satisfactory bid bond executed by the bidder and a Surety company shall be submitted with each bid on a form supplied by the bondsman. The Surety Company must be licensed to do business in the State of Ohio and acceptable to the Chief Financial and Administrative Officer. The successful bidder will be required to furnish a satisfactory performance bond amounting to 100% of the contract amount.

No bid may be withdrawn for at least ninety (90) days after the deadline for submittal.

The Cleveland Metropolitan School District reserves the right to reject any and all Bids, to waive any and all informalities or irregularities, and to disregard all non-conforming responsive conditional Bids.

The Cleveland Metropolitan School District does not discriminate in educational programs, activities or employment on the basis of race, color, national origin, sex, age, religion or disability.

The new Uniform Grant Guidance, 2 CFR200 (UGG) will go into effect for Cleveland Metropolitan School District (CMSD) on July 1, 2018 and will apply to awards or funding increments issued on or after this date. Purchases funded by federal grant funds must adhere to regulations found in Uniform Guidance "Super Circular", 2 CFR 200 (UGG), as a condition of receiving funds and to meet annual audit compliance. In an effort to keep policy for all grants consistent, the CMSD will implement the new federal guidelines regarding procurement utilized with federal grants immediately.

Bidders on this work shall be required to comply with all applicable requirements pertaining to fair labor, state and local government.

M. Angela Foraker  
Executive Director, Procure to Pay  
June 6, 2019

## Section II: Instructions to Bidders

### Clever Touch Complete Installation - Cabling and Electrical

1. All Bids shall be made upon the Bid Form(s) furnished. All information requested in the bid and in the bid package must be filled in legibly and completely with blue ink signatures, or the bid may be considered non-responsive. No oral, telephonic or telegraphic bids or modifications will be considered. The **Bid Name and Bid Number** must be stated on the exterior of the submission envelope(s), including shipping labels.
2. Bids are due at the Cashier's Office of the Board of Education, Cleveland Metropolitan School District, Administration Building, 1111 Superior Avenue E, Suite 1800, Cleveland Ohio, 44114, on or before **1:00 p.m.** current local time on **July 8, 2019**. Bid will be opened publicly.
3. All submissions must include **One (1) original, with blue ink signatures, two (2) copies, and one (1) electronic format bid on a USB flash drive.** Vendors not complying with this requirement will be notified that they have twenty-four (24) hours in which to comply with this requirement or their Bid will be **disqualified**. This applies to **copies only**.
4. No Bid may be withdrawn for at least ninety (90) days after receipt of bids at **1:00 p.m.** current local time, on **July 8, 2019**.
5. Written questions may be directed to the Purchasing Division via email to: **seletha.thompson@clevelandmetroschools.org**. The District will **NOT ACCEPT** any telephone calls regarding any of the submittals and/or "short lists." Under no circumstances should any firm interested in providing the services identified in this Bid, their designees, or anyone affiliated with their firm, contact any other District employee or official during the Bid process, in an attempt to lobby or influence the selection of a vendor pursuant to this Bid. No oral, telephonic, telegraphic, or electronic modifications will be considered. All materials submitted are as is.
6. The Cleveland Metropolitan School District reserves the right to reject any and all Bids, to waive any and all informalities or irregularities, and to disregard all non-conforming responsive conditional bids.
7. Bidder understands and agrees that subsequent to submission of the Bid, any District resolution authorizing the award of a contract or agreement does not vest any contractual rights in the bidder.
8. Bidder understands and agrees that any such District resolution operates only to encumber funds necessary for the project and does not create a binding contract.
9. Bidder further acknowledges and agrees that any such District resolution may be revoked, at any time prior to execution of a formal, written contract.
10. Bidder acknowledges and agrees that it has no vested contractual right until such time as a purchase order and contract have been issued.

11. Bidder further acknowledges and agrees that execution of a contract and issuance of a purchase order is not a ministerial function, but is a formal requirement for acceptance of the bid.
12. Bidder must present evidence to the District, upon request, that they are fully competent and have the necessary facilities, equipment and financial resources to perform the work required in the Specifications within the time frame required.
13. Each and every page must have the bidder's company name in the header or footer.
14. No binding of any kind should be used: use only binder clips. No staples, No paper clips, No binders, No tabs should be used; use colored paper to separate Sections. Failure to comply with submission formation may result in the submittal being disqualified.
15. Any and all changes must be initialed by the bidder.
16. The District reserves the right to award the bid in whole or in parts, by item, by group of items, to a single vendor; or to multiple vendors, where such action serves the best interests of the District.
17. This Bid should be submitted before **1:00 p.m.** current local time, **July 8, 2019** to the Cleveland Metropolitan School District, Cashiers Office of the Cleveland Metropolitan School District, 1111 Superior Avenue E, Suite 1800 Cleveland, Ohio 44114, the submission to include **One (1) original, with blue ink signatures, two (2) copies, and one (1) electronic format bid on a USB flash drive** of the following:
  - a. Completed Bid Form including evidence of State certification to perform the work required.
  - b. Signed Acknowledgement for Instructions to Bidders.
  - c. Completed and notarized Bidder's Qualification Form.
  - d. Signed Conflict of Interest Form
  - e. Completed and notarized Non-Collusion Affidavit.
  - f. Completed and notarized EOA Compliance Declaration documents.
  - g. Completed and notarized Diversity Business Enterprise Participation Forms.
  - h. Properly executed Affidavit and/or Company Board of Directors Resolution authorizing certain person to sign legal documents such as the Bid Form, Bidder's Qualification Form, etc.
  - i. Completed Debarment Form
  - j. A certified check for 10% of the total amount of the bid payable to the Treasurer of the Cleveland Metropolitan School District, or satisfactory bid bond executed by the bidder and a Surety company shall be submitted with each bid on a form supplied by the bondsman

18. Bidder shall not include Ohio Sales Tax in the price quoted. The Cleveland Metropolitan School District will provide tax exempt certificate to the successful Bidder upon request.

**19. SECURITY**

Vendor’s workmen, foremen, other personnel, and subcontractors on CMSD sight will be required to meet Cleveland Metropolitan School District security requirements. Contractor must issue personnel I.D. badges. Any worker not complying with CMSD security requirements will immediately be ordered off project and without prejudice or recourse to CMSD.

- Vendor agrees to successfully complete background checks on all of its employees, agents, and subcontractors who provide services under this Agreement to CMSD facilities. Vendor agrees to warrant that it will not at any time hire or utilize any individual to provide services under this Agreement on CMSD premises where such person has been convicted of, or pleaded guilty to, any criminal offense enumerated in O.R.C. 3319.39(B).

**20. INSURANCE**

The successful company, their subcontractors and suppliers of labor and/or materials for providing Repair Services for the Cleveland Metropolitan School District, including organizations having personnel, equipment and vehicles on District property, shall provide evidence of insurance as follows:

- a. Commercial General Liability - including limited contractual liability  
\$1,000,000.00 Limit of Liability (per occurrence)
- b. Automobile Liability - including non-owned, and hired  
\$1,000,000.00 Limit of Liability (per occurrence)
- c. Workers Compensation - Workers compensation and employer’s  
Insurance to the full extent as required
- d. Professional Liability - By applicable law  
\$1,000,000/ \$3,000,000 per occurrence/in the aggregate

This requirement must be fulfilled by the successful vendor providing the Purchasing Office of the CMSD with a current Certificate of Insurance (standard ACORD form), showing the Board of Education of the Cleveland Municipal School District as an additional insured (Certificate Holder does not constitute being an additional insured), within five (5) days of Notice of Intent to Award Agreement. The certificates of insurance shall contain a provision that the policy or policies shall not be canceled without thirty (30) days' prior written notice to the District.

The required insurance must be provided by a company licensed by the State of Ohio, which company must be financially acceptable to the Administration of the Cleveland Municipal School District

The District is not liable for vandalism which results in damage(s) to the property or vehicles of the Vendor. The school District will not reimburse for private insurance deductibles for such vandalism.

- Vandalism damage is defined as damage resulting from criminal conduct for which an individual may (but not necessarily be processed under the Ohio Revised Code

## **21. DIVERSITY BUSINESS GOAL**

The Diversity Business and Vendor Contract Compliance Programs shall make every good faith effort to ensure that certified diversity business enterprises in the Cleveland Metropolitan School's relevant geographic market area shall be afforded the maximum opportunity to compete for contracts, services, and purchases. The general goals for diversity business participation are: 15% for services, 20% for goods and supplies, and 30% for maintenance, construction, and repair.

Non-diversity vendors will have their diversity business participation counted toward their goal attainment only with minority vendors who are certified and demonstrate previous experience in the respective business classification of the prime contractor. Only direct participation in the subcontract will be counted toward diversity business enterprise goal attainment.

Vendors shall refer to Section V of this RFP for further information and requirements on the District's diversity goals.

**The diversity business goal for this RFP is: 15% Services**

## **22. ADVERTISING**

In submitting a bid, Vendors agree, unless specifically authorized in writing by an authorized representative of CMSD on a case by case basis, that it shall have no right to use, and shall not use, the name of Cleveland Metropolitan School District, its officials or employees, (a) in any advertising, publicity, promotion, nor (b) to express or imply any endorsement of Agent's services.

**23.** The term of this agreement will begin on immediately upon selection, approval and contract execution through completion to the lowest responsive and responsible vendor. The Contract Documents consist of the following:

- a. All Purchasing Documents set forth in Part I herein;
- b. Certified Purchase Order or Supplier Contract to be issued to Lowest Responsive and Responsible Bidder;
- c. Specifications herein;
- d. Notice to Bidders;
- e. Instructions to Bidders;
- f. Bid Form;
- g. Bid Guaranty;
- h. All applicable addenda, attachments, and exhibits hereto.

The awarded Bidder shall perform all Work described in the Contract Documents, including without limitation, all terms and conditions of the specifications contained herein or otherwise stated in the bid documents and reasonably inferable therefrom by the Bidder as necessary to produce the results intended thereby for specifications and scope of work requested herein by the District.

Bids will be evaluated, first, as responsive or non-responsive to the Bid specifications. A preliminary review will be conducted of all bids submitted on time to ensure the bid adheres to the mandatory requirements specified in the Bid. Bids that do not meet the mandatory requirements will be deemed non-responsive and may be rejected. CMSD reserves the right to select the bid which most closely meets the requirements specified in the Bid. Second, the bids will be evaluated based on the information presented in the bid. The Bid will be awarded to the lowest responsive and responsible vendor



CMSD reserves the right to reject all bids and deviate from this purchasing process to utilize other purchasing mechanisms available to the district under Ohio Law. Scope review and follow-up discussions with the apparent low bidder may be requested. CMSD reserves the right to interview or to seek additional information related to criteria already specified in the Invitation to Bid after opening the bids prior to issuance a certified Purchase Order or Supplier Contract.

## **District Related Forms**

### **Required Purchasing Division Documents and Instructions**

**Section I: Addendum Acknowledgement Form for RFP #21282**

Having read and examined the Request for Proposal Documents, including the specifications, prepared by the Cleveland Metropolitan School District for the above-referenced Project, and the following Addenda:

Addendum Number

Date of Receipt

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposer: \_\_\_\_\_

The undersigned Vendor proposes to perform all work for the applicable contract, in accordance with the contract document for the proposed sums.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Section II: Acknowledgement

\_\_\_\_\_  
(Name of Company)

Hereby acknowledges receipt of this Request for proposal and the reading of these Instructions to Proposers. We further agree that if awarded the contract, we will submit the required Performance Bond and Insurance Certificate within five (5) days of written notification that the District has adopted a resolution authorizing the encumbrance of funds for the project. We understand, however, that a formal written contract, similar to the one contained in the RFP Package, will need to be executed and purchase order issued by the District before we have any vested contractual rights. Wherever, we agree to commence the work as required herein and timely complete the project pursuant to the Specifications by the date stated in the Notice to Proceed.

By: \_\_\_\_\_  
(Name and Title)

Date: \_\_\_\_\_

**Section III: Vendor Request Form**

**VENDOR INFORMATION**

VENDOR NUMBER  
(IF APPLICABLE) \_\_\_\_\_  
VENDOR NAME \_\_\_\_\_  
ADDRESS LINE 1 \_\_\_\_\_  
ADDRESS LINE 2 \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
TELEPHONE NO. \_\_\_\_\_ FAX NO \_\_\_\_\_  
*Area Code Number Area Code Number*

E-MAIL ADDRESS \_\_\_\_\_  
PRIMARY CONTACT PERSON \_\_\_\_\_

**REMIT TO (IF DIFFERENT FROM ABOVE)**

VENDOR NAME \_\_\_\_\_  
ADDRESS LINE 1 \_\_\_\_\_  
ADDRESS LINE 2 \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
TELEPHONE NO. \_\_\_\_\_ FAX NO \_\_\_\_\_  
*(Area Code) Number (Area Code) Number*

**PRIMARY SERVICE, PRODUCT, OR SPECIALTY:**

**NOTE: VENDOR NAME AND TAX ID NUMBER MUST BE AS FILED WITH THE INTERNAL REVENUE SERVICE.**

**PLEASE INDICATE WHERE APPLICABLE**

DIVERSITY BUSINESS ENTERPRISE: YES  NO

MINORITY BUSINESS ENTERPRISE: YES  NO

FEMALE BUSINESS ENTERPRISE: YES  NO

## Section IV: Taxpayer ID Form

<p><b>Form W-9</b> (Rev. October 2018) Department of the Treasury Internal Revenue Service</p>	<p><b>Request for Taxpayer Identification Number and Certification</b></p> <p>▶ Go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a> for instructions and the latest information.</p>	<p><b>Give Form to the requester. Do not send to the IRS.</b></p>
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<p>Print or type. See Specific Instructions on page 3.</p>	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <p><b>2</b> Business name/disregarded entity name, if different from above</p> <p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC    <input type="checkbox"/> C Corporation    <input type="checkbox"/> S Corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p><small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small></p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p> <p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p> <p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.</p> <p><b>6</b> City, state, and ZIP code</p> <p><b>7</b> List account number(s) here (optional)</p> <p style="text-align: right;">Requestor's name and address (optional)</p>
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**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> </tr> </table>				
<b>or</b>				
<b>Employer identification number</b>				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> </tr> </table>				

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<p><b>Sign Here</b></p>	<p>Signature of U.S. person ▶ _____</p>	<p>Date ▶ _____</p>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

Section V: No Proposal Form

**RFP #21282**

**This form must be completed only if vendor is not submitting a proposal**

To all prospective bidders/proposers:

Each company or person receiving this package has at some point in time requested to be placed on the proposal list of the Cleveland Metropolitan School District for this product and/or service.

It is the intent of the District to update this list subsequent to the contract cycle. Please note the following and take action accordingly.

If you are making a bid/proposal this cycle, disregard the remainder of this letter. Your name will remain on the active proposer list.

\_\_\_\_\_ (1) If you are not making a bid/proposal this cycle, but want to remain on the active proposer's list for the future RFPs, place a check mark in the box to the left. Complete the name and address section below and return this letter to Purchasing at the address below.

\_\_\_\_\_ (2) If you do not wish to remain on the active proposer's list, place a check mark to the left. Complete the name and address section below and return this letter to Purchasing at the address below.

Name of Company: \_\_\_\_\_

Company Representative: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Section VI: Certificate of Debarment



### Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211). Copies of the regulations are available from local offices of the U.S. Small Business Administration.

#### (BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_

Name and Title of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative



## Section VI: Certificate of Debarment Pg. 2

- 2 -

### INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

## Section VII: Conflict of Interest Form

### Statement of Potential Conflicts of Interest

Vendor Name:	Primary Contact:
Address 1:	Telephone #:
Address 2:	Fax #:
City:	Email:
State, Zip:	Website:

Cleveland Metropolitan School District (CMSD) adheres to Ohio Ethics Law and strictly follows the opinion of the Ohio Ethics Commission. As such, each vendor is requested to submit this statement declaring any potential conflicts of interest in doing business with the District. Please answer the following two questions providing all requested information.

1. Are any current Cleveland Metropolitan School District (CMSD) employees, Cleveland Board of Education members, or any of their immediate family members, also members of the vendor's board of directors, hold any officer position with the vendor, or own any shares of any stock issued by the vendor?

Yes \_\_\_\_\_ No \_\_\_\_\_

If **Yes**, and if the CMSD employee, CMSD board member, or immediately family member is a member of the vendor's board of directors or holds an office with the vendor, please state the person's name and position with the vendor.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

If **Yes**, and if the CMSD employee, CMSD board member, or immediate family member owns share of any stock in the vendor organization or company, state the percentage of all outstanding company shares owned by the CMSD employee or board member.

\_\_\_\_\_ %

2. Are any current CMSD employees, CMSD board members, or any immediate family members also employees of the vendor?

Yes \_\_\_\_\_ No \_\_\_\_\_

If **Yes**, please state the person's name and provide a description of their job duties for the provider:

Name: \_\_\_\_\_

Job Duties: \_\_\_\_\_

If **Yes**, please describe the contact that the vendor will have with the CMSD employee or CMSD board member in the course of providing services to the District:

---

---

**CERTIFICATION**

I do hereby certify that the foregoing statements are true and accurate, and that my signature below attests to the authenticity of my identity as the person actually signing this form. This document is not a contract. In order for a binding Agreement to exist, a signed Agreement will be required prior to any legally binding commitment by the District.

**NOTARIZED STATEMENT**

\_\_\_\_\_ being duly sworn and deposes says

That he/she is the \_\_\_\_\_ of  
(title)

\_\_\_\_\_, and answers to all the  
(organization)  
foregoing questions and all statements therein contained are true and correct.

\_\_\_\_\_  
(signature)

Subscribed and sworn before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public: \_\_\_\_\_

My commission expires: \_\_\_\_\_

## Section VIII: Proposer Qualifications Form

Proposer must answer all questions or attach a written explanation for each question.

PROPOSER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY; STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

TITLE: \_\_\_\_\_

TELEPHONE: (    ) \_\_\_\_\_ TOLL FREE: (    ) \_\_\_\_\_

TAXPAYER IDENTIFICATION NUMBER: \_\_\_\_\_

1. What type of organization? (i.e. corporation, partnership, etc.)
  
2. How many years has your organization been in business?
  
3. How many years has your organization been in business under its current name?
  
4. List any other aliases your organization has utilized in the last two years and the form of Business
  
5. If you are currently a corporation, list the following:
  - a. State of incorporation
  
  - b. Date of incorporation
  
  - c. President's name
  
  - d. Secretary's name
  
  - e. Treasurer's name
  
  - f. Statutory agent's name

- g. Name of shareholders, if less than 10
  - h. Principal place of doing business
6. If you are currently in a partnership, list the following:
    - a. Name and address of all general and limited partners.
  
    - b. Original name and date of organization's inception
  7. If you are neither a corporation nor a partnership, please describe your organization and list principals.
  8. Are you legally qualified to do business in the State of Ohio?
  9. Are you legally qualified to do business in Cuyahoga County and licensed by the City of Cleveland?
  10. Has your organization ever been (i) declared by a customer to be in default under a contractor and/or (ii) sued by a customer for failure to completely a contract or properly perform services in a timely manner? If yes, please state where, when, and why.
  11. Has your organization ever been cited by a local, county, state, or federal authority for violation of a regulation or statute or failing to timely complete a contract in accordance with specifications? If yes, please state date, agency, and final disposition.
  12. Has your organization ever filed for bankruptcy? If yes, please state where, when and why?
  13. On a separate sheet, list the major customers for whom your organization has provided this type of equipment or service in the past five years. Include owner's name and type of work performed.
  14. Has your organization ever been sued by a supplier for failure to timely pay for materials or equipment provided? If yes, please provide details.
  15. What is the dollar limit of your firm's General (CLS) Liability Insurance?

Name of insuring company: \_\_\_\_\_

Policy number: \_\_\_\_\_

16. What is the dollar limit of your firm's Automotive Liability Insurance?

Owned vehicles \_\_\_\_\_

Non-Owned vehicles \_\_\_\_\_

Name of insuring company \_\_\_\_\_

Policy number \_\_\_\_\_

17. List the name and address of every person having an interest in this RFP.

18. Has any federal, state or local government entity ever cited or taken any action against your organization or any of its principals for failure to pay or remit any taxes including but not limited to income, withholding, sales, franchise, or personal property taxes? If yes, please give name of agency, date and amount of taxes overdue and resolution of the issue.

19. Is your organization and its' principals current in payment of personal property taxes?

20. The prospective lower tier participant certifies, by submission of this RFP, that neither it nor its principals is presently debarred, suspended, proposed, for debarment or suspension, declared ineligible, or voluntarily excluded from participation in this transaction by any State and/or Federal Department or Agency.

21. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this RFP.

## Notarized Statement

\_\_\_\_\_ being duly sworn and deposes says  
that he/she is the \_\_\_\_\_ of  
(title)  
\_\_\_\_\_, and answers to all the  
(organization)  
foregoing questions and all statements therein contained are true and correct.

\_\_\_\_\_  
(signature)

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public: \_\_\_\_\_

My commission expires: \_\_\_\_\_

**Section IX: State of Ohio Insurance**

*Sample: State Of Ohio Insurance*

**S A M P L E**

**STATE OF OHIO**

**DEPARTMENT OF INSURANCE**

---

**CERTIFICATE OF COMPLIANCE**

As Superintendent of Insurance of the State of Ohio, I

do hereby certify that \_\_\_\_\_

a corporation located at \_\_\_\_\_

in the State of \_\_\_\_\_

with the laws of this state applicable to it, and is

authorized to transact in this state its appropriate

business of insurance as prescribed under Section 3941.02.

of Ohio, including Fidelity Insurance.

From \_\_\_\_\_ 20\_\_\_\_, until \_\_\_\_\_


In witness whereof, I have hereunto  
subscribed my name and caused my  
seal to be affixed at Columbus, Ohio  
this day and date.

Superintendent of Insurance of Ohio



# Section X: Sample Certificate of Liability Insurance

## Sample: Acord Certificate of Insurance



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: _____ PHONE (A/C, No. Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____														
INSURED	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A:		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A:															
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS								
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE \$ _____ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ _____ MED EXP (Any one person) \$ _____ PERSONAL & ADV INJURY \$ _____ GENERAL AGGREGATE \$ _____ PRODUCTS - COMP/OP AGG \$ _____								
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC														
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident) \$ _____ BODILY INJURY (Per person) \$ _____ BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____								
	UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ _____	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE \$ _____ AGGREGATE \$ _____								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	<input type="checkbox"/>				<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <th style="width: 50%;">WC STATU-TORY LIMITS</th> <th style="width: 50%;">OTH-ER</th> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ _____</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ _____</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ _____</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$ _____	E.L. DISEASE - EA EMPLOYEE	\$ _____	E.L. DISEASE - POLICY LIMIT	\$ _____
WC STATU-TORY LIMITS	OTH-ER														
E.L. EACH ACCIDENT	\$ _____														
E.L. DISEASE - EA EMPLOYEE	\$ _____														
E.L. DISEASE - POLICY LIMIT	\$ _____														
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)															

**CERTIFICATE HOLDER**

**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

**Section XI: Non-Collusion Affidavit**

This Affidavit must be executed and shall accompany the proposal in order for the proposal to be considered.

**NON-COLLUSION AFFIDAVIT**  
State of Ohio, Cuyahoga County

\_\_\_\_\_, being first duly sworn, deposes and says that

he/she is \_\_\_\_\_ of \_\_\_\_\_

of the party making the foregoing proposal; that such proposal is genuine and not collusive or sham; that said proposer has not colluded, conspired, connived, or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal, or that such other person shall refrain from proposing, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal price of affiant or any other proposer, to fix any overhead, profit or cost element of said proposal price, or of that of any proposer, or to secure any advantage against the Board of Education of the Cleveland Metropolitan School District, or any person or persons interested in the proposal; and that all statements contained in said proposal are true; and further that such proposer has not, directly or indirectly, submitted this proposal, or the contents thereof, or divulged information or data relative thereto to any Association or to any member or agent thereof.

\_\_\_\_\_  
Affiant

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public in and for Cuyahoga County, Ohio

My commission expires: \_\_\_\_\_

## Section XII: Diversity Business Enterprise Program and Participation Forms

### PROGRAM OVERVIEW

It is the goal of the Diversity Business Enterprise (DBE) program to ensure the firms owned and/or controlled by minorities and women have the opportunity to compete for any expenditure of funds including but not limited to contracts, lease purchase, requisitions, and all forms of equipment, work services, materials, construction, etc.

The DBE program shall make every good faith effort to ensure that certified DBE's in the relevant Cleveland Municipal School District geographic market have the maximum opportunity to proposal for contracts. The Cleveland Municipal School District geographic market is Cuyahoga, Summit, Lake, and Lorain counties.

The District has established goals for DBE participation in all contracts that it awards. The goals range from 15 to 30 percent and vary by the type of contract awarded:

- 15% Service Contracts
- 20% Goods and Supplies
- 30% Maintenance/Construction Repair

A Diversity Business Enterprise encompasses Minority Business Enterprises (MBEs) and Female Business Enterprises (FBEs)

A DBE is an enterprise in which minorities, African Americans, Native Americans, Hispanic or Latin Americans, Asian Pacific Islander Americans, and/or women own at least 51% of the shares of stock or controlling interest.

A FBE is a female-owned enterprise with at least 51% of the shares of stock or controlling interest, which is held by female.

A company may be in compliance with the District's DBE program although the applicable numerical goal is not met if a company makes a good faith commitment to comply with DBE regulations. The Purchasing Director determines whether a company has made a good faith commitment.

DBE requirements under certain circumstances can be waived by the district with convincing proof of good faith efforts.

### **TERMS AND CONDITIONS OF NOTICE AND REQUIREMENTS TO ENSURE DIVERSITY BUSINESS ENTERPRISE (DBE) OPPORTUNITY**

Definition of DBE: A Diversity Business Enterprise (DBE)

"Small Diversity business concern" means a small business concern that is at least fifty-one (51) percent unconditionally owned by one or more individuals who are both socially and economically diverse, or a publicly owned business that has at least fifty-one (51) percent of its stock unconditionally owned by one or more socially and economically diverse individuals and that has its management and daily business controlled by one or more such individuals. This term also means a small business concern that is at least

fifty-one (51) percent unconditionally owned by an economically diverse Indian tribe or Native Hawaiian Organization, or a publicly owned business that has at least fifty-one (51) percent of its stock unconditionally owned by one of these entities, that has its management and daily business controlled by members of an economically diverse Indian tribe or Native Hawaiian organization.

1. "Socially diverse individuals" means individuals who have been subjected to racial or ethnic prejudice or culture bias because of their identity as a member of a group without regard to their qualities as individuals.
2. "Economically diverse individuals" means socially diverse individuals whose ability to compete in the free enterprise system is impaired due to diminished opportunities to obtain capital and credit as compared to others in the same line of business who are not socially diverse. Individuals who certify that they are members of named groups (African Americans, Hispanic Americans or Latin Americans, Native Americans, Asian-Pacific Islander Americans, Subcontinent Asian Americans) are to be considered socially and economically diverse.

Definition of FBE: Female Business Enterprise (FBE)

"Female-owned small business concern" means a small business concern:

1. Which is at least fifty-one (51) percent owned by one or more women; or, in the case of any publicly owned business, at least fifty-one (51) percent of the stock of which is owned by one or more women and;
2. Whose management and daily business operations are controlled by one or more woman.

**TERMS**

1. DBE participation will be counted toward meeting the goals outlined in the notice as follows:
  - a. The total dollar value of a correct contract or subcontractor indirect subcontract awarded toward a certified DBE will be counted toward the applicable goal.
  - b. In the case of a joint venture, certified by the Cleveland Municipal School District, the portion of the total dollar value of the contract equal to the percentage of the ownership and control of the DBE partner in the joint vendor will be counted toward the applicable goal. (PLEASE RETURN DBE FORM E)
  - c. Only expenditures to DBE that perform a commercially useful function in the work of a contract or subcontract or indirect subcontract will be counted toward DBE goals. A DBE is considered to perform a commercially useful function when it is responsible for execution of a distinct element of work of a contract or subcontract and carries out its responsibilities by actually performing, managing, and supervising the work involved. If a DBE contractor subcontracts a significantly greater portion of the work of the contract than would be expected on the basis of normal industry practices, the DBE is presumed not to be performing a commercially useful function. The DBE may present evidence to rebut this presumption.
  - d. The total dollar value of materials and supplies obtained from DBE suppliers and manufacturers will be counted toward DBE goals if the DBE assumes the actual and contractual responsibility for the provision of the materials and supplies.

2. A proposer who fails or refuses to complete and return this Notice may be deemed a non-responsive proposer.
3. The contractor's goals as set forth in this Notice shall express the contractor's commitment to the percentage of DBE utilization during the term of this contract. The contract shall be deemed to have met its commitment for DBE utilization if the DBE utilization rate of the contractor meets the goals established by this Notice.
4. The contractor must receive the approval of the District before making substitutions for any subcontractors listed in the Notice. Substitution of DBE is not allowed unless the contractor receives District approval.
5. The contractor's commitment to a specific goal is to meet the DBE objectives and is not INTENDED and shall not be used to discriminate against any qualified company or group or companies.
6. The contractor's commitment to a specific goal for DBE utilization as required by this Notice shall constitute a commitment to make every good faith effort to meet such goal by a subcontracting to or undertaking to joint venture with DBE firms. If the contractor fails to meet the goal, it will carry the burden of furnishing sufficient documentation as part of the proposal response of its good faith efforts to justify a grant of relief from the goals set forth in this Notice. Such justification will take the forms of a detailed report which will document at least the following information:
  - a. Attendance at the pre-proposal meeting, if any, scheduled by the District to inform DBE's of Subcontracting opportunities under a given solicitation.
  - b. Advertisement in general circulation media, trade association publications, and minority-focus media for at least twenty (20) days before bids or proposals are due. If twenty (20) days are not available, publication for a shorter reasonable time is acceptable.
  - c. Written notification to DBE that their interest in the contract is solicited, and follow-up contact to determine whether the DBE's were interested.
  - d. Efforts made to select portions of the proposed work to be performed by DBE in order to increase the likelihood of achieving the stated goals.
  - e. Efforts to negotiate with DBE for specific sub-proposal, including at a minimum:
    - i. The names, addresses, and telephone numbers of DBE's that were contacted.
    - ii. A description of the information provided to DBE regarding the plans and specifications for portion of the work to be performed; and
    - iii. A statement of why additional agreements with DBE were not reached.
    - iv. Completion of (Form E) if DBE's are not involved in the RFP.
  - f. Concerning each DBE the supplier/contractor contacted but rejected as unqualified, the reasons for the supplier's/contractor's conclusion.
  - g. Efforts made to help the DBE's contacted that needed assistance in obtaining required bonding, lines of credit, or insurance.
  - h. Use of the services of minority community organizations, minority contractor's groups,

governmental minority business assistance offices, and other organizations that assist in the recruitment and placement of DBE's.

7. Suppliers/contractors that fail to meet DBE goals and fail to demonstrate sufficient good faith efforts are not eligible for contract awarded.
8. The District, through its Diversity Officer will review the contractor's minority business enterprise involvement efforts during performance of this contract. Such review will include, but not be limited to, contractor's quarterly statement of income from the District and what portion of said income went to the DBE enterprise(s) as evidenced by affirmation of the DBE enterprise(s) which the contractor hereby agrees to supply each quarter during the term of its contract with the District. If the contractor meets its goal or if the contractor demonstrates that every reasonable effort has been made to meet its goal, the contractor shall be presume to be in compliance. Where the Diversity Officer finds that the contractor shall be presume to be in compliance. Where the Diversity Officer finds that the contractor has failed to comply with the requirements of this Notice, said Diversity Officer shall inform the Purchasing Director who shall immediately notify the contractor to take corrective action. If the contractor fails or refuses to comply promptly, then the Purchasing Director, upon approval of the District, shall issue an order shopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop orders shall be made subject of claim for extension of time or for excess costs or damages by the contractor. When the District proceeds with such formal action it has the burden of proving that the contractor has not met the requirements of coming forward and showing that it has met the good faith requirements of the Notice, specifically including paragraph 7 hereof. Where the contractor is found to have failed to exert every good faith effort to involve DBE in the work provided, the District may declare that the contractor is ineligible to receive further District funds, whether as a contractor, subcontractor, or as a consultant, for a period of up to three (3) years.
9. The contractor will keep records and documents for three (3) years following performances of this contract to indicate compliance with this Notice. These records and documents, or copies thereof, will be made available at reasonable times and places for inspection by any authorized representative of the District upon request together with any other compliance information which such representative may require.
10. Proposers and contractors are bound by all requirements, terms and conditions of this Notice.
11. Nothing in this Notice shall be interpreted to diminish the present contract compliance review

**1: DBE Form A**

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of Business (Product or Service): \_\_\_\_\_

Date of Proposed Contract Award: \_\_\_\_\_

Amount of Proposed Contract Award: \_\_\_\_\_

Diversity Business Enterprise Subcontractor(s):  
\_\_\_\_\_

Dollar Amount Subcontract Award: \_\_\_\_\_

Percent of Subcontract Award: \_\_\_\_\_

D.B.E. Participation: \_\_\_\_\_ \$ \_\_\_\_\_

F.B.E. Participation: \_\_\_\_\_ \$ \_\_\_\_\_

Name of EEO Officer: \_\_\_\_\_

\_\_\_\_\_  
(Signature of owner, partner, or authorized officer)

Name: \_\_\_\_\_ (printed) Dated: \_\_\_\_\_

Title: \_\_\_\_\_

DO NOT COMPLETE BELOW THIS LINE

\_\_\_ Compliant \_\_\_ Compliance Pending \_\_\_ Non-Compliant

Compliance Date: \_\_\_\_\_

\_\_\_\_\_  
(signature, DBE Department)

\_\_\_\_\_  
(date)

## 2: DBE Form B

### NOTICE OF REQUIREMENT TO ENSURE DIVERSITY BUSINESS ENTERPRISE (DBE) OPPORTUNITY

Note: All eligible proposers for award of the contract should comply with the Requirements, Terms, and Conditions of this Notice.

The undersigned proposer hereby agrees that the goal it has established for DBE participation in this project through either subcontracting or entering into a joint Venture with DBEs in conformity with the Requirements. Terms and Conditions of this Notice is a goal of thirty (30%) percent for a construction/repair/ maintenance contract, twenty (20%) percent for a supply contract, and fifteen (15%) for a service contract of the total contract amount of this project. In no event will the absence of goals as stated above be deemed as compliance with the requirements, terms and conditions of this notice.

In addition, the undersigned will complete and attach hereto the DBE (Form C) Schedule for DBE participation, showing all DBE/FBE that will participate as subcontractors or joint ventures in this contract and a DBE (Form D), DBE Letter of Intent form for each DBE/FBE listed on the Schedule.

Proposer: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

#### Definition of DBE: A Diversity Business Enterprise (DBE)

"Small Diversity business concern" means a small business concern that is a least (51) percent unconditionally owned by one or more individuals who are both socially and economically diverse, or a publicly owned business that has at least (51) percent of its stock unconditionally owned by one or more socially and economically diverse individuals and that has its management and daily business controlled by one or more such individuals. This term also means a small business concern that is at least (51) percent unconditionally owned by an economically diverse Indian tribe or Native Hawaiian Organization, or a publicly owned business that has least (51) percent of its stock unconditionally owned by one of these entities, that has its management and daily business controlled by members of an economically diverse Indian tribe or Native Hawaiian Organization.



### 3: DBE Form C

#### SCHEDULE MBE/FBE PARTICIPATION

Project Name: \_\_\_\_\_

Name of Non-DBE Contractor: \_\_\_\_\_

Identification Number: \_\_\_\_\_

Location: \_\_\_\_\_

Name of Minority Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Type of work to be performed and work hours involved:

\_\_\_\_\_

Projected commencement and completion dates for work:

\_\_\_\_\_

Agreed price in dollars or percentage:

\_\_\_\_\_

The undersigned will enter into a formal agreement with DBE for work listed in this schedule conditioned upon execution for a contract with the Cleveland Municipal School District

TO BE RETURNED WITH THE PROPOSAL

\_\_\_\_\_  
Signature of Non-DBE Prime Contractor

Date: \_\_\_\_\_

4: DBE Form D

DBE LETTER OF INTENT

To: \_\_\_\_\_  
Non-DBE Prime or General Proposer

Project: \_\_\_\_\_

NON-DBE PRIME OR GENERAL PROPOSER

The Undersigned intends to perform work in connection with the above-referenced project as (check one):

an individual     a corporation     a partnership     a joint venture

DBE status of the undersigned is confirmed in the Cleveland Municipal School District's DBE file of bona fide enterprises with a certification date of: \_\_\_\_\_

The Undersigned is prepared to perform the following described work in connection with the above referenced project. Specify in detail particular work items or parts thereof to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the following price or percent of contract: \$ \_\_\_\_\_

You have projected the following commencement date of such work, and the undersigned is projecting completion of such work as follows:

Items \_\_\_\_\_

Projected Commencement Date \_\_\_\_\_

Projected Completion Date \_\_\_\_\_

\_\_\_\_\_ % (percent) of the dollar value of the subcontract will be sublet and/or awarded to NON-DBE contractor (s) and/or NON-FBE SUPPLIERS. The undersigned will enter into a formal agreement for the above work with you conditioned upon your execution of a contract with the Cleveland Municipal School District.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of DBE Firm (where applicable)

\_\_\_\_\_  
Signature of DBE (where applicable)

\_\_\_\_\_  
Signature of MBE Firm

(TO BE RETURNED WITH RFP)

\_\_\_\_\_  
Name of FBE Firm

\_\_\_\_\_  
Signature of FBE Firm

**5: DBE Form E**

**DBE Unavailability Certification**

I, \_\_\_\_\_,  
*Name Title*

Of \_\_\_\_\_, certify that on \_\_\_\_\_  
*Date*

I contacted the following DBE to obtain a Proposal for work items to be performed on:

Board Project: \_\_\_\_\_

Minority Contractor: \_\_\_\_\_

Work Items Sought: \_\_\_\_\_

Form of Proposal Sought: \_\_\_\_\_

Female Contractor: \_\_\_\_\_

Work Items Sought: \_\_\_\_\_

Form of Proposal Sought: \_\_\_\_\_

To the best of my knowledge and belief said minority business enterprise was unavailable (exclusive of the unavailability due to lack of agreement on price) for work on this project or unable to prepare a proposal for the following reason (s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature, Non-DBE prime Proposer Date*

\_\_\_\_\_ was offered an opportunity to proposal on the above-referenced work on \_\_\_\_\_  
*Date* by \_\_\_\_\_  
*Non-DBE Prime Proposer*

\_\_\_\_\_  
*Signature, Non-DBE Prime Proposer*

The above statement is a true and accurate account of why I did not submit a Proposal on this project.

\_\_\_\_\_  
*Signature, Non-DBE prime Proposer*

6: DBE Form F

*Non-Minority Prime Affidavit For DBE*

STATE OF }  
COUNTY OF } SS.

**AFFIDAVIT**

The undersigned swear that the foregoing statements are correct and include all material information necessary to identify and explain the items and operation of our subcontract and the intended participation by each party in the undertaking. Further, the undersigned covenant and agree to provide to the Cleveland Municipal School District current, complete, and accurate information regarding actual subcontract work and the payments thereof, and any proposed changes in any of the subcontract arrangements and to permit the audit and examination of the books, records and files of the subcontract or those of each party relevant to the subcontract, by authorized representatives of the Cleveland Municipal School District. Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under federal and state laws concerning false statements.

Name of Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF }  
COUNTY OF } SS.

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, before me appeared \_\_\_\_\_

\_\_\_\_\_, to me personally known, who being duly sworn,

did execute the foregoing affidavit, and did state that they were properly authorized by \_\_\_\_\_

\_\_\_\_\_ to execute the affidavit and did so as their free act and deed.

(Seal)

Notary Public \_\_\_\_\_

Commission expires \_\_\_\_\_

## 7: DBE Form G

**This form need not be completed if all join venture firms are diversity business enterprises**

1. Name of Joint Venture: \_\_\_\_\_
2. Address of Joint Venture: \_\_\_\_\_
3. Phone Number of Joint Venture: \_\_\_\_\_
4. Identify the firms which comprise this joint venture. (The DBE partner must complete DBE Form A or have current DBE Certification)  
\_\_\_\_\_  
\_\_\_\_\_
  - a. Describe the roll of the DBE firm in the joint venture: \_\_\_\_\_  
\_\_\_\_\_
  - b. Describe briefly the experience and business qualifications of each non-DBE Joint Venture: \_\_\_\_\_  
\_\_\_\_\_
5. Nature of Joint Venture's Business: \_\_\_\_\_  
\_\_\_\_\_
6. Provide a copy of the Joint Venture Agreement.
7. What is the percentage of DBE Ownership? DBE \_\_\_\_\_% FBE \_\_\_\_\_%
8. Ownership of Joint Venture: (This need not be completed if described in the Joint Venture agreement provided in response to question 6).
  - a. Profit and loss sharing: \_\_\_\_\_  
\_\_\_\_\_
  - b. Capital contributions, including equipment: \_\_\_\_\_  
\_\_\_\_\_
  - c. Other applicable ownership interest: \_\_\_\_\_  
\_\_\_\_\_

9. Control of and participation in this contract. Identify by name, race, and "firm" those individuals and their titles who are responsible for day-to-day management and policy decision making, including, but not limited to, those prime responsibility form:

a. Financial decisions: \_\_\_\_\_  
\_\_\_\_\_

b. Management decisions, such as:

i. Estimating: \_\_\_\_\_

ii. Marketing and Sales: \_\_\_\_\_

iii. Hiring and firing of management personnel: \_\_\_\_\_  
\_\_\_\_\_

iv. Purchasing of major items or supplies: \_\_\_\_\_  
\_\_\_\_\_

c. Supervision of field operations: \_\_\_\_\_  
\_\_\_\_\_

Note: If after complete the DBE Form B and before the completion of the joint venture's work on any contract awarded, there is any significant change in the information submitted, the joint venture must inform the Cleveland Municipal School District, either directly or through the non-DBE prime subcontractor if the joint vendor is a subcontractor.

8: DBE Form H

Non-Minority Prime Affidavit (Joint Venture)

STATE OF OHIO

CUYAHOGA COUNTY

AFFIDAVIT

The undersigned swear that the forgoing statements are correct and include all material information necessary to identify and explain the items and operation of our subcontract and the intended participation by each joint venture in the undertaking. Further, the undersigned covenant and agree to provide to the Cleveland Municipal School District current, complete, and accurate information regarding actual joint venture work and the payments thereof and any proposed changes in any of the subcontract arrangements and to permit the audit and examination of the books, records and files of the joint venture or those of each party relevant to the joint venture, by authorized representatives of the Cleveland Municipal School District. Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under federal and state laws concerning false statements.

Name of Firm (Prime)

Name of Firm (DBE)

Signature

Signature

Name and Title

Name and Title

Date

Date

STATE OF

] COUNTY OF

]SS.

On this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_, before me appeared \_\_\_\_\_, to me personally known, who being duly sworn, did execute the foregoing affidavit, and did state that they were properly authorized by \_\_\_\_\_ to execute the affidavit and did so as their free act and deed.

(Seal)

Notary Public

Commission expires

## Section XIII: EOA Contractual Declaration Forms

### CMSD Affirmative Action Program

#### Vendor Contract Compliance, Procedures and Guidelines

**Note: Please read carefully all of the information contained in these documents.**

Pursuant to the Affirmative Action Policy Adopted by the Cleveland Municipal School District, the following guidelines and procedures will be implemented to ensure that all vendors doing business with the District are in compliance with Equal Employment Opportunity Standards.

#### **A. SUBMISSION OF VENDOR EMPLOYMENT PRACTICE REPORT**

All vendors and contractors who propose to provide goods, services, supplies, and equipment through formal proposals, informal proposals, and contract term agreements are required to submit a Vendor Employment Practice Report with each Proposal. Approved status by the Vendor Employment Practice Report includes the following documents which must be completed in their entirety and returned with the proposal.

Please note, compliance approval consists of both DBE and Vendor Contract Compliance approval.

1. General Information Sheet (Form 1): Provides basic information on the vendor.

1a. SMSA/OR RECRUITMENT AREA: Indicates the relevant labor area in which your facility is located. Designate the Standard Metropolitan Statistical Area, county, or city from which the facility can draw applicants or recruit for most positions.

In making relevant labor area determinations, examine the statistics on racial, ethnic, and gender composition of the Standard Metropolitan Statistical Area, county, or city surrounding your organization, as well as other appropriate adjacent areas.

The relevant labor area should be the SMSA county or city with the highest population of minorities and women.

1b. DEFINITION: As defined by the U.S. Bureau of the Census, SMSA is: "Except in the New England States, a county or group of contiguous counties which contains at least one city of 50,000; in addition contiguous counties if they are socially and economically integrated within the central city; in the New England States towns and cities instead of counties. Each SMSA must include at least one central city."

2. **Compliance Declaration Form** (Form 2) - The Agreement indicating the vendor is in compliance with Equal Employment Opportunity requirements, will take affirmative action, and will comply with all Fair Labor Standard practices.

3. **Current Employment Data Form** (Form 3) – Current personnel data indicating employees in each job category classified by gender and race.

4. **Existing Affirmative Action Program** – If any and copies of any agreement between the vendor and the Equal Employment Opportunity Commission, Office of Federal Contract Compliance Program or court order pertaining to equal employment opportunity.



## **B. EVALUATION OF COMPLIANCE DATA**

1. The Diversity Officer will evaluate data submitted by vendors who are recommended to receive District proposals and contracts. Vendors found in compliance with the District's Equal employment opportunity standards (Affirmative Action and DBE Program) will be placed on the approved vendor's list.
2. In the event that a vendor is found not in compliance with the District's equal employment opportunity standards, the Diversity Officer will inform the Purchasing Director of the Reason(s) and ask that the Purchasing Director not award the contract or proposal to the vendor pending compliance. The Purchasing Director or Manager of Diversity will inform the vendor of reason(s) for non-compliance. Vendors found not in compliance will be given ten (10) business days from the time of notification by the Purchasing Director or Manager of Diversity to submit an acceptable affirmative action program to the Diversity Officer.
3. If the vendor which has been found not in compliance submits an acceptable affirmative action plan to the Diversity Officer within ten (10) business days of notification, the vendor may be given conditional approval.

## **C. AFFIRMATIVE ACTION PLAN**

1. Vendor found not in compliance with the District's equal employment opportunity standards are expected to develop and implement affirmative action programs if they expect to be eligible to successfully propose for District contracts.
2. While it is the vendor's responsibility to develop an affirmative action program which will result in equal employment opportunity for persons from all sectors of the community, the Officer in Charge of the Diversity Program may refer prospective proposers to resources which may be of assistance in developing affirmative action programs.
3. In the event that a vendor who has been awarded a District contract does not make satisfactory progress toward goals in the affirmative action program, the District will not negotiate a new contract until the vendor assures the Diversity Officer that significant progress will be made.

## **D. CONDITIONS UNDER WHICH PROPOSALS MAY BE REJECTED OR CONTRACTS TERMINATED ON EQUAL EMPLOYMENT OPPORTUNITY GROUNDS**

1. Vendor fails to submit completed and signed EEO documents with proposal or other requested information in a timely manner.
2. The vendor is found not to be in compliance with EEO laws, regulations and District policy, and does not have an acceptable Affirmative Action Program, or if the vendor has an acceptable Affirmative Action Program but the Diversity Officer determines the vendor has not made satisfactory progress toward goals in the plan and shows no promise of achieving the goals.
3. Any inconsistencies of misrepresentation of the facts in any of the requested information designed to portray the vendor in a more favorable position with respect to Equal Employment Opportunity Compliance will be grounds for cancellation of the contract by the Purchasing Director upon recommendation by the Diversity Officer and confirmation by the Cleveland Municipal School District.

**Form 1: Vendor Contract Compliance Form**

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Standard Metropolitan Statistical Area: \_\_\_\_\_

Recruitment Area: \_\_\_\_\_

Type of Business (product or service): \_\_\_\_\_

Name of EEO Officer: \_\_\_\_\_

Signature of Owner, Partner, or Authorized Officer: \_\_\_\_\_

Name (type or print): \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Do not complete below this line

---

Status of Vendor:

Compliance

Conditional Compliance

Non-Compliance

Compliance Pending

Comments: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Form 2: Compliance Declaration**

**The following must be filled out completely:**

It is the policy of \_\_\_\_\_ that equal employment opportunity be afforded to all qualified persons without regard to race, religion, color, sex, national origin, age, or handicap.

In support of this policy, \_\_\_\_\_ will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, or handicap.

\_\_\_\_\_ will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to race, color, sex, national origin, age, or handicap. Such action will include, but not be limited to:

Recruitment, advertising, or solicitation for employment, hiring, placement, upgrading, transfer or demotion, selection for training including apprenticeship rates of pay or other forms of compensation, layoffs or termination.

The undersigned company states that they are of current applicable requirement pertaining to Fair Labor Standards and Non-Discriminatory Practices of Federal, State, and Local Governments.

The undersigned further acknowledges that if the contract is awarded to the undersigned, that the undersigned will comply with all Fair Labor Standard Practice.

\_\_\_\_\_  
(Name of Company)

\_\_\_\_\_ Date: \_\_\_\_\_

(Signature of Company Official)

STATE OF ( )  
COUNTY OF ( )SS.

BEFORE ME, a Notary Public in and for said County and State personally appeared the above-named Company \_\_\_\_\_ by \_\_\_\_\_

It's \_\_\_\_\_, who acknowledged that they knowingly signed the aforesaid instrument, and that the same is their free act and deed duly authorized and the free act and deed of said company.

IN TESTIMONY WHEREOF, I have hereto set my hand and affixed seal at

\_\_\_\_\_, \_\_\_\_\_, this

day of \_\_\_\_\_, 20\_\_\_\_.

## DESCRIPTION OF JOB CATEGORIES

### **OFFICIALS, MANAGERS, AND SUPERVISORS**

Occupations requiring administrative personnel who set District policies, exercise overall responsibility of the places, and direct individual departments or special phases of a firm's operations includes: officials, executives, middle management, plant managers, department managers, and superintendents, salaried supervisors who are members of management, purchasing agents, buyers, and kindred workers.

### **PROFESSIONALS**

Occupations requiring either college graduation or experience of such kind and amount as to provide background. Includes: accountants and auditors, airplane pilots and editors, engineers, layers, librarians, mathematicians, natural scientists, personnel and labor relations workers, physical scientists, physicians, social scientists, teacher's and kindred workers.

### **TECHNICIANS**

Occupations requiring a combination of basic scientific knowledge and manual skill which can be obtained through (about) two years of post high school education, such as that which is offered in many technical institutes and junior colleges, or through equivalent on-the-job training. Includes: drafters, engineering aides, junior engineers, mathematical aids, nurses, photographers, radio operators, scientific assistants, surveyor of technical illustrators, technicians (medical, dental, electronic, physical sciences), and kindred workers.

### **SALES WORKERS**

Occupations engaging wholly or primarily in direct selling. Includes: advertising agents and salespersons, insurance agents and brokers, real estate agents and brokers, stock bond salespersons, demonstrators, sales persons, sales clerks, and kindred workers.

### **OFFICE AND CLERICAL**

Includes all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual, includes: bookkeepers, cashiers, collectors (bills and account), messengers and office clerks, office machine operators, shipping and receiving clerks, stenographers, typists and secretaries, telegraph and telephone operators and kindred workers.

### **CRAFTWORKERS (SKILLED)**

Manual workers of relatively high skill level having a thorough and comprehensive knowledge of the process involved in their work, exercise considerable independent judgment, and usually receive an extension period of training. Includes: the building trades hourly paid foremen who are not members of management, mechanics and repairers, skilled machine operators, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors and kindred workers.

### **OPERATIVE (SEMI-SKILLED)**

Workers who operate machine or processing equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require limited training.

### **LABORERS (UNSKILLED)**

Workers in manual occupations which generally require no special training. Perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. Includes: garage laborers, car washers and greasers, gardeners (except farmers), ground-

keepers, long-shore workers, craftsperson and stevedores, lumber's and wood chippers, laborers performing lifting, digging, mixing, loading, and pulling operations, and kindred workers.

**SERVICE WORKERS**

Workers in both protective and non-protective service occupations. Includes: attendants (hospital and other instruction, professional and personal service), barbers, and cleaners, cooks, guards, door keepers, stewards, janitors, police officers and detectives, porters, food services, and kindred workers.

**APPRENTICES**

Persons employed in a program including work training and related instruction to learn a trade or craft which is traditionally considered an apprentice, regardless of whether the program is registered with a Federal or State agency.

### Form 3: Employment Data Form

Please note this data may be obtained by visual survey or post-employment record. Neither visual surveys nor post-employment records are prohibited by any federal, state or local law. All specified data is required to be filled in by District policy.

Job Categories	All EMPLOYEES			MALES					FEMALES				
	TOALS MALES & FEMALES	MALES	FEMALES	WHITE (NOT OF HISPANIC ORIGIN)	BLACK (NOT OF HISPANIC ORIGIN)	ASIAN AMERICAN OR PACIFIC ISLANDER	AMERICAN INDIAN OR ALSKAN NATIVE	HISPANIC	WHITE (NOT OF HISPANIC ORIGIN)	BLACK (NOT OF HISPANIC ORIGIN)	ASIAN AMERICAN OR PACIFIC ISLANDE	AMERICAN INDIAN OR ALSKAN NATIVE	HISPANIC
OFFICIALS, MGRS & SUPERVISORS													
PROFESSIONALS													
TECHNICIANS													
SALES WORKERS													
OFFICE/CLERICAL													
CRAFTWORKERS (SKILLED)													
OPERATIONS (SEMI-SKILLED)													
LABORERS (UNSKILLED)													
SERVICE WORKERS													
APPRENTICES													
TOTAL													

Additional information (optional):

Describe any other actions taken which show that all employees are recruited, hired, or trained or promoted without regard to their race, religion, color, sex, handicap, age or national origin. Use second sheet if additional space is needed:

The undersigned certifies that they are legally authorized by the proposer to make the statements and representations contained in this report, and that they have red all of the foregoing statements and representations which are true and correct to the best of their knowledge and belief.

FIRM OR CORPORATE NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

Section XIV: Supplier Contract Sample

**CMSD SUPPLIER CONTRACT  
(DO NOT COMPLETE)**

This agreement is made on \_\_\_\_\_ day of \_\_\_\_\_ 201\_, by \_\_\_\_\_ and  
this \_\_\_\_\_ between

\_\_\_\_\_  
*Supplier Name*

\_\_\_\_\_  
*Address, City, State, Zip*

(“Supplier”) and **THE CLEVELAND MUNICIPAL SCHOOL DISTRICT**, 1111 Superior Ave. E. Suite 1800, Cleveland, Ohio 44114 (the “District”), and is for the purpose described below.

1. **CONTRACT PURPOSE.** The purpose of this contract is:

*(State  
Purpose)*

\_\_\_\_\_  
by providing the following: *(list all equipment, supplies, goods, services and deliverables to be provided):*

The District’s request for proposal, and the Supplier’s bid or proposal, are incorporated herein as if fully re-written.

2. **TERM.** This Agreement shall commence on the date executed by the second of the Parties to sign this instrument and shall terminate on acceptance of all equipment, supplies, goods, services and deliverables described above and no later than \_\_\_\_\_ *(Date);*

provided, however, that the District may terminate this Agreement without obligation and without cause by giving fourteen (14) days written notice to the Supplier under the Termination for Convenience clause below.

3. **COMPENSATION.** Subject to the terms and conditions of this Agreement, the District agrees to

pay the Supplier an amount not to exceed:

<i>spell out dollar amount</i>	Dollars	(\$	<i>numeric amount</i>	)	dollar
--------------------------------	---------	-----	-----------------------	---	--------

4. **PAYMENT FOR THIS CONTRACT SHALL BE:**

<i>spell out dollar amount</i>	Dollars	(\$	<i>numeric amount</i>	)	dollar
--------------------------------	---------	-----	-----------------------	---	--------

payable as follows (*state payment terms*):

Payment rendered may be within ninety (90) days after the District receives an invoice from the Supplier together with a detailed summary of the equipment, supplies, goods, services and deliverables provided.

Supplier will submit periodic invoices describing any services, equipment, supplies, goods, and deliverables provided, the amount of each service or item, and any documentation and program reports requested by the District to prove that the service was actually provided. Failure to provide proof of the service actually being provided, upon the District’s request, shall excuse the District of paying for the invoiced services.

Supplier is not entitled to payment of contract proceeds if equipment, supplies, goods, services and deliverables under this Agreement are no longer needed, required, requested, received, or should this Agreement be terminated by the District with or without cause.

The District’s obligations as to payment remain conditioned upon Supplier providing equipment, goods, supplies, services and deliverables in accordance with this Agreement in a reasonably prudent manner. Should the Supplier fail to provide equipment, goods, services and deliverables in accordance with this Agreement either in full or in part, the District maintains the right to refuse future payments, as well as the right to recoup payments already tendered for any services that have been performed or any defective item provided. The District is not liable in any manner for expenses incurred by the Supplier through its utilization of third-party Suppliers or Contractors.



5. **FUNDING SOURCE.**

	FD_			FN		SC		PG
<i>Fund</i>		<i>Cost Center</i>		<i>Function</i>		<i>Spend Category</i>		<i>Program</i>
<i>Additional Worktags</i>				<i>Additional Worktags</i>				

6. **INDEMNIFICATION AND HOLD HARMLESS.** The Supplier shall indemnify, defend, and hold harmless the District, all of its members, officers, employees, and agents, from and against any and all liability (whether real or asserted), claims, demands expenses, costs (including legal fees), and causes of action of any nature whatsoever for injury or death of persons, or damage or destruction of property which may result from or arise out of the negligence or intentional misconduct of the Supplier or its employees, officers, or agents, in the course of the Supplier’s performance of this Agreement or the Supplier’s failure to perform. This indemnification and hold harmless obligation survives the term of this Agreement.
7. **INDEPENDENT CONTRACTOR STATUS.** Supplier and the District acknowledge and agree that Supplier is an independent Contractor and has no authority to bind the District or otherwise act as a representative of the District. The District will provide **no** benefits such as health insurance, unemployment insurance, or worker’s compensation insurance to Independent Contractor. Independent Supplier will be responsible for payment of all federal, state and local income taxes, unemployment and worker’s compensation coverage’s.
8. **AMENDMENT/MODIFICATION.** No amendment or modification of this Agreement, and no waiver hereunder, shall be valid or binding unless set forth in writing and signed by each party.
9. **CONFIDENTIALITY/OWNERSHIP.** The Supplier agrees that all financial, statistical or proprietary information provided by the District or any information that the Supplier may acquire, directly or indirectly, if any, which relates to the District will be kept confidential and not used by or released to any third party or parties without the prior written consent of the District. The Supplier further agrees that any written material, (e.g., report, study, etc.), developed for the District shall be property of the District, and the District shall be entitled to obtain copyrights or any similar such protection for any deliverables furnished by the Supplier under the terms of this Agreement, and that any such materials be considered a “work-for-hire.”
10. **NO DAMAGES FOR DELAY.** The District shall not be held responsible for any loss, damage, costs, or expenses sustained by the Supplier as the result of any project delays, disruptions, suspensions, work stoppages, or interruptions of any kind, whether reasonable or unreasonable or whether occasioned by changes ordered in the work or otherwise caused by an act or omission of the District, its agents, employees, or representatives, or by any cause whatsoever beyond the control of the Supplier.

11. **FINDINGS FOR RECOVERY/ DEBARMENT OR SUSPENSION.** [ATTACH CERTIFICATION FROM AUDITOR OF STATE'S WEBSITE AND FEDERAL SYSTEM FOR AWARD MANAGEMENT (SAM) WEBSITE]

<https://ohioauditor.gov/findings/Certified/default.aspx>

<http://www.sam.gov/portal/public/SAM/>

Supplier represents that it has no unresolved findings for recovery against it by the Ohio Auditor of State or any notice of debarment or suspension from any Federal Agency. The District may terminate this contract at any time if the Supplier or any of its directors or officers is found at any time to have any unresolved findings for recovery by the Auditor of State or any notice of debarment or suspension from any Federal Agency.

12. **CRIMINAL BACKGROUND CHECK.** Supplier agrees to successfully complete a criminal background check on any of its employees who provide services under this Agreement in the school district and who are required by Ohio Revised Code Section 3319.39, 3319.31 or 3319.392, as amended. A copy of all such background checks shall be provided by the Supplier to the District at the Supplier's expense.

13. **DISCRIMINATION.** Supplier certifies that it does not discriminate and covenants that it shall not discriminate on the basis of race, religion, marital status, color, national origin, sex, age, disability or any other classification protected under federal, state, or local law.

14. **PERSONNEL.** Upon the District's request, and in its sole discretion, Supplier shall replace personnel, if any, assigned by Supplier.

15. **LABOR DISPUTE.** If the Supplier has knowledge that any actual or potential labor dispute is delaying or threatens to delay the timely performance of this contract, the party shall immediately give notice, including all relevant information, to the District.

16. **PROMPT PAYMENT DISCOUNT.** If the Supplier offers a prompt payment discount on any other contract, public or private, then the District shall be extended the same discount on this contract and shall be so notified of the existence of the discount and the terms thereof.

17. **DAMAGE TO BUILDINGS, EQUIPMENT, AND VEGETATION.** The Supplier shall use reasonable care to avoid damaging existing buildings, equipment, and vegetation on the District premises. If the Supplier's failure to use reasonable care causes damage to any District property, the Supplier shall replace or repair the damage at no expense to the District as the District directs. If the Supplier fails or refuses to make such repair or replacement, the Supplier shall be liable for the cost, which may be deducted from the contract price.

18. **TIME.** Time is of the essence in the performance of this contract.

19. **NOTICE OF BANKRUPTCY.** If the event Supplier enters into proceedings relating to bankruptcy, whether voluntary or involuntary, the Supplier agrees to furnish, by certified mail or electronic commerce method authorized by the contract, written notification of the bankruptcy to the District Office responsible for administering the contract. This notification shall be furnished within five days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of District contract

numbers and contracting offices for all District contracts against which final payment has not been made. This obligation remains in effect until final payment under this contract.

20. **PAYMENT OF MONEYS DUE DECEASED SUPPLIER.** If the Supplier dies or is dissolved prior to completion of this Agreement, any moneys that may be due to Supplier from the District for services rendered prior to the date of death or dissolution shall be paid to Supplier's executors, administrators, heirs, personal representative, successors, or assigns or as may be directed by an order of a Probate Court.
21. **AVAILABILITY OF FUNDS.** The Parties acknowledge and agree that the District is a governmental entity and due to statutory provisions cannot commit to the payment of funds beyond its fiscal year (July 1, through June 30). If funds are not allocated for the Services that are the subject of this Agreement following the commencement of any succeeding fiscal year during which this Agreement may continue, the District may terminate this Agreement without liability for any termination charges, fees, or penalties, at the end of its last fiscal period for which funds were appropriated. The District shall be obligated to pay all charges incurred through the end of the last fiscal period for which funds were appropriated. The District shall give the Service Supplier written notice that funds have not been appropriated (a) within a reasonable time after the District receives notice of such non-appropriation; and, (b) at least fourteen (14) days prior to the effective date of such termination.
22. **RECORDS.** The Supplier shall maintain all records pertaining to this Agreement on file for not less than ten (10) years and until any audit issues are resolved and to make such records available to the District, or any other duly authorized representative, upon request except if this is a federally funded contract.

If this is federally funded, the Supplier shall comply with all federally required records retention rules, regulations and laws and shall allow access as required by local, state or federal law, rules, regulations or ordinances.

23. **DEFAULT.** Any of the following events constitute default by the Supplier:
  - a. Non-performance of any term, covenant, or condition of this Agreement by the Supplier within the time provided; or
  - b. Any act of insolvency by the Supplier or the filing of any petition under any bankruptcy, reorganization, insolvency, receivership, or moratorium law, or any law for the relief of, or relating to debtors; or
  - c. The filing of any involuntary petition under any bankruptcy statute against the Supplier or the appointment of any receiver or trustee or to take possession of the property of the Supplier; or
  - d. Failure of the Supplier to pay a third party(ies) resulting in any claim(s) against the District or the filing of Liens on Public Funds; or
  - e. Failure to maintain the required insurance or equipment as well as failure to provide qualified/licensed personnel or quality and safe vehicles.
24. **EFFECT OF DEFAULT.** In the event of any default by the Supplier, the District may do any one or all of the following:

- a. Terminate the contract and withhold funds due, if any to satisfy any third-party claims;
  - b. Sue for and recover all damages arising out of the Supplier's default;
  - c. Cure the default and obtain reimbursement and cover from the Supplier.
  - d. Exercise any other rights available to it in law or equity.
25. **WAIVER OF DEFAULT.** If the District consents to or waives the breach of any provision of covenant in this Agreement, such waiver shall not constitute a waiver of such provisions or covenant as to the future, and the District shall not be estopped from later enforcing any provision or covenant it may have previously waived or elected not to enforce; nor shall such waiver have any effect on the enforcement of any other provision of this contract.
26. **TERMINATION FOR CONVENIENCE OF DISTRICT.** The District may terminate this Agreement at its option without obligation upon fourteen (14) days written notice to the Supplier. The District may terminate this Agreement for any reason or no reason at all.
27. **EFFECT OF TERMINATION FOR CONVENIENCE.** If the District terminates this Agreement for its convenience, then the District shall only remit payment to the Supplier for work performed up to the date of termination. In no event shall the Supplier be entitled to lost or anticipatory profits.
28. **MISCELLANEOUS.**
- a. Supplier represents and warrants that she possesses the qualification and personnel, if required, to provide the services agreed to herein.
  - b. Neither party may assign, modify, or sub-contract this Agreement, or any right or interest herein, without the prior written consent of the other party.
  - c. This Agreement shall be binding upon and inure to the benefit of the Parties, their successors, and permitted assigns.
  - d. To the extent that the terms of this Agreement materially conflict with or render ambiguous any provision of the Supplier's (Bid/Proposal), the terms of this Agreement shall govern.
  - e. The paragraph headings are for convenience only and shall not effect the interpretation of this Agreement.
  - f. This validity, construction of this Agreement shall be determined in accordance with the laws of the State of Ohio.
  - g. The Supplier and all subcontractors shall comply with all local, state and federal laws, rules, regulations and ordinances.
  - h. No travel expense reimbursement is authorized unless specifically stated in this contract. If so stated, the meals, travel, and lodging are reimbursable only in strict compliance with the Ohio Auditor of State Technical Bulletins, Guidance and Rules and Regulations and, if this contract is federally funded in whole or in part, in strict compliance with all rules, regulations and guidance of the U.S. Office of Management

and Budget and any other federal office or agency having jurisdiction over federally funded contracts.

- i. This Agreement contains the entire agreement between the parties with respect to the services to be provided hereunder, and there are no representations, understandings or agreements, oral or written, which are not included herein.

29. **CONFLICT OF INTEREST.** The Supplier represents that he/she is not an employee or board member of the Cleveland Municipal School District. The Supplier further represents that no employee or board member of the Cleveland Municipal School District has any ownership interest in or fiduciary duties to the Supplier or any of its parent affiliations and is not on the board of directors of the Supplier or hold any officer position with the Supplier. The District's signatory to this agreement represents that neither he/she or any family member have any ownership interest in or fiduciary duties to the Supplier or any of its parent affiliations and are not on the board of directors of the Supplier or hold any officer position with the Supplier.

**CONTRACT MUST BE APPROVED BY CMSD LEGAL DEPARTMENT PRIOR TO SIGNATURE**

Approved as to form:

\_\_\_\_\_  
Law Department  
Cleveland Municipal School District

DATE: \_\_\_\_\_

\*\*\*\*\*

**NOTICE TO SUPPLIERS**

**GOODS AND/OR SERVICES ARE NOT TO BE PROVIDED UNTIL AFTER THE CONTRACT HAS BEEN SIGNED BY A DULY AUTHORIZED REPRESENTATIVE OF THE DISTRICT AND A CERTIFIED PURCHASE ORDER AND/OR CONTRACT NUMBER HAS BEEN ISSUED TO THE SUPPLIER.**

**THE CLEVELAND MUNICIPAL SCHOOL DISTRICT IS NOT OBLIGATED TO PAY FOR GOODS AND/OR SERVICES PROVIDED PRIOR TO THE DATE THIS CONTRACT HAS BEEN SIGNED BY AN AUTHORIZED DISTRICT REPRESENTATIVE.**

\*\*\*\*\*

*IN WITNESS WHEREOF*, the parties hereto have caused this Agreement to be executed by them or their authorized representatives as of the day and year first above written.

(SUPPLIER NAME)

**CLEVELAND MUNICIPAL SCHOOL DISTRICT**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: Supplier

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

## Section XV: References

Include below three references of equal or larger size to this current RFP project. Public sector experience is preferred, but not required. Please attach relevant supporting documentation, such as project plans, scope of work.

### **Reference #1:**

Company/School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone and Fax#: \_\_\_\_\_

Dates of Service: \_\_\_\_\_

Description of Services Provided: \_\_\_\_\_

\_\_\_\_\_

### **Reference #2:**

Company/School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone and Fax #: \_\_\_\_\_

Dates of Service: \_\_\_\_\_

Description of Services Provided: \_\_\_\_\_

\_\_\_\_\_

### **Reference #3:**

Company/School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone and Fax#: \_\_\_\_\_

Dates of Service: \_\_\_\_\_

Description of Services Provided: \_\_\_\_\_





## **Part 2: Specifications and Forms**

**#21282**

**Clever Touch Complete Installation - Cabling and Electrical**

FOR THE  
CLEVELAND METROPOLITAN SCHOOL DISTRICT

## **Section A: Specifications**

## **Part I: GENERAL**

### ***A. Scope of Work and Summary***

The purpose of this section is to describe the project/scope of work's primary intent, establishing the need for Clevertouch installations according to the Scope of Work. The Clevertouch devices come pre-assembled.

- I. The list of Clevertouch devices is included in (Appendix A). The type of installation varies by location as referenced in (Appendix A).
- II. Clevertouch Installation Options:
  - a. Clevertouch Cart installation (Appendix B)
  - b. Clevertouch Wall installation (Appendix C)
  - c. Clevertouch Sliding Wall (on-track) installation (Appendix D)
- III. Installation, Network cabling (data), and Electrical (See Appendix A, B, C, D & F as to Specifics):
  - a. The building administrator determines the location of the install.
  - b. You are required to use the existing Network Cabling for Clevertouch devices that is currently in place for overhead projectors.
  - c. If there is no existing cabling/data drops the home-run must extend back to the switchbox.
- IV. Product (device) specifications, see (Appendix E).

### ***B. Work Validation***

- I. Respondent must include a sample of: status reporting, checklist, project completion sign-off forms, etc., in their submission. The final documents used must be approved by CMSD.
- II. All network cabling is preferred to be done by a certified cabling technician.
- III. All work must be validated, certified, and signed off by authorized personnel.
- IV. All installations related documents must be signed off and turned over to CMSD within 30 days of work completion by site.

### **C. Installation Services**

- I. The evaluation of the Scope of Work may be subsequently held to clarify changes before making any formal decisions on the agreement.
- II. All installations must adhere to the manufacturer's instruction listed in (Appendix B-D).

### **D. Duration of the Agreement**

All work must be completed within 90 days after the execution of the contract.

### **E. Work Hours**

Work must be performed during normal business hours (See Part II: Deliverables, Item I).

### **F. Billing**

- I. Documentation Required
  - a. Completed, validated, certified, and signed sign-off form(s)
- II. CMSD validation of rendered services.
- III. Invoice(s)
- IV. Any Approved work completed beyond the scope of work requires a separate Scope of Work to be invoiced separately.

### **G. Service Personnel**

Suppliers/Contractors will perform all work as specified in the Duration of the Agreement using only certified electricians and will adhere to all electrical code/advisory standards.

### **H. Preventative Maintenance Service Warranty**

All work performed under this scope of services will carry a (1) year warranty on craftsmanship, labor, and materials. In the event of improper installation or the device is

damaged, the awarded contractor must replace the Clevertouch with a Clevertouch that is equal or better.

## **Part II: DELIVERABLES**

- A. The District will deliver all Clevertouch and mounting devices in advance of the Supplier/Vendor arrival to the site.
- B. The District will provide the predetermined location of installations, per each site (Appendix A).
- C. Refer to Appendix A for locations and types of equipment that must be removed. Disposition of all equipment removed must be coordinated with the custodian.
- D. See (Appendix F) for CMSD Survey for locations and types of equipment that must be removed and/or installed.
- E. The Supplier/Vendor is responsible for removing all trash including Clevertouch boxes and other associated boxes related to the install from the installation area, to a designated area at the specified location (per the site head or designee and/or as listed in the Appendices Documents). The District will then be responsible for the disposal/removal from that designated location.
- F. The Supplier/Vendor will furnish all necessary materials required to complete the installation.
- G. The Supplier/Vendor is responsible for staging all materials in a designated area (i.e., Room 201) at each site per the site head or designee.
- H. The Supplier/Vendor will warranty work as identified in (Part I, Section H).
- I. The Supplier/Vendor is responsible for returning the installation and staging area (e.g., Classroom) back to its pre-existing conditions.
- J. All installations are to be performed during standard working hours: Monday-Friday 7:00 AM to 3:00 PM, unless otherwise, mutually agreed upon.
- K. The District and Supplier/Vendor will coordinate and compile a schedule that is reasonable for the completion of the work and cohesive to the contractual timeline.

## APPENDIX A

### Clevertouch Device Listing

FACILITY	OPTIONS	ITEM ORDERED – Required (TYPE) Install Needed	ROOM*	EXISTING PROJECTOR AND WHITE BOARD
WARNER	Cart	(5) - 65" CLEVER TOUCHES / 5-SR560M (ONLY 4 SHIPPED) / 4- SMART MOUNTS (ONLY SHIPPED 1)		YES
THOMAS JEFFERSON	Sliding Wall (41); Wall (1); Cart (1)	(41) - 65" CLEVER TOUCHES /41- DIVERSITRACK - W 16' SELF RETRACTING POWER CABLE, 1 - 65" CLEVER TOUCH / 1-SMART MOUNT, and 70" on cart	102, 103, 104, 105, 105A (Small clever touch), 106, 107, 108, 109, 110, 111, 112, 113, 114, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 316	YES
EAST TECH	Wall	(20) - 65" CLEVER TOUCHES / 20 - SMART MOUNTS	2 <sup>nd</sup> Floor Cafeteria, 105, 106, 203, 204, 205, 206, 207, 211, 213, 214, 215, 218, ET1, ET3, 222, 224, 227, 226, 220	NO
NEW TECH - EAST	Wall	(4) - 65" CLEVER TOUCHES (NOT SHIPPED) / 4- SMART MOUNTS	126, 122, 129, 117	NO
GARFIELD	Wall	(15) – 65" CLEVER TOUCHES/ 15- SMART MOUNTS	115, 123, 148, 149, 151, 152, 153,154, 211, 213, 215, 216, 217, 218, Media Center	YES
MILES	Wall	(3) - 65" CLEVER TOUCHES / 3- SMART MOUNTS	123, 131, 133	YES
SCHOOL OF ONE	Wall	(4) - 65" CLEVER TOUCHES / 4-SMART MOUNTS (VARIOUS SITES: J.F. RHODES/ EAST TECH / N. HATHORNE / JOHN ADAMS	<ul style="list-style-type: none"> <li>• <b>James F. Rhodes</b> - M36 Learning Cottage in parking lot.</li> </ul>	NO

FACILITY	OPTIONS	ITEM ORDERED – Required (TYPE) Install Needed	ROOM*	EXISTING PROJECTOR AND WHITE BOARD
SCHOOL OF ONE	Wall	(4) - 65" CLEVER TOUCHES / 4 - SMART MOUNTS (OTHER - SITES)	<ul style="list-style-type: none"> <li>• <b>John Adams</b> - Room 145</li> <li>• <b>John Marshall</b> - Trailer number #1</li> <li>• <b>East Tech</b> - pause installation until further notice.</li> <li>• <b>Lincoln-West</b> - Room 150 (please note some previous email indicated that Lincoln-West was on the first work order).</li> <li>• <b>Glenville</b> - Room 134A</li> <li>• <b>Collinwood</b> - Room 170</li> <li>• <b>b Office</b> - Trailer #1</li> </ul>	TBD
WASHINGTON PARK	Wall, Cart (1)	(22) - 65" CLEVER TOUCHES / 22 SMART MOUNTS, and 70" on cart	SCI 4, TR 2B, TR 3A, SCI 3, SCI 5, TR 7A, TR 1B, Guidance Office, TR 4A, TR 2A, TR 4B, TR 3B TR 6B, Mechanic Bldg., TR 6A, PAV 1 & 2, TR 1A, SCI 6 TR 5B, TR 5A, TR 7B, Media Center	TBD

**\*Rooms are subject to change.**

## APPENDIX B

### Clevertouch Cart Installation 3

Option 1 – CART INSTALL	Network Cabling (Data)	Electrical Work
Install (1) CMSD provided Clever touch monitor.	Install (1) location consisting of one Cat 6* cable.  If applicable.	Install (1) duplex power receptacle  If applicable.
Install (1) CMSD provided tilt wall bracket.	Install (1) HDMI connection between Clevertouch and teacher's location.  Test to CMSD standards	

\*All new cabling is required to be the latest cabling type (i.e., Cat 6).

\*\* Part 1 GENERAL A-C

**\*\*THIS PART INTENTIONALLY LEFT BLANK\*\***





### Assembly Guide

IFP500\_2018\_C

Check out our other products online at  
[www.copernicused.com](http://www.copernicused.com)

For assistance, please contact us:

1-800-267-8494

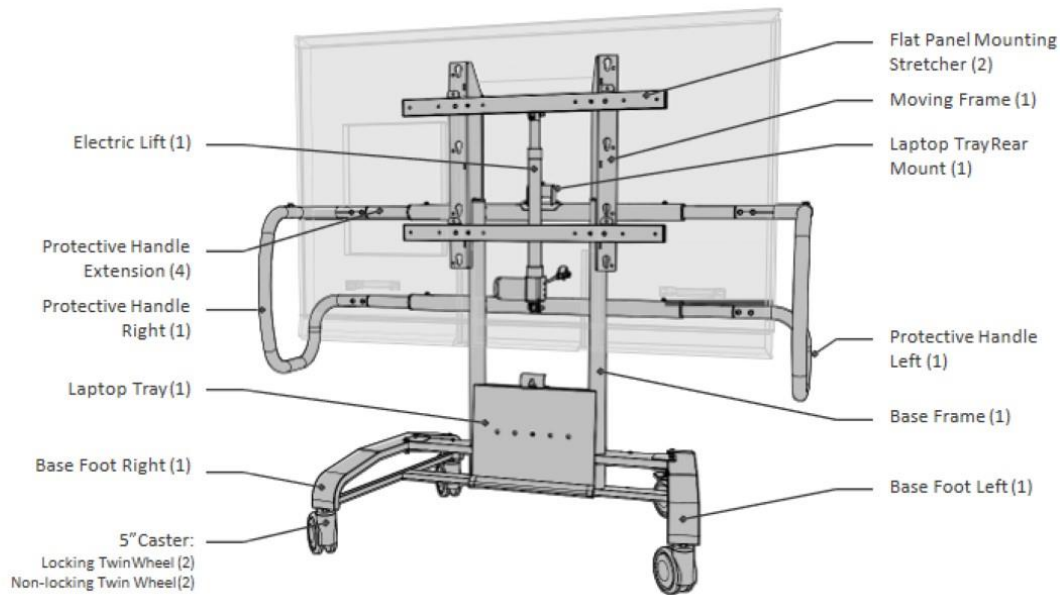
Email [info@copernicused.com](mailto:info@copernicused.com)

Have your packing slip ready for reference

## WARNING

- This product is meant to be assembled by an adult. □ In its unassembled state, small parts present a hazard. □ To be used under direct supervision of an adult.

Hidden Items:  
 Electric Lift Remote (1)  
 Power Strip (1)  
 Tub holder (1)  
 Small Open Tub (1)



Shown with SMART 6265 FlatPanel



IFP500

# iRover<sup>2</sup> for Interactive Flat Panels



## Assembly Guide

IFP500\_2018\_C

Check out our other products online at [www.copernicused.com](http://www.copernicused.com)

For assistance, please contact us:

1-800-267-8494

Email [info@copernicused.com](mailto:info@copernicused.com)

Have your packing slip ready for reference

Dear Educator,

Thank you for purchasing the iRover2™ for Interactive Flat Panels. We hope it meets all your expectations and you and your students enjoy using it at your school.

If you have any questions, concerns or ideas on how we can improve please let us know by contacting our Customer Solutions Ninjas at 1-800-267-8494 or [info@copernicused.com](mailto:info@copernicused.com).

Happy teaching,

Kaylyn Belcourt-McCabe  
President

We do not inherit the earth from our ancestors, we borrow it from our children.

NORTH AMERICAN  
PROVERB

Change is the end result of all true learning.

LEO BUSCAGLIA

What you leave behind is not what is engraved in stone monuments, but what is woven into the lives of others.

PERICLES

Education is the most powerful weapon which you can use to change the world.

NELSON MANDELA



### Validate Your Warranty

To validate your warranty, submit the ON-LINE form at [www.copernicused.com](http://www.copernicused.com)  
Enter a drawing to win a Copernicus Product for your classroom at the same time!





## Warning! Hazard Risks!

Please read the warnings below for important safety information regarding your product. Failure to read these warnings or to follow the instructions below could result in personal injury or damage to your product that could void your warranty.



Small  
Parts

In its unassembled state, this product contains parts that can be hazardous to small children. This product should be assembled by an adult.



Adult  
Supervision

This product is to be used under the supervision of an adult.



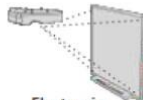
Indoor Use  
Only

This product is intended for indoor use only. To reduce the risk of fire or electric shock, do not expose this product to rain or moisture. The internal components are not sealed from the environment.



Power Strip  
Specifications

Read your power strip electrical specifications. Only plug in devices that are approved for use with this power strip. Connect the supplied power strip directly to a wall outlet. **Do not connect to another power strip or use an extension cord.** Unplug when not in use. **Do not leave this product plugged in for more than 72 consecutive hours.** Turn off power strip before unplugging.



Electronic  
Equipment

Read the electrical specifications of any electronic equipment you are using with your Copernicus products. Failure to read these specifications and follow their instructions could result in damage to your equipment or personal injury.



Cable Trip  
Hazard

Ensure that any cables extending across the floor to your product are properly bundled and marked to avoid tripping or falling which may lead to personal injury.



Electrical Shock

Do not install or use the electrical components of this unit during a lightning storm.



Climb Hazard

Do not climb on, hang from or suspend objects from any components of your product unless otherwise specified.



**Before beginning, you should have:**

Additional tools required:

Adjustable wrench (x2) OR 9/16" Wrench (x2) + Screwdriver (+) Phillips #2 or #3

Contents IFP500-0

Base Frame x1

Bottom Shelf x1

Contents IFP500-1

Moving Frame x1

Flat Panel Mounting Stretcher x2

Contents IFP500-2

Protective Handle Right x1

Protective Handle Left x1

5" Caster x2

Base Foot Left x1

Laptop Tray x1 (20 lbs Weight Limit)

Power Strip x1

5" Locking Caster x2

Base Foot Right x1

Electric Lift, Adapter, Remote x1

Protective Handle Extensions x4

Laptop TrayRear Mount x1











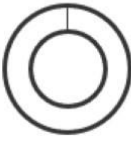
Small Tub x1 (5 lbs Weight Limit)

... hardware on following page







## Before beginning, you should have:





**Hardware**  
*Actual Size*

<p>(A) 3/8" x 1-3/4" Bolt x6 (430204)</p> 	<p>(E) 3/8" Lock Nut x6 (430122)</p> 	<p>Caster Wrench (not to scale) x1 (32095S)</p> 
<p>(B) 1/4" x 1-1/2" Screw x9 (43006)</p> 	<p>(F) 1/4" Lock Washer x14 (43010)</p> 	<p>Double Sided Foam Tape (not to scale) x2 (700012)</p> 
<p>(C) 1/4" x 3/4" Screw x6 (430039)</p> 	<p>(G) 5/16" Lock Washer x4 (43025)</p> 	<p>Hook &amp; Loop Straps (not to scale) x6 (433211)</p> 
<p>(D) 1/4" Keps Lock Nut x5 (4301621)</p> 	<p>(H) 1/2" Lock Washer x4 (43010211)</p> 	

Metric hardware for Protective Handles

<p>(I) M6 x 30mm Screw x12 (43230)</p> 	<p>(N) M6 Lock Washer x12 (43273)</p> 	<p>(O) M6 Barrel Nut x8 (43272)</p> 	<p>Allen Key (not to scale) x2 (43281)</p> 
--	---	--	--

Metric hardware for VESA Mounting

<p>(J) M6 x 35mm VESA Screw x4 (43236)</p> 	<p>(K) M8 x 35mm VESA Screw x4 (432761)</p> 	<p>(L) M8 x 40mm VESA Screw x4 (432762)</p> 	<p>(M) M8 x 50mm VESA Screw x4 (432763)</p> 
--	---	---	---



## Tips for Assembly

### Watch for These Helpful Symbols

This symbol denotes a 2- or 3- Person Task. For safety, please ensure that there are the suggested number of people working on steps displaying this symbol.



Watch for this symbol throughout the Assembly Guide. Wherever you see it, pay close attention. The symbol denotes a step needing extra attention to ensure it is done correctly.



The star symbol highlights an advisory note.

### Before You Begin

- Lay out and identify all of the included parts.
- Read the assembly guide over once to familiarize yourself with them.

**!** Please note that in its unassembled state, this product contains parts that can be hazardous to small children. This product should be assembled by an adult.



### As You Assemble the Unit

- Follow the steps in sequence.
- Before beginning each step, find the part(s) that you need for that step.
- Pay attention to the labels on the parts; they are there to help direct you at certain stages.
- The title of each step states what you will be doing. Review the text and the pictures as you build the unit.

## Customer Service -FAQ's



### For missing parts and other issues regarding the frame:

Please call Copernicus Customer Service, where we will be happy to help.  
1-800-267-8494. Monday - Friday 8:00am - 4:30 pm EST.

OR

Email our Tech Support Service at [vanessa@copernicused.com](mailto:vanessa@copernicused.com)

### Need Tech Support? Have a Question?



Email our Tech Support Service

### My Flat Panel isn't working, who should I call?









Please call the reseller that you bought the product from first (reseller information can be found on your packing slip).

### Check out some of our other great products!



[www.copernicused.com](http://www.copernicused.com)

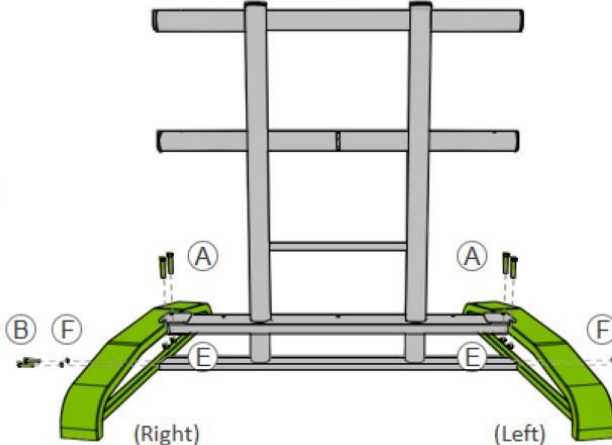


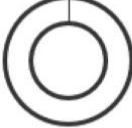



<b>1</b>	Actual Size:	 <b>A</b> x4	 <b>B</b> x4	 <b>E</b> x4	 <b>F</b> x4
	 2-Person Task	You will need: (Not to Scale)			
	 Base Frame x1	 Base Foot Left x1	 Base Foot Right x1		

### Assemble Base Frame

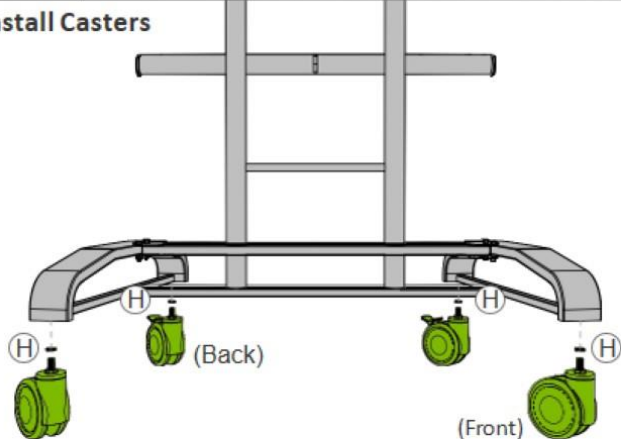
**!** Install all bolts before tightening

**★** Tip: tighten side bolts first



<b>2</b>	Actual Size:	 <b>H</b> x4
	 2-Person Task	You will need: (Not to Scale)
	 5" Caster x2	 5" Locking Caster x2


### Install Casters




**!** Install locking casters on back of unit.

**!** Tighten using supplied Caster Wrench.

**!** Keep wrench with unit. Casters must be tightened every 6 months for proper maintenance.

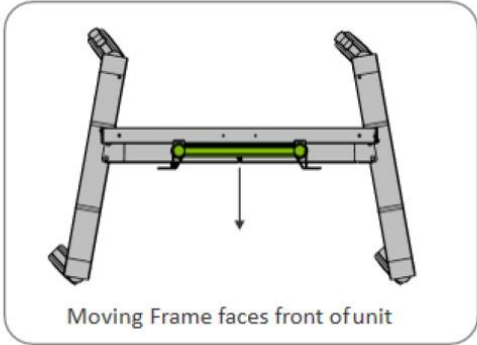



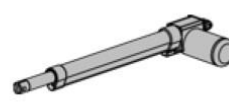


<b>3</b>	Actual Size:
	<p>You will need: (Not to Scale)</p>  <p>Moving Frame x1</p>

**Install Moving Frame**

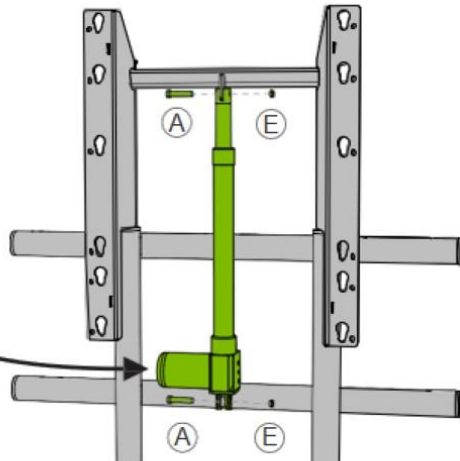
**!** Remove appliance tape from top bushings before installing Moving Frame





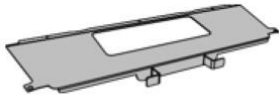
<b>4</b>	Actual Size:	 <p>(A) x2      (E) x2</p>
	<p>You will need: (Not to Scale)</p>  <p>Electric Lift x1</p>	

**Install Electric Lift**

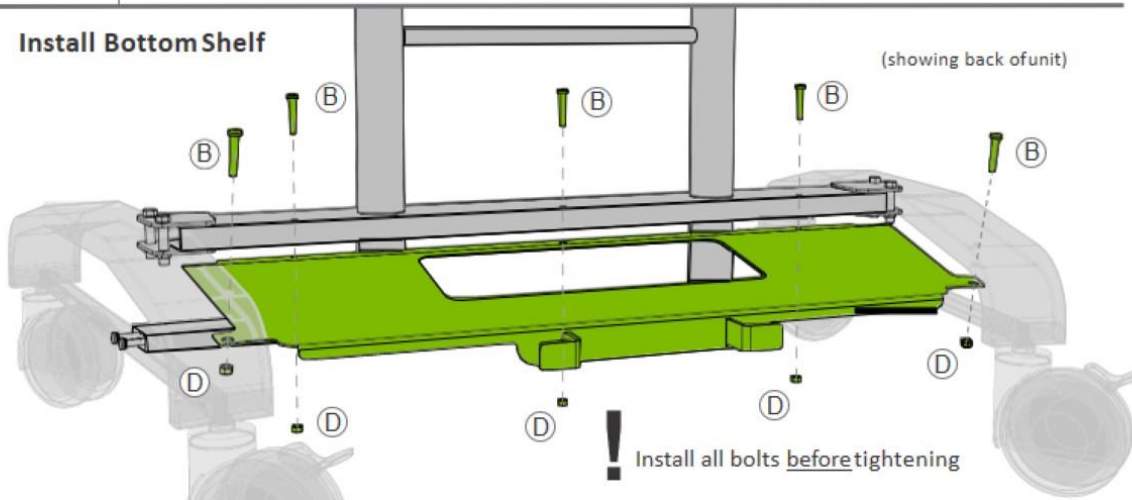
**!** Note orientation of the Electric Lift  
Tighten bolts


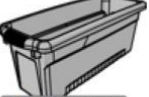




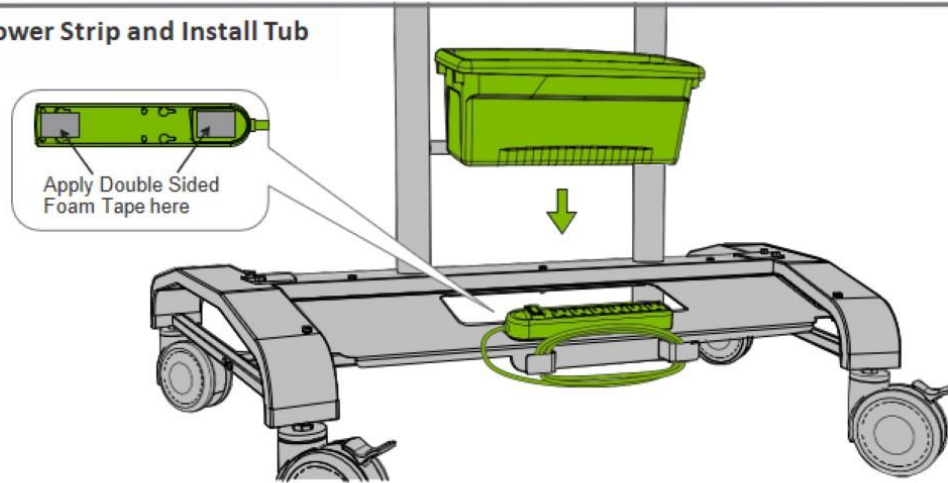
5	Actual Size:	 (B) x5	 (D) x5
	You will need: (Not to Scale)	 Bottom Shelf x1	

### Install Bottom Shelf



6	Actual Size:	 Power Strip x1	 Small Tub x1
	You will need: (Not to Scale)		5 lbs Weight Limit

### Attach Power Strip and Install Tub



**7** Actual Size:

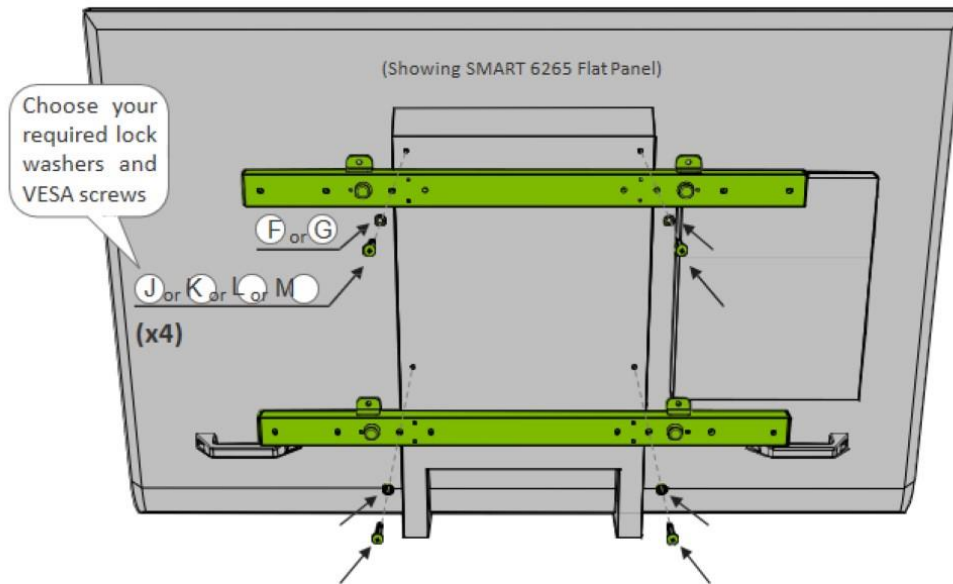
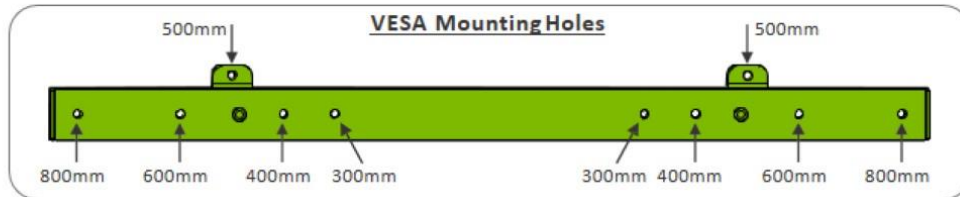
F x4      G x4      J x4  
 K x4      L x4      M x4  
 M8x35mm      M8x40mm      M8x50mm




You will need: (Not to Scale)

Flat Panel Mounting Stretcher x2  
 Compatible flat panel (sold separately) x1

### Attaching Your Flat Panel Mounting Stretchers

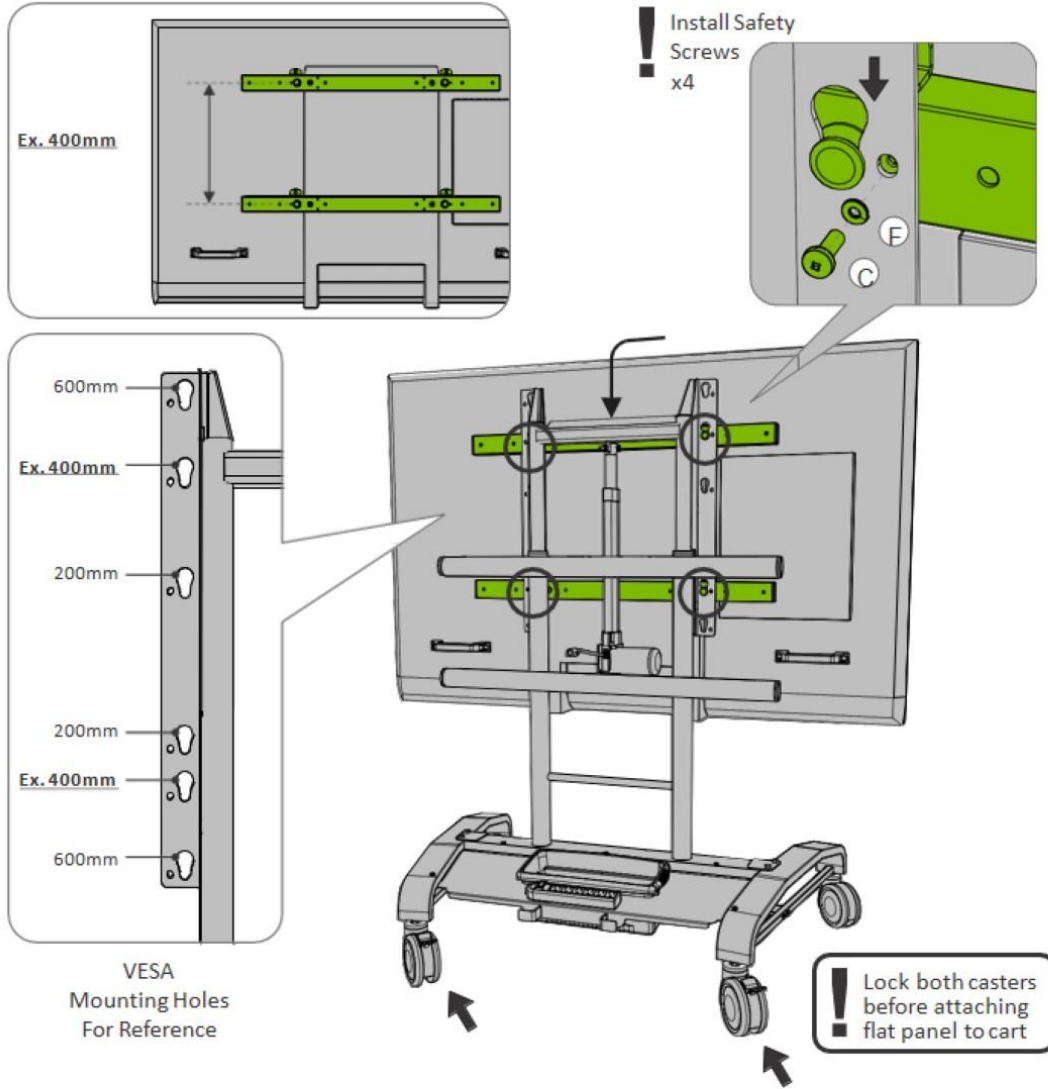
- ! Check your flat panel owners manual to determine maximum screw depth to avoid causing damage to your flat panel. Note our Mounting Stretchers are 1" (25mm) thick. Our supplied VESA screws are longer to accommodate for this.
- ! Check your flat panel owners manual for correct torque specifications when tightening VESA screws.






<b>8</b>	Actual Size:	 <span style="font-size: 2em;">F</span> x4	 <span style="font-size: 2em;">C</span> x4
 <b>2-Person Task</b>	You will need: (Not to Scale)		



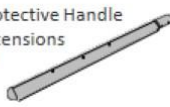

### Attach Flat Panel to Cart

Measure vertical spacing between VESA mounting holes and mount your flat panel to the corresponding keyholes slots on the cart.

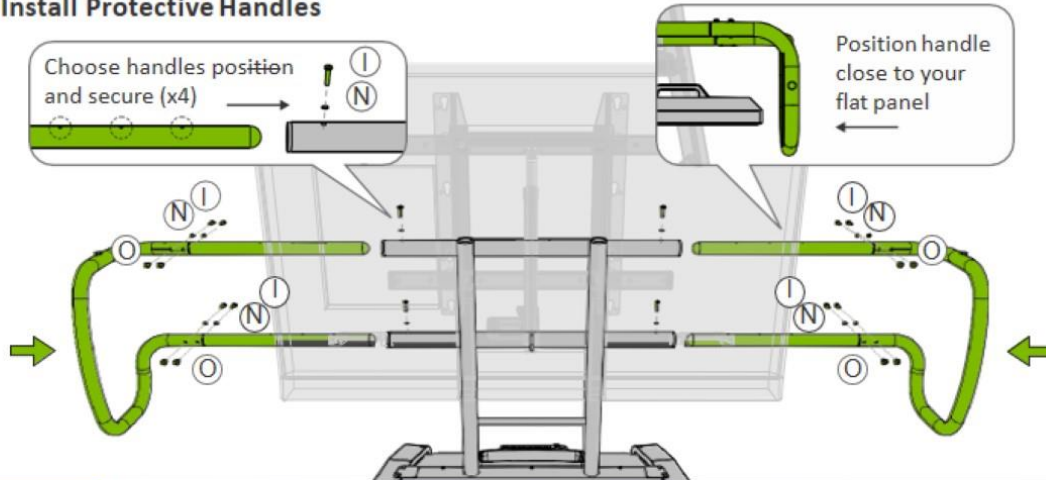




**9** Actual Size:  x12  x12  x8

You will need: (Not to Scale)


 Protective Handle Right x1  Protective Handle Left x1  Protective Handle Extensions x4  Allen Key x2

**Install Protective Handles**

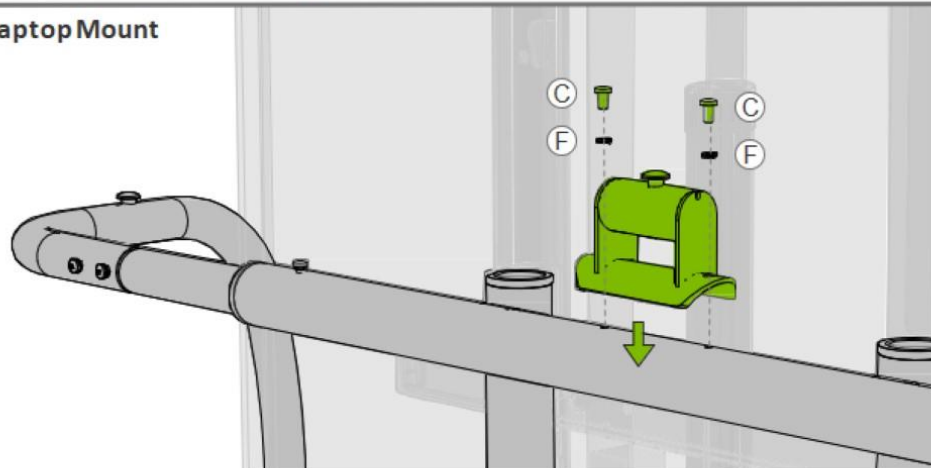


**10** Actual Size:  x2  x2

You will need: (Not to Scale)

 Laptop Tray Rear Mount x1

**Install Rear Laptop Mount**



**11**

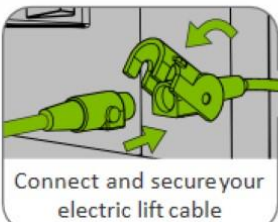
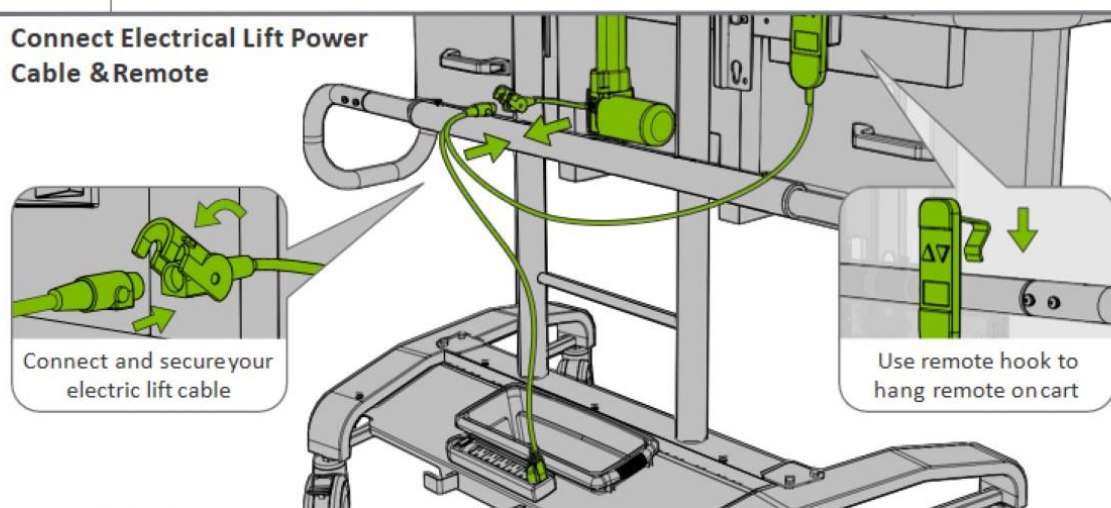
Actual Size:

You will need: (Not to Scale)

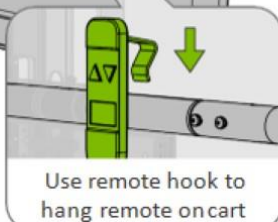


Electric Lift Adapter & Remote  
x1

**Connect Electrical Lift Power Cable & Remote**



Connect and secure your electric lift cable



Use remote hook to hang remote on cart

**12**

Actual Size:

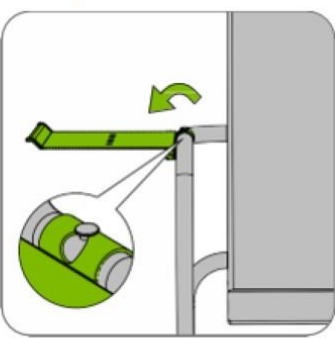
You will need: (Not to Scale)



(20 lbs Weight Limit)

Laptop Tray  
x1

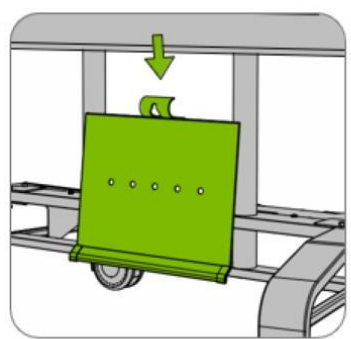
**Using Laptop Tray**



In-use Position On Left or Right Handles




In-use Position On Back of Cart



Stored Position On Front of Cart

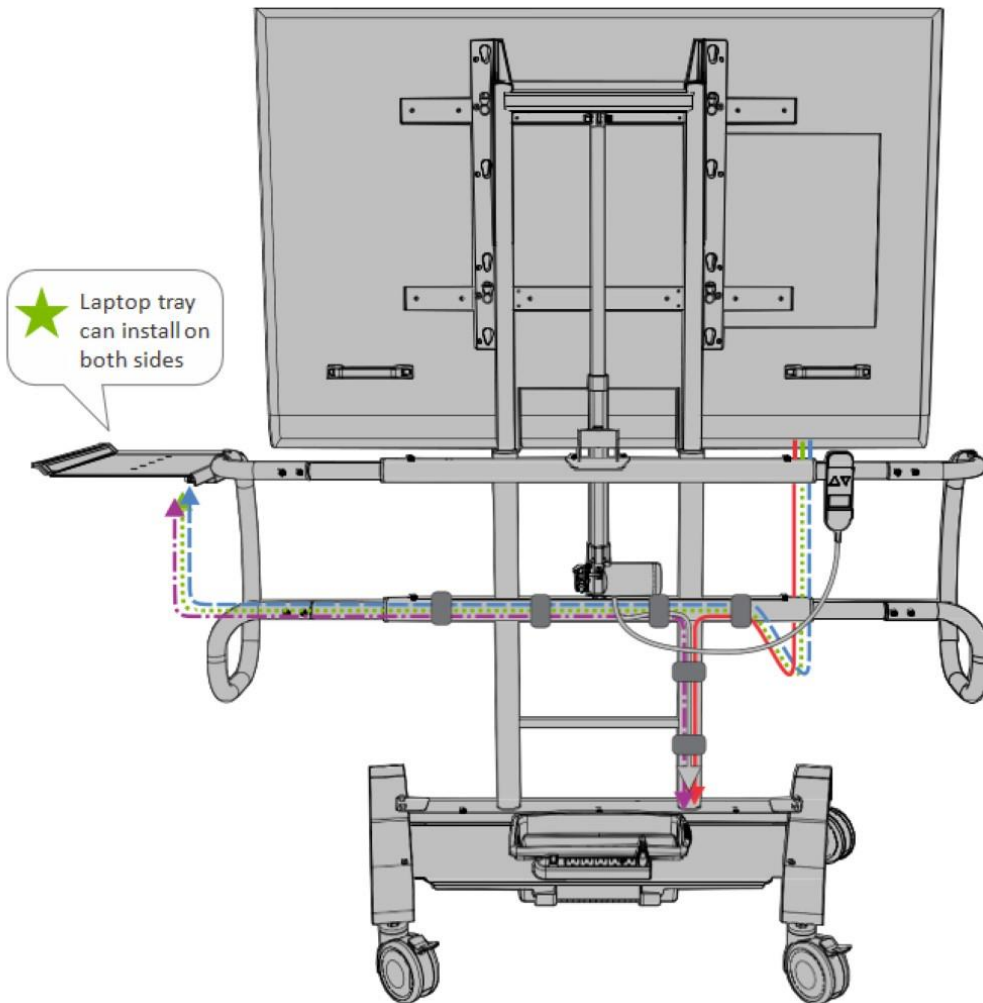


13	Actual Size:	
	You will need: (Not to Scale)	 Hook & Loop Straps x6

- VGA/HDMI Cable
- USB Cable
- Flat Panel Power Cable
- Laptop/Computer Power Cable
- (items not included with IFP500)

### Cable Routing

- ! Raise flat panel to max height before routing cables.
- This ensures they have enough length when adjusting cart height.



14

Actual Size:

You will need: (Not to Scale)



OR

9/16" Wrench (x2)

+



+



### Final Assembly Checks

Check entire assembly for loose parts; tighten all casters, bolts, screws and nuts



Tighten all casters using supplied Caster Wrench.

Keep wrench with unit. Casters must be tightened every 6 months for proper maintenance.



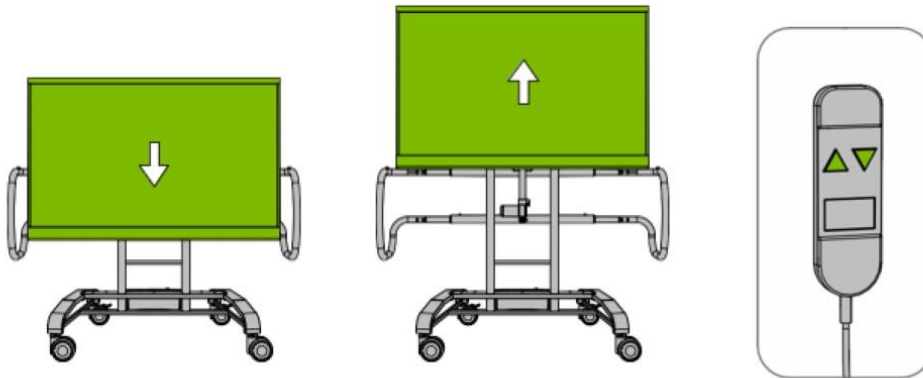
## Tips for Use

### General Tips

To hold iRover<sup>2</sup> steady when in use/storage: **lock the casters.**

### Raising & Lowering Your Flat Panel

- To adjust the height of the flatpanel:
- connect the Electric Lift (see assembly Step 11)
- plug in the power strip and turn it on
- use buttons on remote to raise and lower flat panel

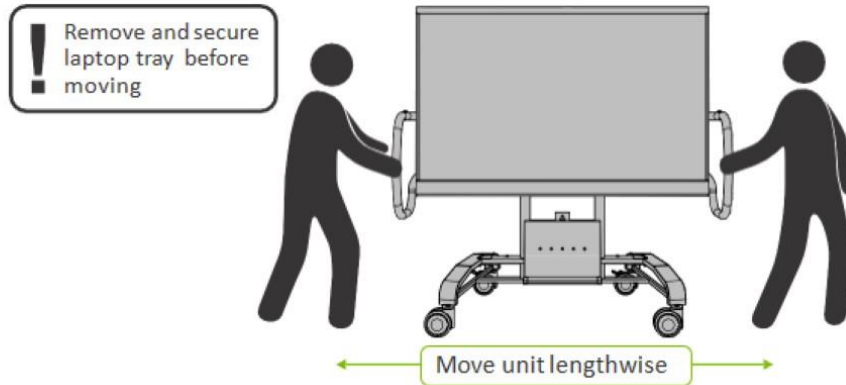




## Moving Your Flat Panel Cart

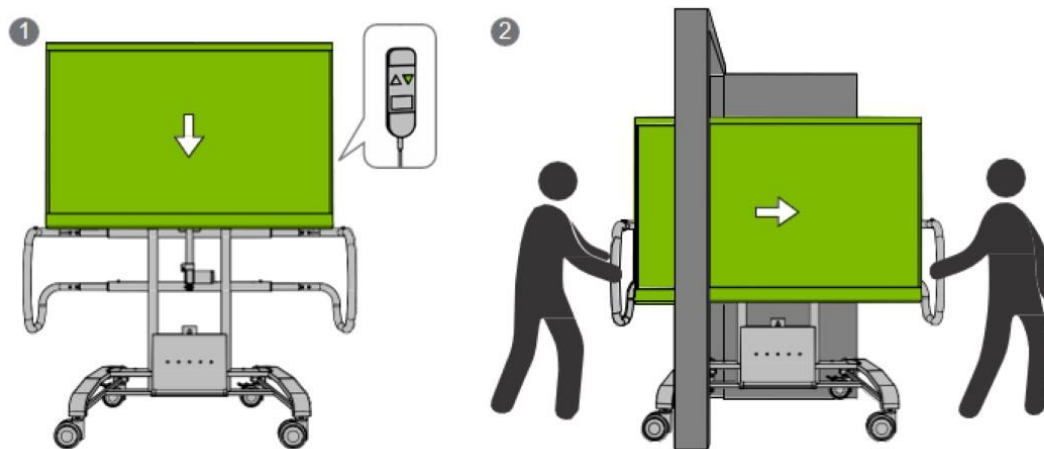
**Always move with two people.**

**To transport unit:** ensure your flat panel is in the lowest height & always turn off and unplug the power strip before moving.



### Lower Flat Panel Before Moving Through Door

When moving your iRover<sup>2</sup> Interactive Flat Panel Cart through a door ensure that the unit is sitting at the lowest height to avoid hitting the top of the door frame.







## Care & Maintenance

### How to care for your iRover<sup>2</sup> For Interactive Flat Panel Cart



- iRover<sup>2</sup> for Interactive Flat Panels is made for indoor use only.
- Cleaning: for the cart only, wipe with dry or damp cloth and use mild soap only if necessary.
- For care of the flat panel please refer to the manufacturer's instructions.

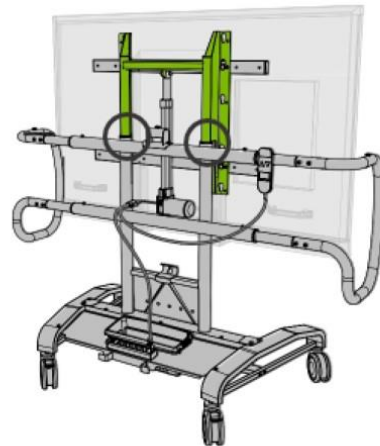
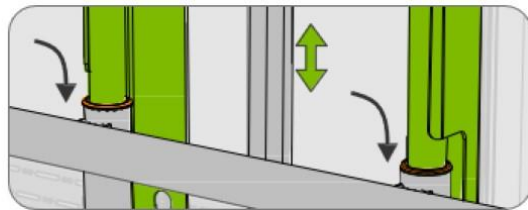
Remember to perform this maintenance **every 6 months**:

- Tighten all casters using supplied Caster Wrench, keeping wrench with unit.
- Lubricate bushings, see instructions below.
- Check and tighten all fasteners.
- Do visual inspection of all electrical components and wires.



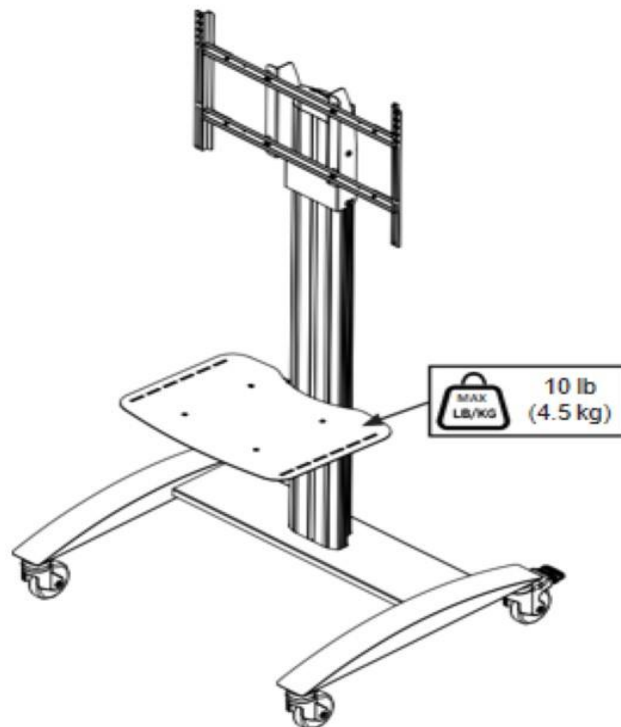
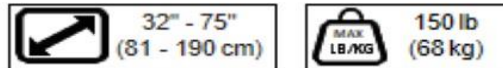
### Bushing Lubrication Instructions

- 1) Raise the board to its highest position.
- 2) Apply a generous bead of Petroleum Jelly all around the top of each bushing, pressing some in the gap between the frame and bushing. There are two (2) bushings in total.
- 3) Lower the unit back down to its lowest position.



# peerless-AV<sup>®</sup>

## SR560M



ENG	Suitable for institutional use.
ESP	Adecuado para uso institucional.
FRN	Convient à un usage institutionnel.
DEU	Für die institutionelle Verwendung geeignet.
NEL	Geschikt voor gebruik in instellingen.
ITL	Adatto per installazioni commerciali.
CES	Vhodné pro institucionální použití.
SLK	Vhodné na inštitucionálne použitie.
POR	Adequado para utilização institucional.
TUR	Kurumsal kullanım için uygundur.



### **▲ WARNING**

ENG - Do not begin to install product until you have read and understood the instructions and warnings contained in this user guide. Always use an assistant or mechanical lifting equipment to safely lift and position equipment. This product must be installed onto flat, hard, level surface to prevent tipping. Use with heavier televisions may result in instability causing tip over resulting in death or serious injury. The cart or stand is not affixed or secured to the floor, and may therefore tip over and/or fall if screen and/or stand is shaken or hit. This product is intended for indoor use only. Use of this product outdoors could lead to product failure or personal injury. Screws must be tightly secured. Do not overtighten screws or damage can occur and product may fail. Never exceed the Maximum Load Capacity. Be careful not to pinch fingers when operating the mount. Death or serious injury may occur when children climb on audio and/or video equipment furniture. A remote control or toys placed on the furnishing may encourage a child to climb on the furnishing and as a result the furnishing may tip over on to the child. Relocating audio and/or video equipment to furniture not specifically designed to support audio and/or video equipment may result in death or serious injury due to the furnishing collapsing or over turning onto a child. For support please call customer care at 1-800-865-2112.

### **▲ ADVERTENCIA**

ESP - No comience a instalar el producto hasta haber leído y entendido las instrucciones y las advertencias contenidas en el manual del usuario. Siempre cuente con la ayuda de un asistente o utilice un equipo mecánico de izar para levantar y colocar el equipo con más seguridad. El producto se tiene que instalar en una superficie plana, dura y nivelada para evitar que se vuelque. Utilizarlo con televisores más pesados puede tener causar inestabilidad y volcamiento, lo cual puede tener como resultado la muerte o una lesión grave. El carrito o estante no está anclado ni fijado al suelo y, por lo tanto, podría volcarse o caerse si la pantalla o el estante reciben una sacudida o un golpe. Este producto está diseñado para uso en interiores solamente. Utilizar este producto en exteriores podría causar fallas del producto o lesiones a individuos. Los tornillos se tienen que fijar firmemente. No apriete los tornillos en exceso, ya que se pueden dañar y el producto podría fallar. Nunca exceda la Capacidad Máxima de Carga. Tenga cuidado de no pincharse los dedos cuando mueva el soporte. Pueden ocurrir muertes o lesiones graves cuando los niños se trepan en muebles para equipos de audio o video. Un control remoto o un juguete colocado en el mueble puede causar que un niño se trepe en el mueble y, como resultado, el mueble puede volcarse sobre el niño. Colocar equipos de audio o video en muebles que no han sido diseñados específicamente para sostener equipos de audio o video puede tener como resultado la muerte o una lesión grave debido a que el mueble se desmorone o se vuelque sobre el niño. Si necesita ayuda, por favor, llame a Servicio al Cliente de Peerless al 1-800-865-2112.

### **▲ ADVERTISSEMENT**

FRN - Ne commencez pas à installer le produit avant d'avoir lu et assimilé les instructions et les avertissements contenus dans ce guide de l'utilisateur. Pour lever et positionner l'équipement en toute sécurité, faites-vous toujours aider par une autre personne ou utilisez un dispositif de levage mécanique. Ce produit doit être installé sur une surface plane, dure et de niveau pour éviter tout basculement. Une utilisation avec des téléviseurs plus lourds pourrait les rendre instables et provoquer un basculement entraînant la mort ou des blessures graves. Le chariot ou support n'est pas fixé au sol et peut par conséquent se renverser et/ou tomber si l'écran et/ou le support est secoué ou heurté. Ce produit est conçu uniquement pour un usage intérieur. L'utilisation de ce produit à l'extérieur peut causer une défaillance du produit ou des blessures corporelles. Les vis doivent être serrées au maximum. Ne serrez pas trop les vis pour éviter tout risque d'endommager le produit et de causer sa défaillance. Ne dépassez jamais la capacité de charge maximale. Prenez garde à ne pas vous pincer les doigts lorsque vous manipulez le support. La mort ou des blessures graves pourraient survenir lorsque des enfants grimpent sur du mobilier ou matériel audio et/ou vidéo. Une télécommande ou des jouets posés sur le mobilier pourraient inciter un enfant à grimper sur celui-ci, provoquant son basculement sur l'enfant. Déplacer le matériel audio et/ou vidéo sur un meuble qui n'est pas spécialement conçu pour supporter ce type de matériel peut provoquer son basculement sur un enfant et entraîner la mort ou des blessures graves. Pour toute assistance, veuillez contacter le service à la clientèle au 1-800-865-2112.

### **▲ ACHTUNG**

DEU - Lesen Sie zuerst die Anleitungen und Sicherheitshinweise in diesem Handbuch bevor Sie mit der Montage des Produktes beginnen. Zum Heben und Positionieren sollte in jedem Fall eine helfende Person oder ein mechanische Hebegerät verwendet werden. Dieses Produkt muss einer harten, ebenen und horizontalen Fläche aufgestellt werden, damit ein Umkippen vermieden wird. Bei der Anbringung schwerer Fernsehgeräte kann es zur Instabilität und zum Kippen kommen, was zur schweren und sogar tödlichen Verletzungen führen kann. Da das Produkt (Wagen, Ständer) nicht am Boden befestigt oder gesichert ist, kann es daher umkippen oder umfallen, wenn es oder der darauf montierte Bildschirm aus dem Gleichgewicht gebracht wird. Dieses Produkt ist nur für den Gebrauch innerhalb von Gebäuden bestimmt. Eine Verwendung dieses Produkts im Freien kann zu Produktausfall oder Personenschaden führen. Die Schrauben müssen sicher angezogen werden. Ziehen Sie die Schrauben nicht zu fest an, damit es nicht zu Beschädigungen und Versagen des Produkts kommt. Die maximale Tragfähigkeit darf niemals überschritten werden. Achten Sie beim Umgang mit dem Halter darauf, dass die Finger nicht eingeklemmt werden. Es besteht außerdem eine besonders schwere Verletzungsgefahr, wenn ein Kind auf oder über Möbel und Träger klettert. Wird die Fernsteuerung oder ein Spielzeug auf das Gerät oder den Träger gelegt, stellt dies einen Reiz für das Kind dar, hinauf zu klettern, was zum Umkippen des Trägers oder des Möbels führen, was wiederum eine besonders große Verletzungsgefahr darstellt. Wird das Gerät auf ein anderes, nicht besonders für diese Zwecke geeignetes Möbel gestellt, kann dieses zusammen brechen oder auf ein Kind kippen und es verletzen. Falls Sie Unterstützung benötigen, wenden Sie sich bitte an den Kundendienst unter der Telefonnummer 1-800-865-2112 (innerhalb der USA).

### **▲ WAARSCHUWING**

NEL - Begin pas met de installatie van het product nadat u de instructies en waarschuwingen in deze gebruiksaanwijzing hebt gelezen en begrepen. Gebruik altijd een assistent of mechanische hijsapparatuur om de apparatuur veilig te heffen en in positie te brengen. Ter voorkoming van kantelen moet dit product worden geïnstalleerd op een platte, harde, vlakke ondergrond. Gebruik met zwaardere televisietoestellen kan leiden tot instabiliteit waardoor ze kunnen kantelen, hetgeen kan leiden tot dodelijk of ernstig letsel. Het wagentje of het onderstel wordt niet op de grond vastgezet en kan dus kantelen en/of omvallen als er aan het scherm en/of het onderstel wordt geschud of als iemand erop slaat. Dit product is uitsluitend bedoeld voor gebruik binnenshuis. Als dit product buitenshuis wordt gebruikt, zijn vallen van het product en letsel bij personen mogelijk. Alle schroeven moeten stevig vastzitten. Draai de schroeven niet te strak aan, want dit zou kunnen resulteren in schade en/of vallen van het product. Het maximale draagvermogen mag nooit worden overschreden. Wees voorzichtig zodat uw vingers niet beklemd raken bij het bedienen van de bevestiging. Dodelijk of ernstig letsel kan optreden wanneer kinderen op meubels voor audio- en/of video-apparatuur klimmen. Een afstandsbediening of speelgoed dat op het meubel geplaatst is, kan een kind aanmoedigen om op het meubel te klimmen en als resultaat kan het meubel kantelen en op het kind vallen. Het verplaatsen van audio- en/of video-apparatuur naar een meubel dat niet specifiek is ontworpen om audio- en/of video-apparatuur te ondersteunen, kan leiden tot dodelijk of ernstig letsel wanneer het meubel in elkaar zakt of op een kind terecht komt. Voor ondersteuning kunt u terecht bij de afdeling Klantenzorg op +1-800-865-2112 (in de VS).

### **▲ AVVERTENZA**

ITL - Iniziare l'installazione del prodotto solo dopo aver letto e capito le istruzioni e le avvertenze contenute in questa guida per l'utente. Per sollevare e mettere in posizione l'unità, farsi aiutare da un assistente o usare una macchina sollevatrice meccanica. Per evitarne la caduta, installare il prodotto su una superficie solida, piatta e livellata. L'uso con televisori più pesanti può produrre instabilità e causare ribaltamento con pericolo di morte o infortunio grave. Il carrello o il supporto non è attaccato o fissato al pavimento; pertanto, potrebbe ribaltarsi e/o cadere se lo schermo e/o il supporto viene scosso o colpito. Questo prodotto è indicato esclusivamente per uso all'interno. L'uso di questo prodotto all'esterno potrebbe causare il malfunzionamento del prodotto o danni fisici alla persona. Le viti devono essere strette in maniera ben salda. Non serrare le viti oltre il necessario, altrimenti si rischiano danni o guasti al prodotto. Non superare mai la capacità massima di carico. Prestare attenzione a non schiacciarsi le dita durante l'uso del sostegno. Pericolo di morte o grave infortunio se i bambini salgono su mobili dove sono posate unità audio e/o video. Un telecomando o giocattoli sistemati sul mobile possono invogliare i bambini a salire sul mobile, che potrebbe cadere sul bambino stesso. Posare unità audio e/o video su un mobile non espressamente indicato per sostenere unità audio e/o video può causare morte o infortunio grave se il mobile cade o si ribalta sul bambino. Per assistenza, chiamare il servizio clienti al numero 1-800-865-2112.

## ▲ VÝSTRAHA

ČEŠ - Nezačínajte s inštaláciou výrobku dříve, než si přečtete pokyny a varování obsažená v tomto návodu k použití a porozumíte jim. Pro bezpečné zvednutí a umístění zařízení na místo vždy využijte služeb pomocníka nebo mechanického zvedáku. Tento výrobek se musí instalovat na rovnou tvrdou plochu, aby nedošlo k jeho překlolení. Použití s těžšími televizory může mít za následek nestabilitu a následní překlolení, což může způsobit smrt nebo vážné zranění. Vozík nebo stojan není připevněn k podlaze nebo zajištěn. Může proto v případě zatřesení nebo úderu do obrazovky a/nebo stojanu dojít k jeho překlolení. Tento produkt je určen pouze pro použití v interiéru. Použití tohoto produktu v exteriéru by mohlo způsobit selhání produktu nebo zranění osob. Šrouby musí být pevně zajištěny. Šrouby příliš neutahujte, nebo může dojít k poškození a produkt se může poškodit. Nikdy nepřekročte maximální nosnost. Při manipulaci s držákem dávejte pozor, abyste si nepřiskřípli prsty. Těžké zranění nebo smrt může nastat, když děti vylezou na nábytek s audio/video zařízeními. Dálkové ovládání nebo hračky umístěné na zařízení můžou stimulovat dítě, aby vylezlo na zařízení, v důsledku čeho se zařízení může převrátit na dítě. Umístění audio/video zařízení na nábytek, který není speciálně navržen na nesení audio/video zařízení, může mít za následek smrt nebo vážné zranění v důsledku zřícení nebo převrácení zařízení na dítě. Pro podporu volejte oddělení péče o zákazníky na čísle 1-800-865-2112.

## ▲ VÝSTRAHA

SLK - Nezačínajte s inštaláciou výrobku predtým, ako si prečítate pokyny a varovania obsiahnuté v tomto návode na použitie a porozumiete im. Na bezpečné zdvihnutie a umiestnenie zariadenia na miesto vždy využite služby pomocníka alebo mechanického zdviháka. Tento výrobok treba inštalovať na rovnú tvrdú plochu, aby nedošlo k jeho preklopeniu. Použitie s ťažšími televízormi môže mať za následok nestabilitu a následné preklopenie, čo môže spôsobiť smrť alebo vážne zranenie. Vozík alebo stojan nie je pripnutý k podlahe ani zaistený. Môže preto v prípade otrasov alebo úderu do obrazovky a/alebo stojanu dôjsť k jeho preklopeniu. Tento produkt je určený len na použitie v interiéri. Pri použití tohto produktu v exteriéri by mohlo dôjsť k jeho poruche alebo osobnému poraneniu. Skrutky je potrebné pevne utiahnuť. Skrutky nedotahujte príliš silno, inak môže dôjsť k poškodeniu a poruche zariadenia. Nikdy neprekračujte maximálnu nosnosť. Dávajte pozor, aby ste si pri manipulácii so zariadením neprivilili prsty. Ťažké zranenie alebo smrť môže nastáť, keď deti vylezú na nábytok s audio alebo video zariadeniami. Diaľkové ovládanie alebo hračky umiestnené na zariadení môžu posmeliť dieťa, aby vylezlo na zariadenie, dôsledku čoho sa zariadenie môže prevrátiť na dieťa. Umiestnenie audio/video zariadenia na nábytok, ktorý nie je špeciálne navrhnutý na nesenie audio/video zariadení, môže mať za následok smrť alebo vážne zranenie v dôsledku zrútenia sa alebo prevrátania zariadenia na dieťa. Podporu získate v centre na podporu zákazníkov na čísle 1-800-865-2112.

## ▲ AVISO

POR - Não inicie a instalação do produto sem ter lido e compreendido as instruções e avisos incluídos neste manual do Utilizador. Utilize sempre um assistente ou equipamento de elevação mecânico para elevar e posicionar o equipamento em segurança. Este produto deve ser instalado numa superfície plana, dura e nivelada para evitar tombar. A utilização com televisores mais pesados pode resultar em instabilidade e provocar o tombamento provocando a morte ou ferimentos graves. O carrinho ou suporte não é afixado ao chão e, por conseguinte, pode tombar e/ou cair se o ecrã e/ou suporte sofrer vibrações ou impactos. Este produto destina-se a utilização exclusivamente em zonas interiores. A utilização deste produto em espaços exteriores poderá conduzir à falha do produto ou ferimentos pessoais. Os parafusos devem ser bem apertados. Não aperte demasiado os parafusos, pois podem ocorrer danos ou falhas do produto. Nunca exceder a Capacidade de carga máxima. Exerça cuidado para não prender os dedos ao operar o suporte. Pode ocorrer a morte ou ferimentos graves quando as crianças trepam mobiliário para equipamentos de áudio e/ou vídeo. Um telecomando ou brinquedos nestas peças de mobiliário podem encorajar as crianças a trepar e, como consequência, os equipamentos podem tombar sobre a criança. A realocação de equipamentos de áudio e/ou vídeo em mobiliário na especificamente concebido para suportar equipamentos de áudio e/ou vídeo pode resultar na morte ou ferimentos graves devido ao colapso sobre uma criança. Para obter assistência, contacte a equipa de apoio ao cliente através do número 1-800-865-2112.

## ▲ UYARI

TUR - Bu kullanıcı kılavuzunda yer alan talimatları ve uyarıları okuyup anlamadan ürünü kurmaya başlamayın. Ekipmanı güvenli bir şekilde kaldırmak ve konumlandırmak için daima bir yardımcı veya mekanik kaldırma ekipmanı kullanın. Bu ürünün, devrilmesini önlemek için düz, sert ve eğimsiz bir yüzeye kurulması gerekir. Daha ağır televizyonlar ile birlikte kullanım, ölüm veya ciddi yaralanmaya yol açan devrilmeye neden olabilir. Araba veya sehpa zemine sabitlenmemiştir, bu yüzden ekran ve/veya sehpa sallanır veya darbe alırsa devrilebilir ve/veya düşebilir. Bu ürün yalnızca iç mekânlarda kullanılmak üzere imal edilmiştir. Bu ürünün dış mekânda kullanılması ürün arızalarına veya yaralanmalara sebep olabilir. Vidalar sağlam bir şekilde sıkıştırılmalıdır. Vidaları aşırı sıkmanız durumunda vidalara hasar verebilirsiniz ve ürün arızalanabilir. Azami Yük Kapasitesini asla aşmayınız. Monte ederken parmaklarınızı sıkıştırmamaya dikkat edin. Çocuklar ses ve/veya video ekipmanı mobilyalarına tırmandığında ölüm veya ciddi yaralanma meydana gelebilir. Mobilyanın üstüne konan bir uzaktan kumanda cihazı veya oyuncaklar, çocukları mobilyaya tırmanmaya teşvik edebilir ve bunun sonucunda mobilya çocuğun üzerine devrilebilir. Ses ve/veya video ekipmanlarını özel olarak ses ve/veya video ekipmanını desteklemesi için tasarlanmış olmayan mobilyanın üstüne taşımak, mobilyanın çökmesi veya çocuğun üzerine devrilmesi nedeniyle ölüme veya ciddi yaralanmaya yol açabilir. Destek almak için lütfen 1-800-885-2112 numaralı telefondan müşteri hizmetlerini arayınız.

ENG Symbols  
ESP Símbolos  
FRN Symboles  
DEU Symbole  
NEL Symbolen  
ITL Simboli  
ČES Symboly  
SLK Symboly  
POR Símbolos  
TÜR Semboller

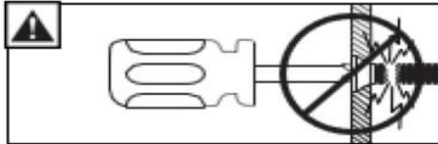
  
ENG WARNING  
ESP ADVERTENCIA  
FRN AVERTISSEMENT  
DEU ACHTUNG  
NEL WAARSCHUWING  
ITL AVVERTENZA  
ČES VÝSTRAHA  
SLK VÝSTRAHA  
POR AVISO  
TÜR UYARI



ENG Skip to step.  
ESP Continúe con el paso.  
FRN Passez à l'étape.  
DEU Weiter mit Schritt.  
NEL Ga door naar stap.  
ITL Vai al passo.  
ČES Přeskočte na krok.  
SLK Preskočte na krok.  
POR Saltar para o passo.  
TÜR Su adima geç.



ENG Screws must get at least three full turns and fit snug.  
ESP Los tornillos tienen que dar, por lo menos, tres vueltas completas y quedar ajustados.  
FRN Il faut effectuer au moins trois tours de vis complets et bien serrer les vis.  
DEU Schrauben sind mindestens drei volle Umdrehungen einzudrehen und müssen fest anliegen.  
NEL De schroeven moeten ten minste drie hele slagen worden aangedraaid en stevig vastzitten.  
ITL Girare tre volte le viti che devono risultare aderenti.  
ČES Šrouby se musí otočit minimálně tři plné otáčky a plně dosednout.  
SLK Skrutky sa musia otočiť aspoň tri celé otáčky a tesne dosadnúť.  
POR Os parafusos devem completar, no mínimo, três voltas completas e ajustar-se no local.  
TÜR Vidalar en az üç tam dönüş yapmalı ve sıkı oturmalıdır.



ENG Do not overtighten screws.  
ESP No apriete de más los tornillos.  
FRN Ne pas trop serrer les vis.  
DEU Ziehen Sie die Schrauben nicht zu fest an.  
NEL Draai de schroeven niet te strak aan.  
ITL Non stringere troppo le viti.  
ČES Šrouby neutahujte příliš silně.  
SLK Skrutky neutahujte príliš silno.  
POR Não apertar demasiado os parafusos.  
TÜR Vidaları gereğinden fazla sıkmayın.

ENG	Tools Needed for Assembly.
ESP	Herramientas necesarias para el ensamblaje.
FRN	Outils nécessaires au montage.
DEU	Für den Zusammenbau erforderliche Werkzeuge.
NEL	Voor montage benodigd gereedschap.
ITL	Attrezzi necessari per l'assemblaggio.
CES	Nástroje potřebné k montáži.
SLK	Nástroje potrebné na montáž.
POR	Ferramentas necessárias para a montagem.
TUR	Montaj için Gerekli Aletler.



ENG	The mounting system has no user serviceable parts.
ESP	El sistema de montaje no tiene piezas que puedan ser reparadas por el usuario.
FRN	Le système de montage ne contient aucune pièce réparable par l'utilisateur.
DEU	Das Trägersystem enthält keine vom Endverbraucher zu reparierende oder zu wartende Bestandteile.
NEL	Het bevestigingssysteem heeft geen onderdelen die de gebruiker kan repareren.
ITL	Il sistema di sostegno non contiene parti riparabili dall'utente.
ČES	Montážní systém nemá žádné části opravitelné uživatelem.
SLK	Montážny systém nemá žiadne časti opravitelné užívateľom.
POR	O sistema de montagem não inclui peças destinadas ao utilizador.
TUR	Bağlantı sisteminin servisini kullanıcının yapabileceği parçası yoktur.

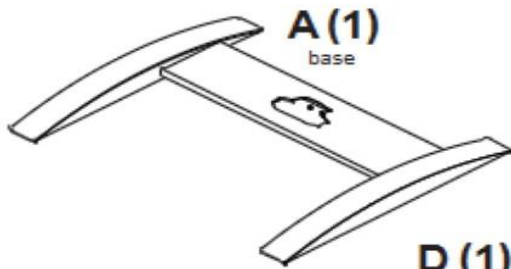
<p><b>ENG</b> To properly tighten screws: Tighten until screw head makes contact, then tighten another 1/2 turn. Do not overtighten screws.</p> <p><b>ESP</b> Apriete adecuado de los tornillos: Apriete hasta que la cabeza del tornillo haga contacto y luego apriete otra 1/2 vuelta. No apriete de más los tornillos.</p> <p><b>FRN</b> Pour bien serrer les vis : Serrez jusqu'à ce que la tête de la vis entre en contact, puis serrez encore d'un 1/2 tour. Ne serrez pas trop les vis.</p> <p><b>DEU</b> Korrektes Festziehen der Schrauben: Ziehen Sie die Schrauben fest, bis der Schraubenkopf Kontakt hat, und dann um eine weitere 1/2 Umdrehung. Ziehen Sie die Schrauben nicht zu fest an.</p> <p><b>NEL</b> Ga als volgt te werk om de schroeven naar behoren aan te draaien: Draai de schroef aan totdat de kop het oppervlak raakt; maak daarna nog een halve slag. Draai de schroeven niet te strak aan.</p> <p><b>ITL</b> Per stringere correttamente le viti: stringere fino a quando la testa della vite fa contatto, quindi stringere di un altro 1/2 giro. Non stringere eccessivamente.</p> <p><b>ČES</b> Správné utažení šroubů: Utahujte, dokud se šroub nedostane do kontaktu, poté utáhněte ještě půl otočky. Šrouby neutahujte příliš silně.</p> <p><b>SLK</b> Správne utiahnutie skrutiek: Utahujte, kým sa skrutka nedostane do kontaktu, potom utiahnite ešte pol otočky. Skrutky neutahujte príliš silno.</p> <p><b>POR</b> Para apertar correctamente os parafusos: aperte até que a cabeça do parafuso estabeleça contacto e, em seguida, aperte mais 1/2 volta. Não aperte demasiado os parafusos.</p> <p><b>TUR</b> Vidaları doğru bir şekilde sıkılmak için: Vida başı temas edene kadar döndürün, sonra yarım tur daha döndürün. Vidaları gereğinden fazla sıkılamayın.</p>
<p><b>1</b></p>
<p><b>2</b></p>
<p><b>3</b></p>
<p><b>4</b></p>

ENG	Parts (Before beginning, make sure you have all parts shown below).
ESP	Piezas (antes de iniciar, asegúrese de tener todas las piezas siguientes).
FRN	Pièces (avant de commencer, assurez-vous d'avoir toutes les pièces illustrées ci-dessous).
DEU	Teile (Achten Sie vor Beginn der Arbeiten darauf, dass alle unten abgebildeten Teile vorhanden sind).
NEL	Onderdelen (hoort u zich ervan te overtuigen dat u alle onderdelen hebt, die hieronder te zien zijn).
ITL	Parti (prima di iniziare, accertarsi di disporre tutte le parti sotto indicate).
CES	Díly (předtím, než začnete, připravte si všechny díly zobrazené níže).
SLK	Diely (predtým, ako začnete, pripravte si všetky diely zobrazené nižšie).
POR	Peças (antes de iniciar, certifique-se de que tem todas as peças apresentadas em baixo).
TUR	Parçalar (Başlamadan önce, aşağıda gösterilen bütün parçaların elinizde olduğundan emin olun).

## Parts List

	Description	Qty	Part #
A	base	1	009-T1674
B	caster (non locking)	2	600-0346-1
C	caster (locking)	2	600-0347-1
D	vertical column	1	009-T1831-1
E	3/8"-18 x 1.5" long bolts	4	520-1329
F	split washer	4	540-9424
G	bracket	1	009-T1698-1
H	5/16-18 x 5/8" socket screw	4	520-9549
I	bracket nut	4	530-0097
J	shoulder washer	6	540-1668
K	shelf nut	2	530-0098
L	shelf knob	2	560-1871
M	shelf	1	009-T1772
N	column cover	1	009-1672
O	3/16" allen wrench	1	560-0071
P	7/32" allen wrench	1	560-9715
Q	7/32" hex power bit	1	560-0906
AA	horizontal rail	2	100-T1085
BB	right vertical rail	1	100-T1123
CC	left vertical rail	1	100-T1124
DD	M5 x 10mm self-tapping screw	4	520-1164
EE	M8 x 15mm screw bolt	4	520-1068
FF	4mm allen wrench	1	560-9846
GG	M6 x 12mm security	4	520-1050
HH	M6 x 25mm security	4	520-1211
II	M8 x 12mm security	4	520-1724
JJ	M8 x 25mm security	4	520-1101
KK	spacer	8	600-1215
LL	M6/M8 washer	12	540-9406
MM	base foot	4	009-1846
NN	M5 x 13mm self-tapping	8	520-1616
OO	4mm security driver	1	560-1133

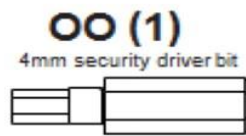
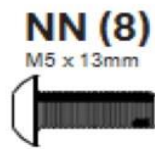
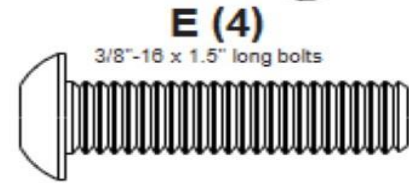
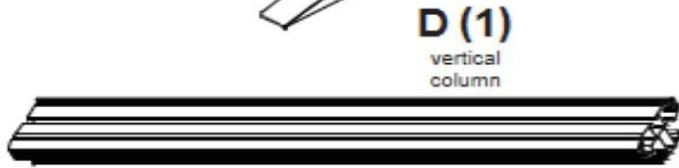


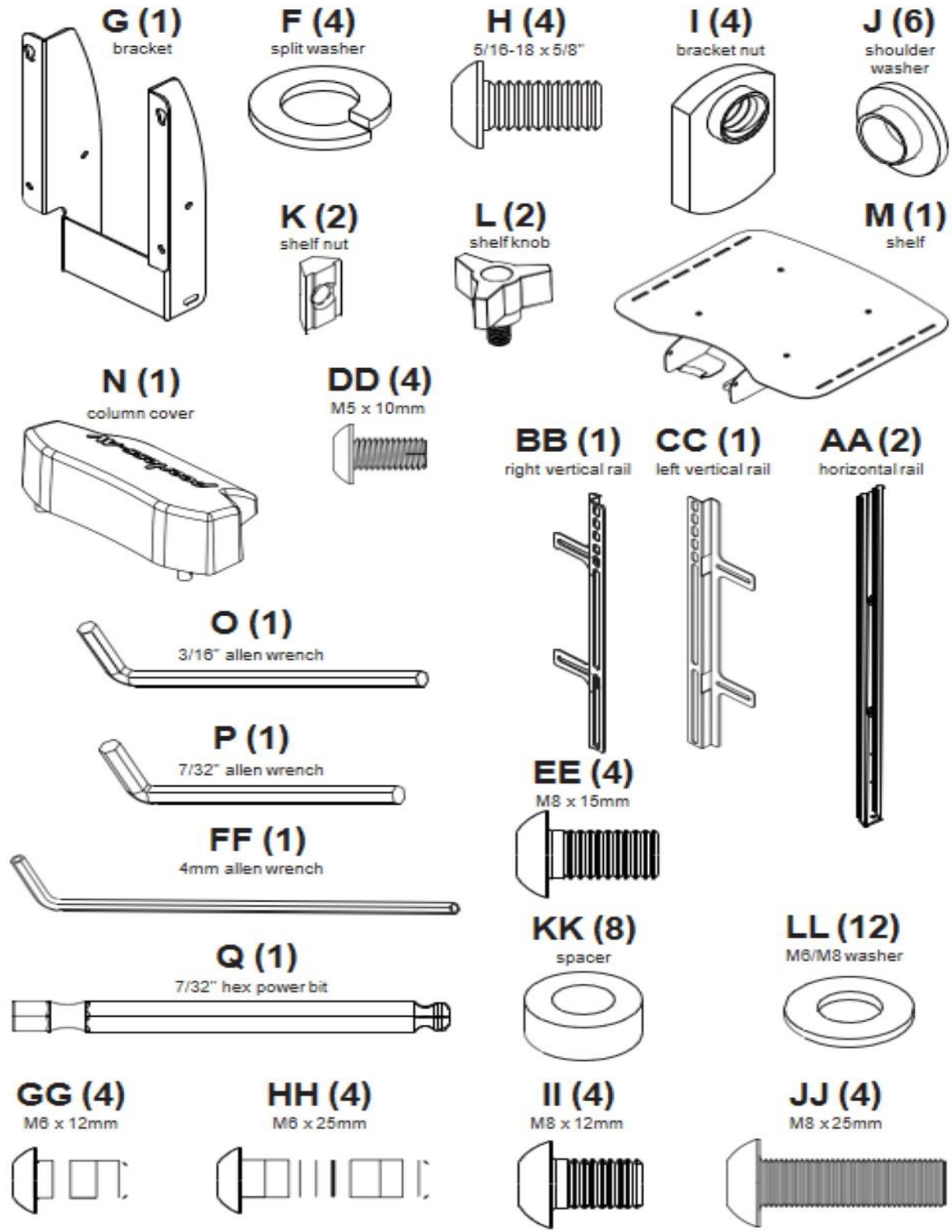


**B (2)**  
caster (non locking)

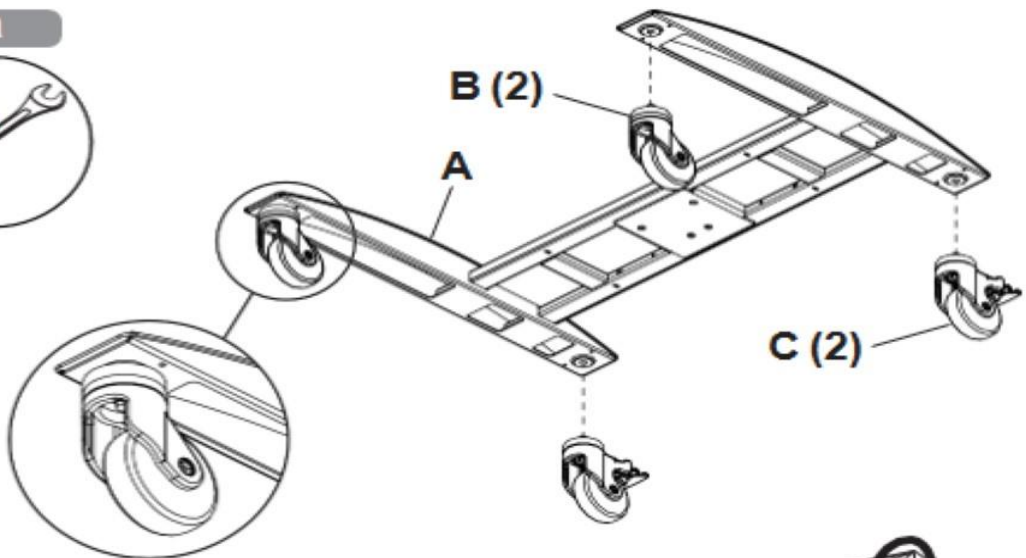


**C (2)**  
caster (locking)

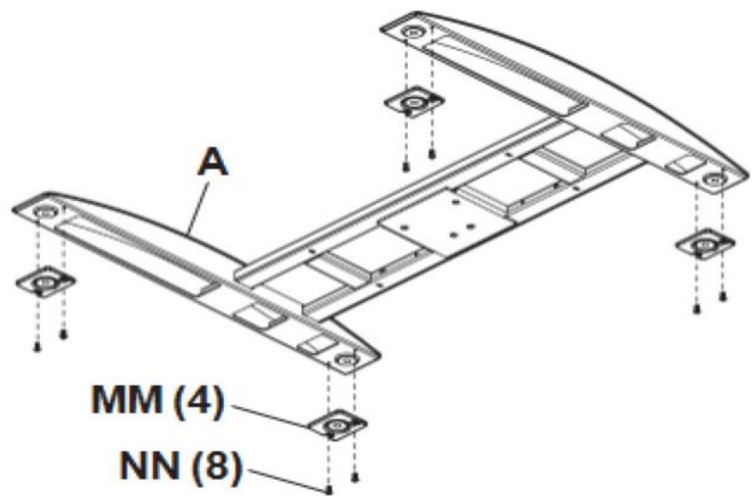
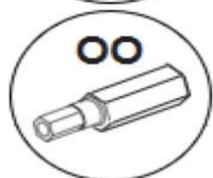
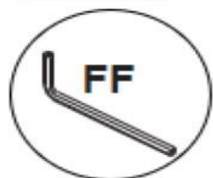




**1a**



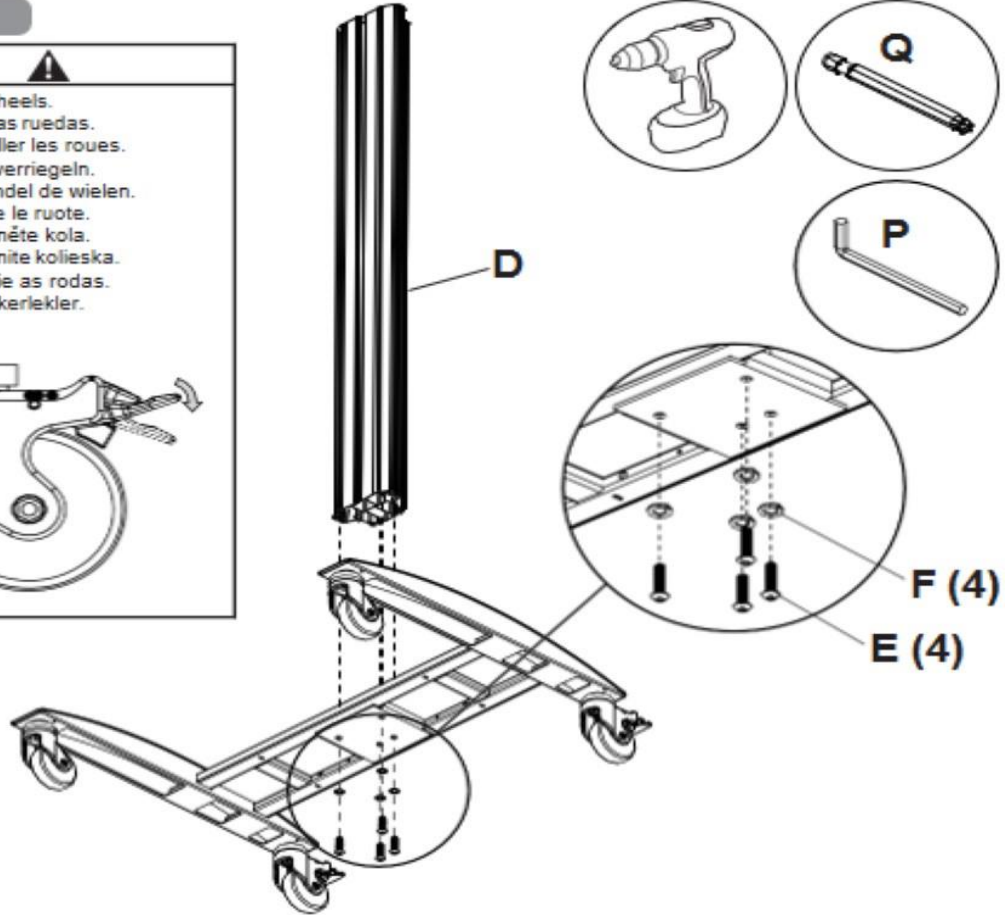
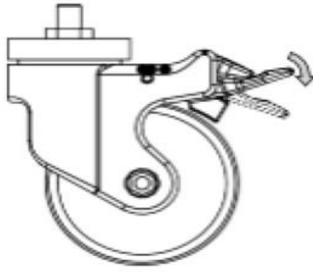
**1b**



**2**

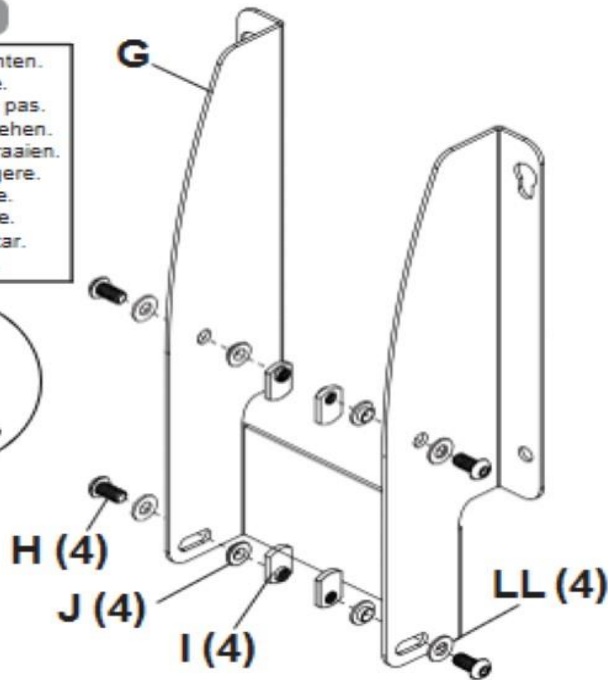
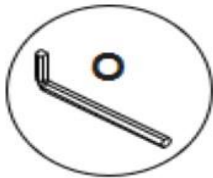


ENG	Lock wheels.
ESP	Trabe las ruedas.
FRN	Verrouiller les roues.
DEU	Räder verriegeln.
NEL	Vergrendel de wielen.
ITL	Frenare le ruote.
ČES	Uzamkněte kola.
SLK	Uzamknite kolieska.
POR	Bloqueie as rodas.
TUR	Kilitli tekerlekler.

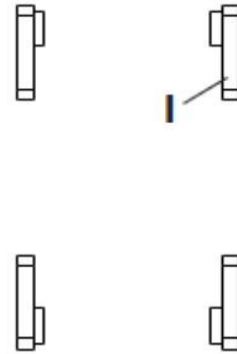


**3**

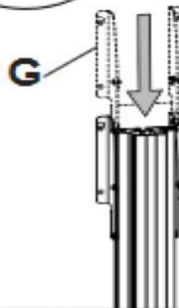
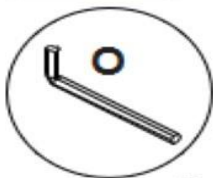
ENG	Do not tighten.
ESP	No apriete.
FRN	Ne serrez pas.
DEU	Nicht anziehen.
NEL	Niet aandraaien.
ITL	Non stringere.
CES	Neutahujte.
SLK	Neufahujte.
POR	Não apertar.
TUR	Sıkmayın.



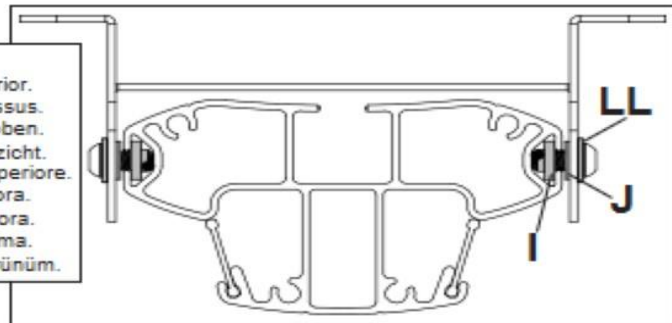
ENG	Proper orientation.
ESP	Orientación apropiada.
FRN	Orientation appropriée.
DEU	Die richtige Ausrichtung.
NEL	Juiste richting.
ITL	Orientamento corretto.
CES	Správne orientace.
SLK	Správnej orientácii.
POR	Orientação apropriada.
TUR	Uygun yönlendirmeyi.



**4**



ENG	Topview.
ESP	Vista superior.
FRN	Vue de dessus.
DEU	Blick von oben.
NEL	Bovenaanzicht.
ITL	Veduta superiore.
CES	Pohľad shora.
SLK	Pohľad zhora.
POR	Vista de cima.
TUR	Üstten görünüm.



ENG	Tighten, minimum 30 in. • lb (3 N.M.).
ESP	Apriete, mínima 30 in. • lb (3 N.M.).
FRN	Serrez, minimale 30 in. • lb (3 N.M.).
DEU	Anziehen, mindestens 30 in. • lb (3 N.M.).
NEL	Aandraaien, en minste 30 in. • lb (3 N.M.).
ITL	Stringere, minima 30 in. • lb (3 N.M.).
CES	Přitáhnout, minimální 30 in. • lb (3 N.M.).
SLK	Pritiahnuť, minimálna 30 in. • lb (3 N.M.).
POR	Aperte, mínima 30 in. • lb (3 N.M.).
TUR	Sıkın, en azından 30 in. • lb (3 N.M.).

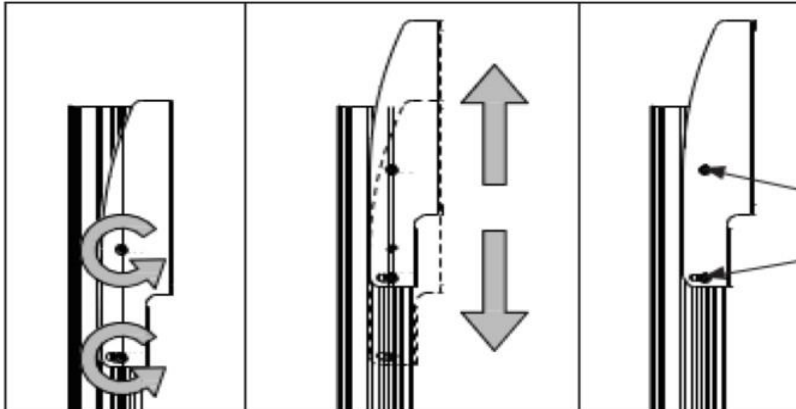
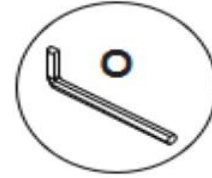


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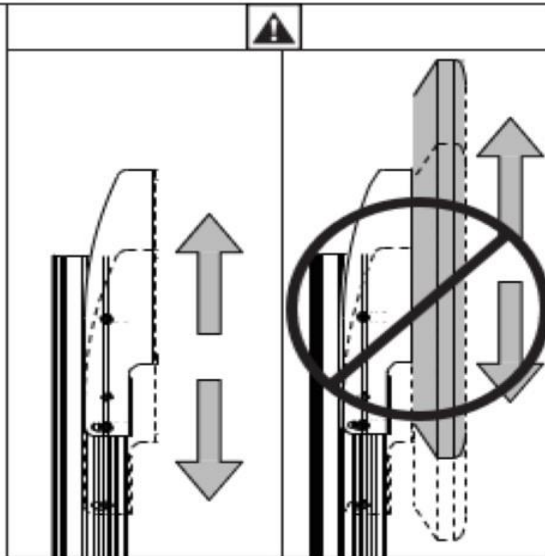
# 5

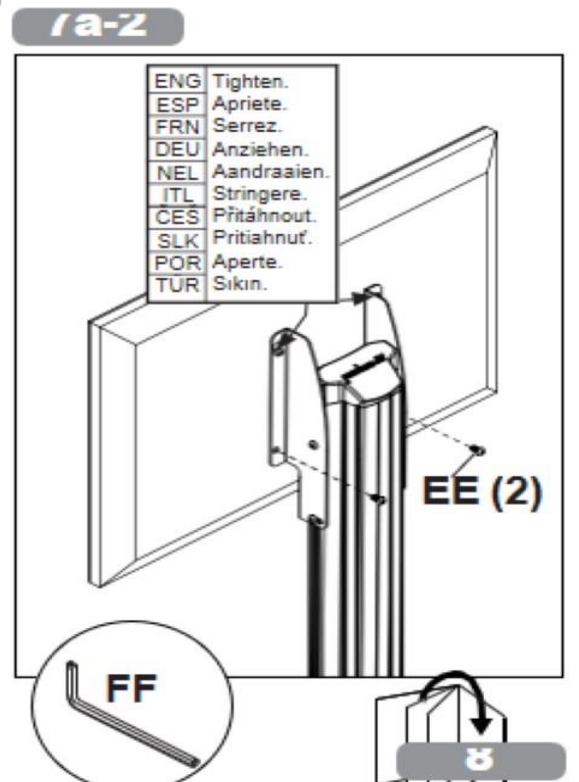
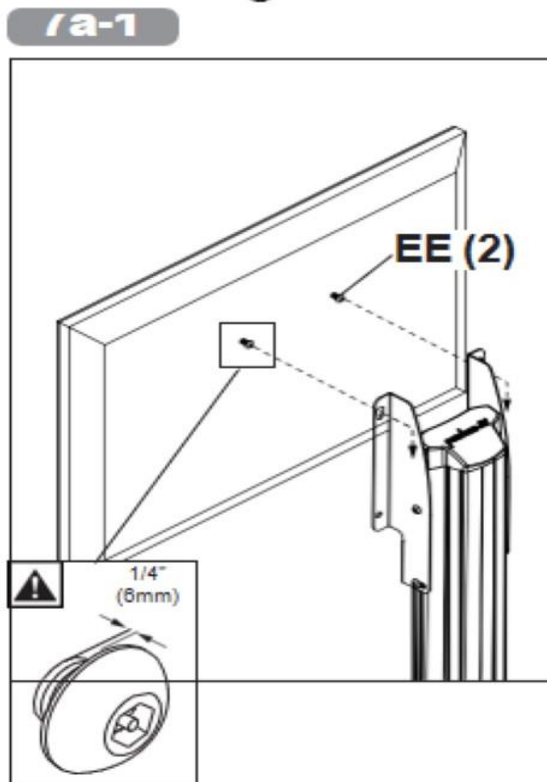
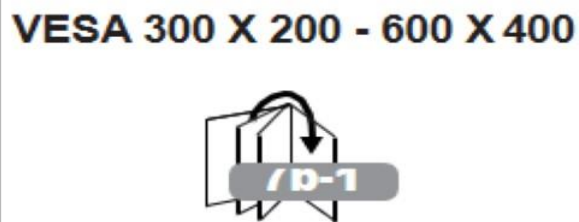
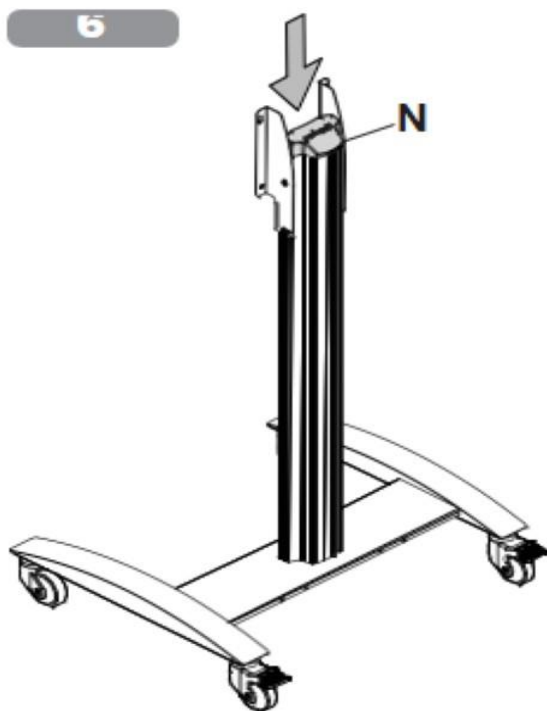
- ENG Height adjustment.
- ESP Ajuste de la altura.
- FRN Réglage de la hauteur.
- DEU Höheneinstellung.
- NEL Aanpassing van hoogte.
- ITL Regolazione dell'altezza.
- ČES Nastavení výšky.
- SLK Nastavenie výšky.
- POR Ajuste da altura.
- TUR Yükseklik ayarı.



- |     |             |
|-----|-------------|
| ENG | Tighten.    |
| ESP | Apriete.    |
| FRN | Serrez.     |
| DEU | Anziehen.   |
| NEL | Aandraaien. |
| ITL | Stringere.  |
| ČES | Přitáhnout. |
| SLK | Pritiahnuť. |
| POR | Aperte.     |
| TUR | Sıkm.       |

- ENG To prevent damage or injury, never adjust with display attached.
- ESP Para evitar daños y lesiones, nunca haga ajuste con la pantalla instalada.
- FRN Pour prévenir tout risque de dommage ou de blessure, ne l'ajustez jamais lorsque l'écran y est attaché.
- DEU Um Produktbeschädigung oder Verletzungen zu verhindern, darf die Anpassung nicht bei angebrachtem Bildschirm vorgenommen werden.
- NEL Om schade of letsel te voorkomen, nooit afstellen met het scherm bevestigd.
- ITL Per evitare danni o infortuni, non regolare mai con il display montato.
- ČES Aby nedošlo k poškození nebo zranění, nikdy ho nenastavujte s nasazeným displejem.
- SLK Aby nedošlo k poškodeniu alebo poraneniu, nikdy ho nenastavujte s nasadeným displejom.
- POR Para evitar danos ou ferimentos, nunca ajuste com o ecrã montado.
- TUR Hasar veya yaralanmayı önlemek için, ekran takılıyken asla ayarlamayın.

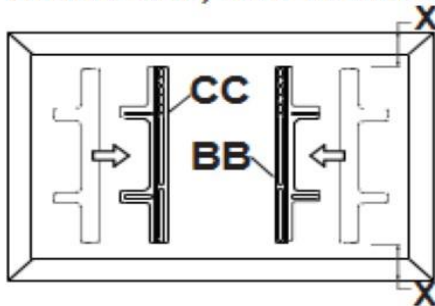




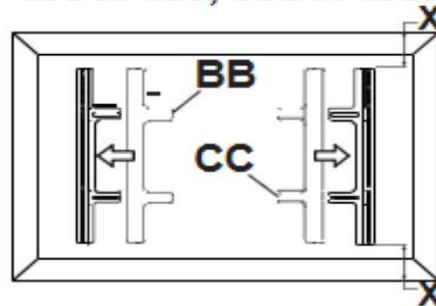
## 7D-1

ENG	Center adaptor brackets vertically on back of screen.
ESP	Centre verticalmente los soportes en la pantalla.
FRN	Centrez les supports à la verticale de l'écran.
DEU	Richten Sie die Halterungen senkrecht mittig an der Bildschirm.
NEL	Centreer de beugels verticaal op de van het scherm.
ITL	centra le staffe verticalmente sul dello schermo.
ČES	vycentrujte konzoly svisle na zadní obrazovky.
SLK	vycentrujte konzoly zvisle na obrazovky.
POR	centre os suportes verticalmente no do ecrã.
TUR	dirsekleri ekranın arkasına dikey olarak ortalayın.

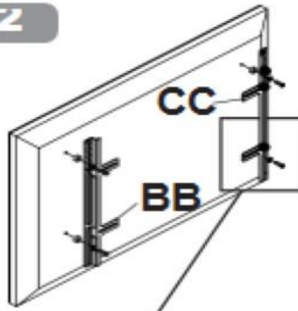
**VESA 300 X 200,  
300 X 300, 300 X 400:**



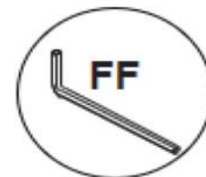
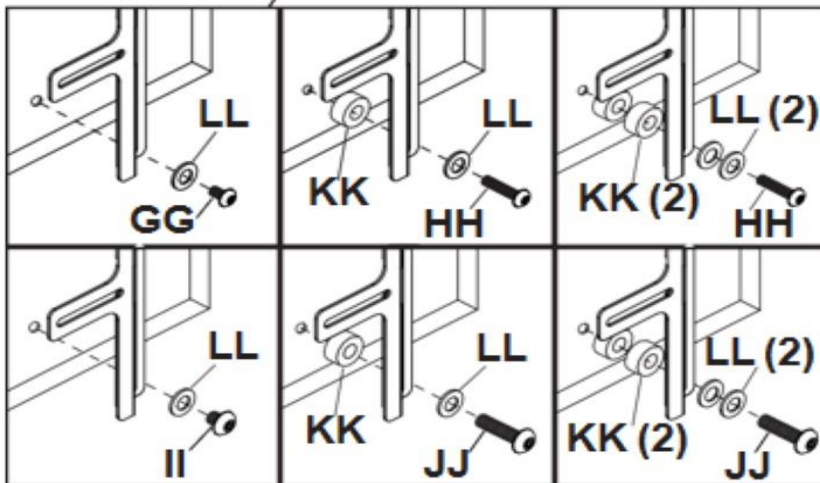
**VESA 400 X 200,  
400 X 400, 600 X 400:**



## 7D-2

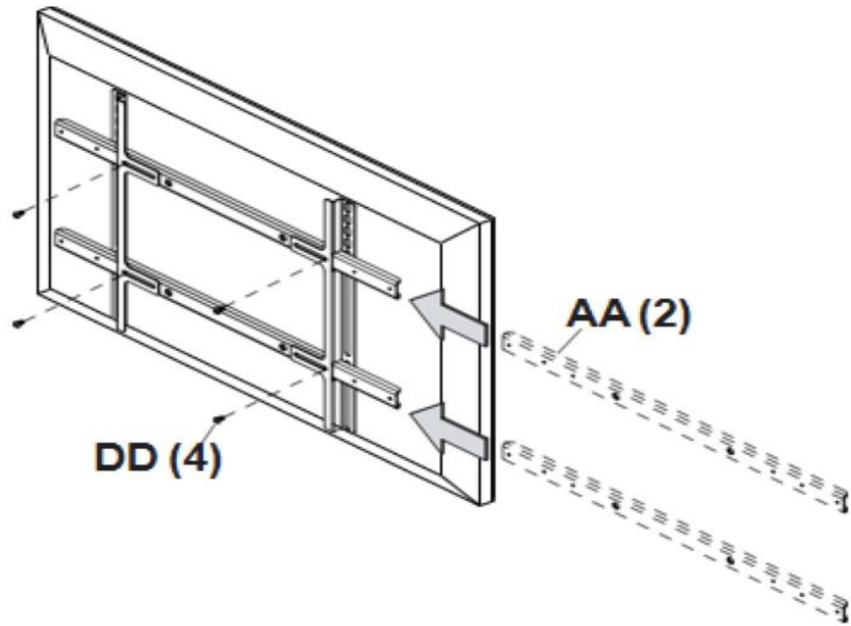
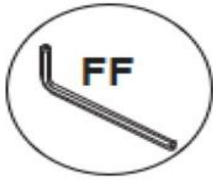


ENG	Use of spacers and washers is optional.
ESP	Uso de espaciadores y arandelas opcional.
FRN	Facultatif utilisation d'entretoises de rondelles.
DEU	Fakultativ verwendung von abstandhaltern und Waschmaschinen.
NEL	Facultatief gebruik van tussenringen en ringen.
ITL	Uso opzionale di distanziatori e rondelle.
ČES	Volitelné použití rozpěr distančních podložek.
SLK	Volititeľné použitie rozpierek distančných podložiek.
POR	Opcional utilize espaçadores e arruelas.
TÜR	Ayrıntılıların isteğe bağlı kullanımı ve yıkayıcı.

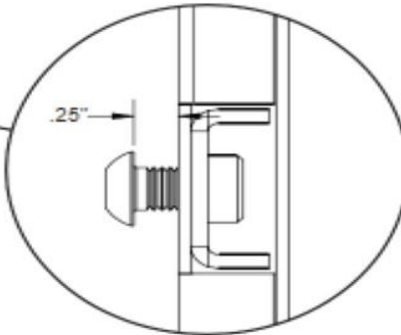
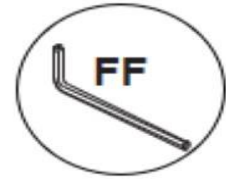
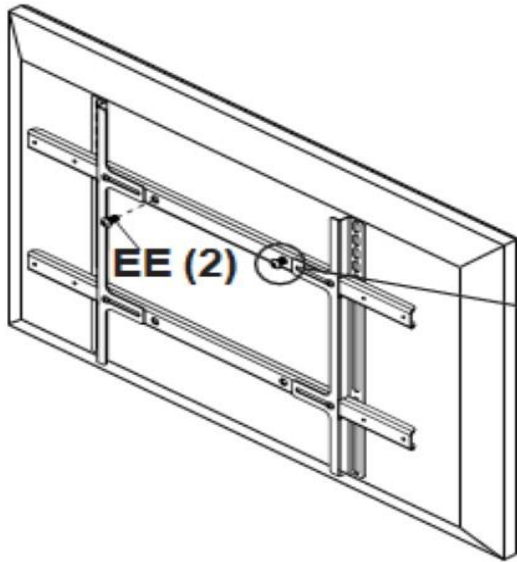




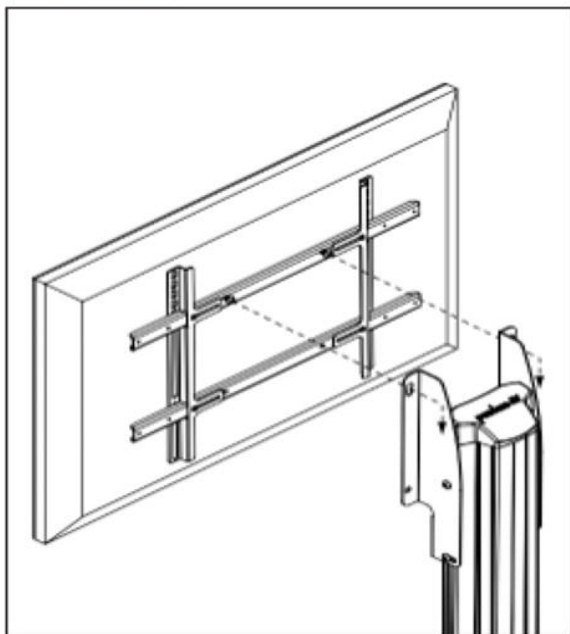
**7b-3**



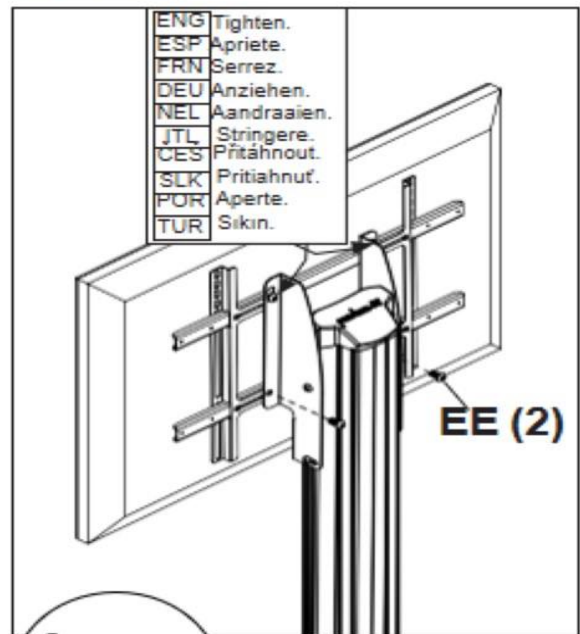
**7D-4**



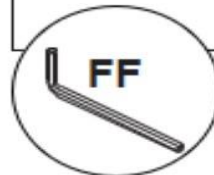
**7D-5**



**7D-6**

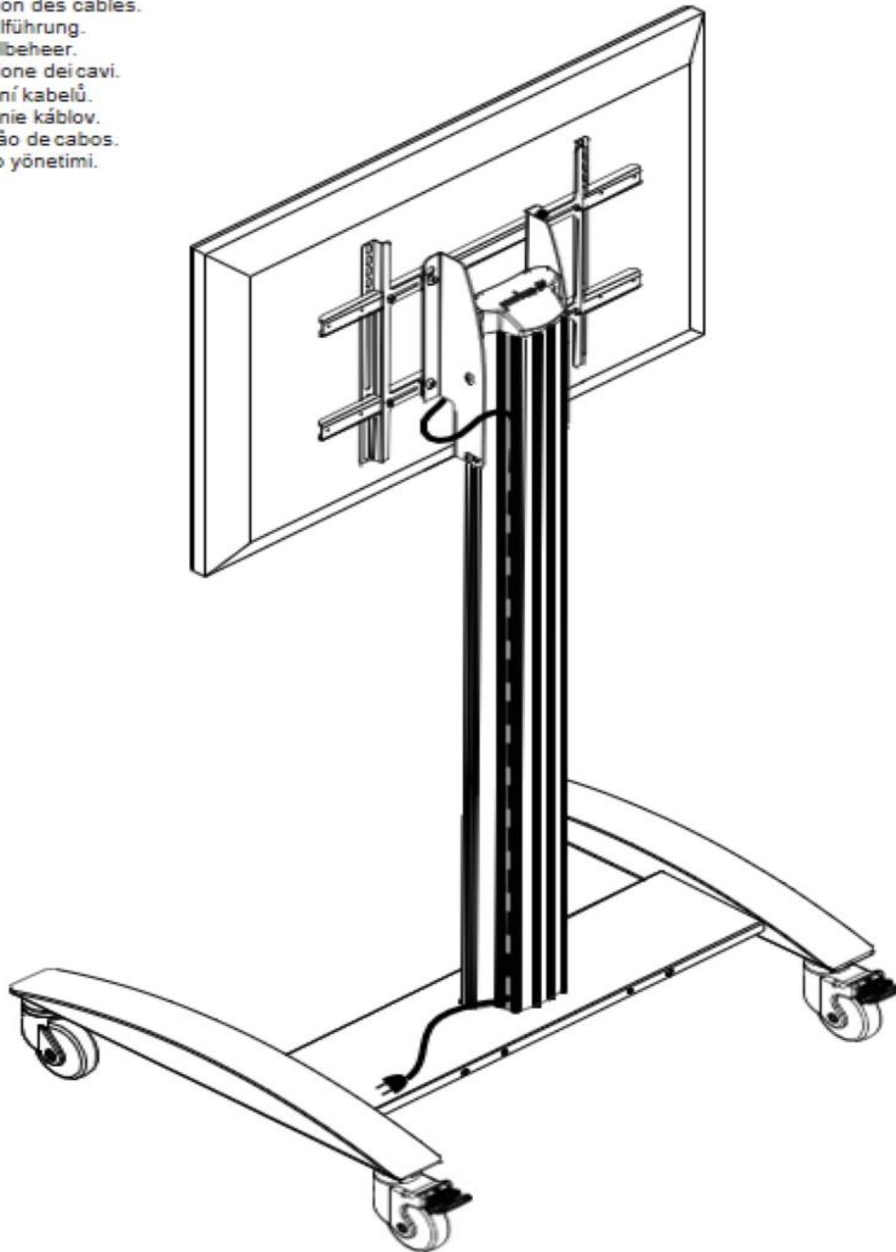


- |     |             |
|-----|-------------|
| ENG | Tighten.    |
| ESP | Apriete.    |
| FRN | Serrez.     |
| DEU | Anziehen.   |
| NEL | Aandraaien. |
| JTL | Stringere.  |
| CES | Přitáhnout. |
| SLK | Pritiahnuť. |
| POR | Aperte.     |
| TUR | Sikin.      |



## 8

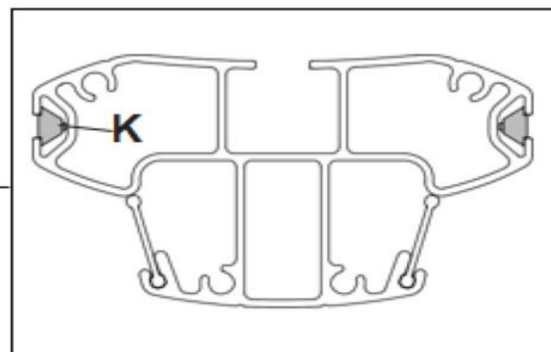
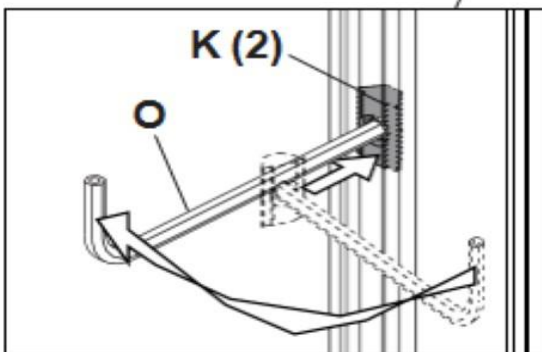
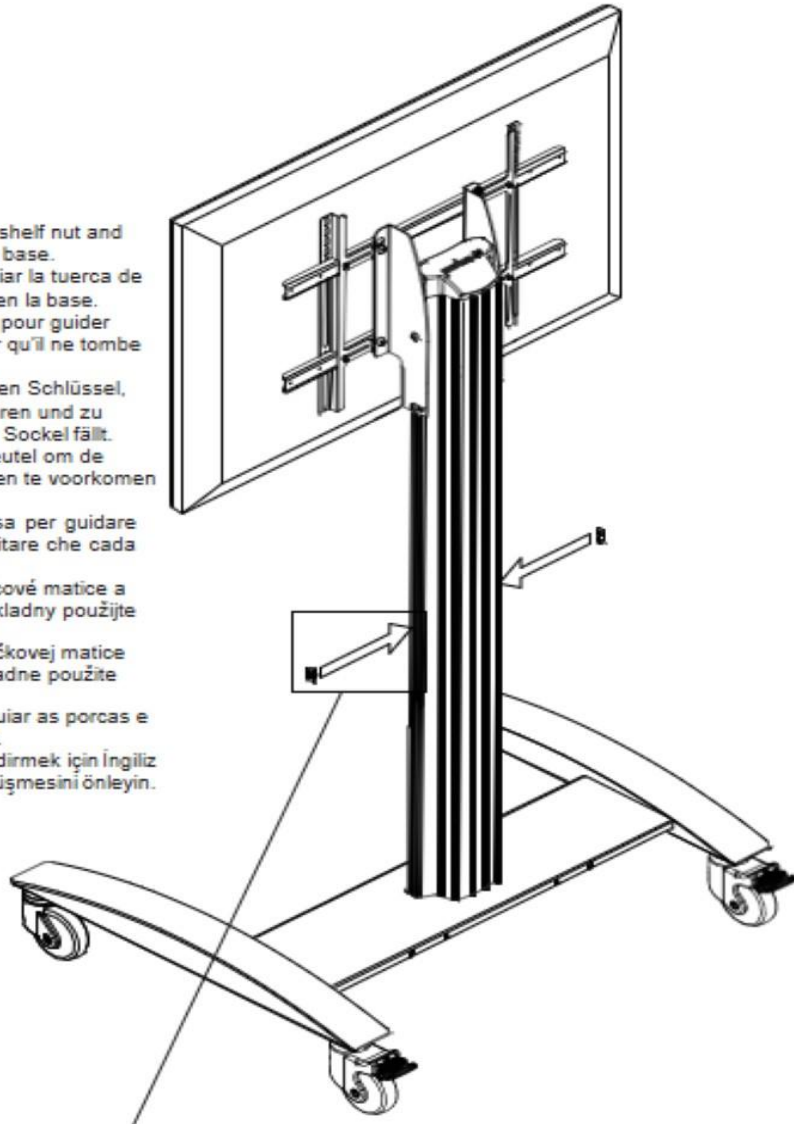
ENG	Cable management.
ESP	Manejo de cables.
FRN	Gestion des câbles.
DEU	Kabelführung.
NEL	Kabelbeheer.
ITL	Gestione dei cavi.
CES	Vedení kabelů.
SLK	Vedenie káblov.
POR	Gestão de cabos.
TUR	Kablo yönetimi.



9-1



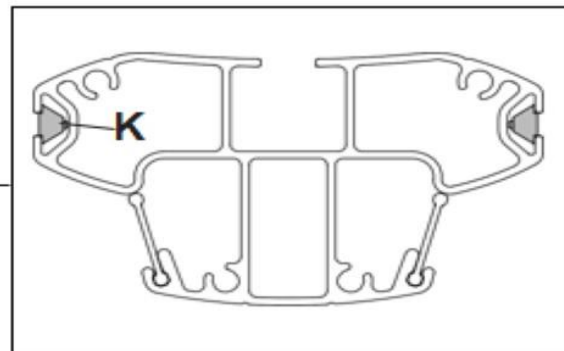
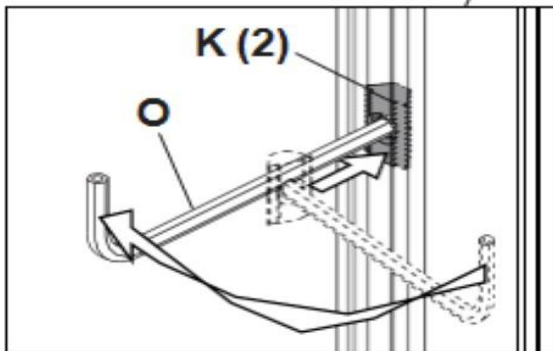
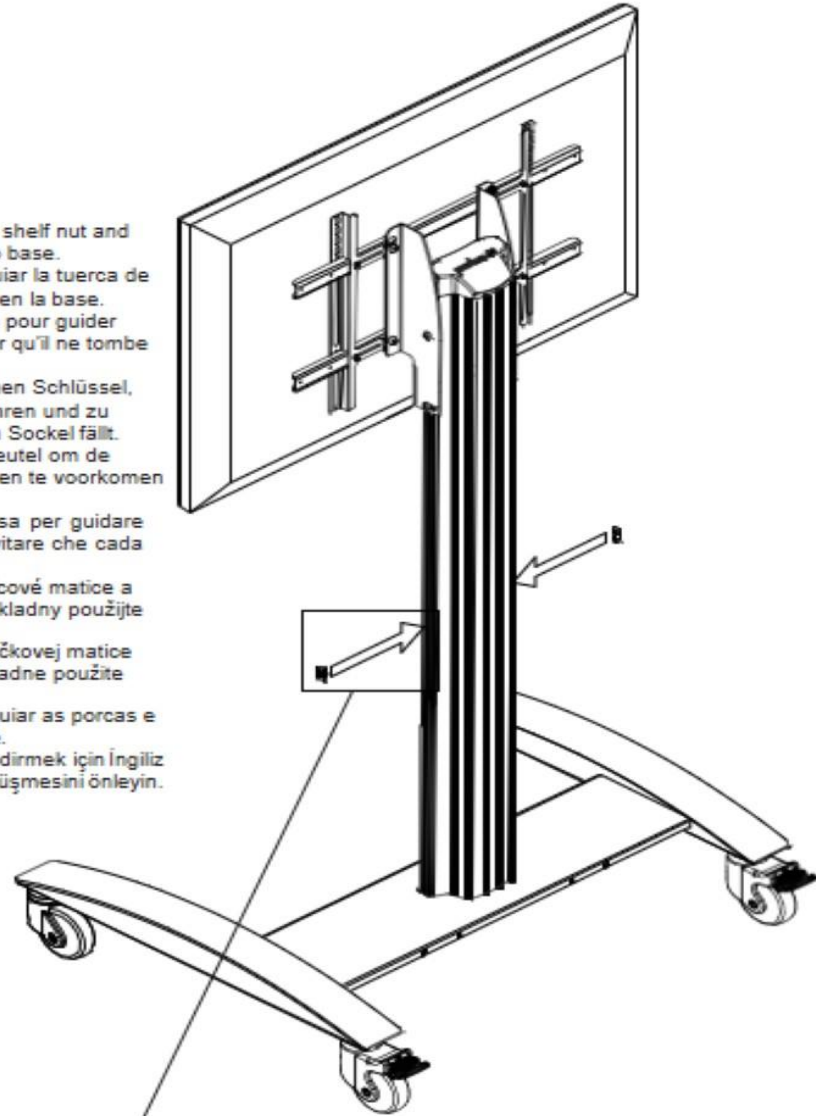
- ENG** Note: Use wrench to guide shelf nut and prevent dropping down into base.
- ESP** Nota: Utilice la llave para guiar la tuerca de la repisa y evite que caiga en la base.
- FRN** Remarque : Utilisez une clé pour guider l'écrou de l'étagère et éviter qu'il ne tombe dans la base.
- DEU** Hinweis: Verwenden Sie einen Schlüssel, um die Bodenmutter zu führen und zu verhindern, dass sie in den Sockel fällt.
- NEL** Opmerking: Gebruik een sleutel om de bekistingsspanner te leiden en te voorkomen dat deze in de basis valt.
- ITL** Nota: Usare una chiave fissa per guidare il dado dello scaffale ed evitare che cada nella base.
- ČES** Poznámka: Na vedení policové matice a zabránění pádu dolů do základny použijte klíč.
- SLK** Poznámka: Na vedenie poličkovej matice a zabránenie pádu do základne použite francúzsky kľúč.
- POR** Nota: utilize a chave para guiar as porcas e impedir que caiam na base.
- TÜR** Not: Raf somununu yönlendirmek için İngiliz anahtarını kullanın ve yere düşmesini önleyin.



## 9-1

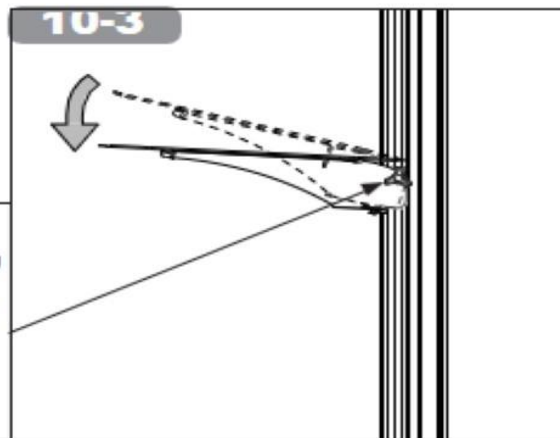
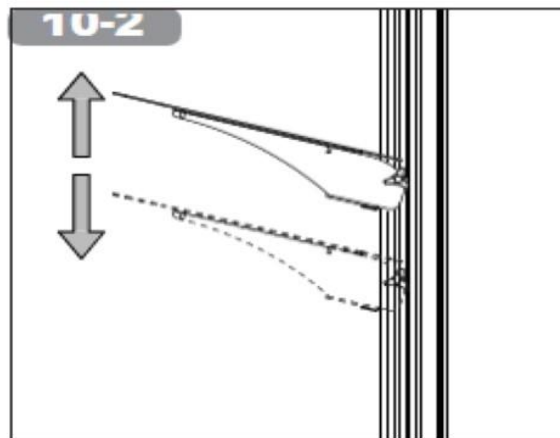
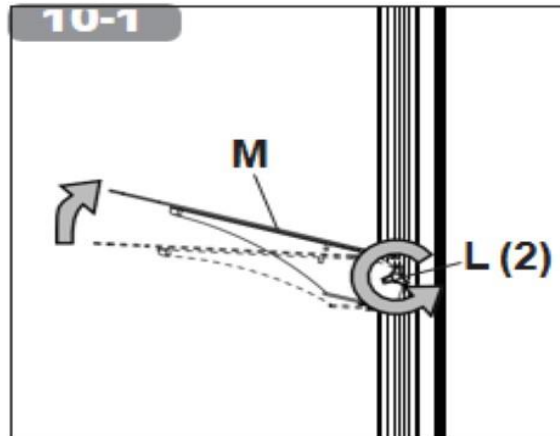
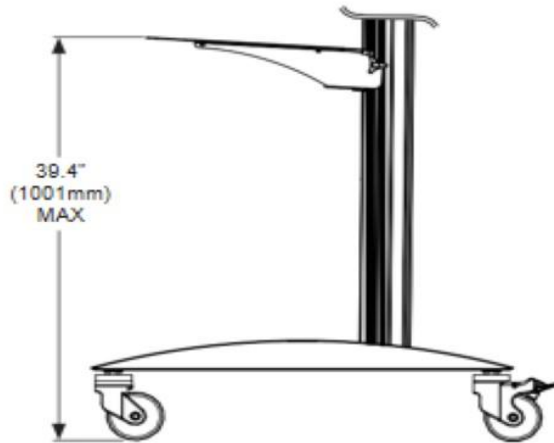


- ENG** Note: Use wrench to guide shelf nut and prevent dropping down into base.
- ESP** Nota: Utilice la llave para guiar la tuerca de la repisa y evite que caiga en la base.
- FRN** Remarque : Utilisez une clé pour guider l'écrou de fétagère et éviter qu'il ne tombe dans la base.
- DEU** Hinweis: Verwenden Sie einen Schlüssel, um die Bodenmutter zu führen und zu verhindern, dass sie in den Sockel fällt.
- NEL** Opmerking: Gebruik een sleutel om de bekistingspanner te leiden en te voorkomen dat deze in de basis valt.
- ITL** Nota: Usare una chiave fissa per guidare il dado dello scaffale ed evitare che cada nella base.
- ČES** Poznámka: Na vedení policové matice a zabránění pádu dolů do základny použijte klíč.
- SLK** Poznámka: Na vedenie poličkovej matice a zabránenie pádu do základne použite francúzsky kľúč.
- POR** Nota: utilize a chave para guiar as porcas e impedir que caiam na base.
- TÜR** Not: Raf somununu yönlendirmek için İngiliz anahtarını kullanın ve yere düşmesini önleyin.



## 10

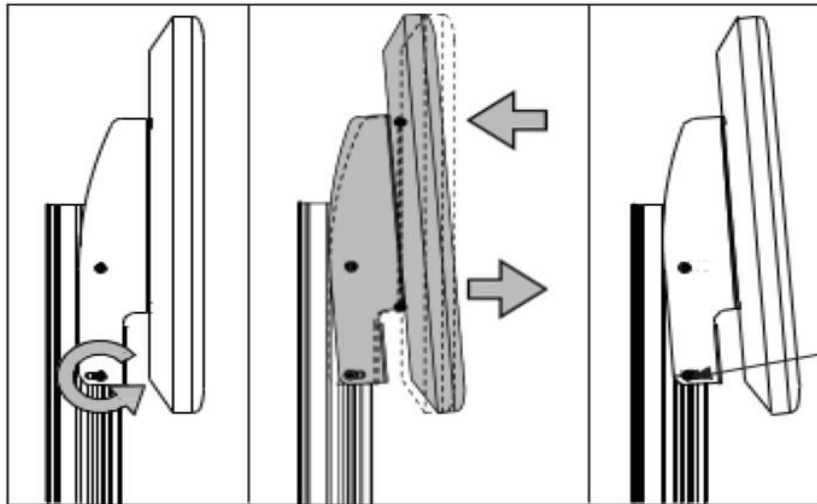
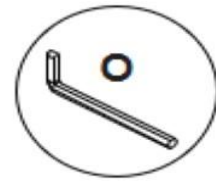
ENG	Shelf: Height adjustment.
ESP	Estante: Ajuste de la altura.
FRN	Étagère: Réglage de la hauteur.
DEU	Regal: Höheneinstellung.
NEL	Plank: Aanpassing van hoogte.
ITL	Scaffale: Regolazione dell'altezza.
CES	Police: Nastavení výšky.
SLK	Police: Nastavenie výšky.
POR	Prateleira: Ajuste da altura.
TUR	Raf: Yükseklik ayarı.



ENG	Tighten, minimum 15 in. • lb (2 N.M.).
ESP	Apriete, mínima 15 in. • lb (2 N.M.).
FRN	Serrez, minimale 15 in. • lb (2 N.M.).
DEU	Anziehen, mindestens 15 in. • lb (2 N.M.).
NEL	Aandraaien, en minste 15 in. • lb (2 N.M.).
ITL	Stringere, minima 15 in. • lb (2 N.M.).
CES	Přitáhnout, minimální 15 in. • lb (2 N.M.).
SLK	Přitiahnuť, minimálna 15 in. • lb (2 N.M.).
POR	Aperte, mínima 15 in. • lb (2 N.M.).
TUR	Sıkın, en azından 15 in. • lb (2 N.M.).

# 11

- ENG** Tilt adjustment.
- ESP** Ajuste de la inclinación.
- FRN** Réglage de l'inclinaison.
- DEU** Neigungseinstellung.
- NEL** Aanpassing van zijdelingse.
- ITL** Regolazione dell'inclinazione.
- ČEŠ** Nastavení sklonu.
- SLK** Nastavenie sklonu.
- POR** Ajuste da inclinação.
- TUR** Yan eğim ayarı.



- |            |             |
|------------|-------------|
| <b>ENG</b> | Tighten.    |
| <b>ESP</b> | Apriete.    |
| <b>FRN</b> | Serrez.     |
| <b>DEU</b> | Anziehen.   |
| <b>NEL</b> | Aandraaien. |
| <b>ITL</b> | Stringere.  |
| <b>ČEŠ</b> | Přitáhnout. |
| <b>SLK</b> | Pritiahnuť. |
| <b>POR</b> | Aperte.     |
| <b>TUR</b> | Sıkın.      |

<ul style="list-style-type: none"> <li><b>ENG</b> To prevent damage or injury, do not loosen top screw.</li> <li><b>ESP</b> Para evitar daños y lesiones, no afloje el tornillo superior.</li> <li><b>FRN</b> Pour prévenir tout risque de dommage ou de blessure, ne desserrez pas la vis supérieure.</li> <li><b>DEU</b> Um Produktbeschädigung oder Verletzungen zu verhindern, darf die obere Schraube nicht gelöst werden.</li> <li><b>NEL</b> Om schade of letsel te voorkomen, mag de bovenste schroef niet worden losgedraaid.</li> <li><b>ITL</b> Per evitare danni o infortuni, non allentare la vite in alto.</li> <li><b>ČEŠ</b> Aby nedošlo k poškození nebo zranění, neuvolňujte horní šroub.</li> <li><b>SLK</b> Aby nedošlo k poškodeniu alebo poraneniu, neuvolňujte vrchnú skrutku.</li> <li><b>POR</b> Para evitar danos ou ferimentos, não desaperte o parafuso superior.</li> <li><b>TUR</b> Hasar veya yaralanmayı önlemek için, üstteki vidayı gevşetmeyin.</li> </ul>	<div style="text-align: center;"></div>
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<u>ENG</u>	This page intentionally left blank.
<u>ESP</u>	Página en blanco.
<u>FRN</u>	Cette page a été laissée en blanc intentionnellement.
<u>DEU</u>	Diese Seite wurde absichtlich freigelassen.
<u>NEL</u>	Deze pagina is met opzet blanco gelaten.
<u>ITL</u>	Pagina lasciata intenzionalmente vuota.
<u>CES</u>	Tato strana je záměrně prázdná.
<u>SLK</u>	Táto strana je zámerne prázdna.
<u>POR</u>	Esta página foi intencionalmente deixada em branco.
<u>TUR</u>	Bu sayfa özellikle boş bırakılmıştır.



## LIMITED FIVE-YEAR WARRANTY

Peerless Industries, Inc. ("Peerless") warrants to original end-users of Peerless® products will be free from defects in material and workmanship, under normal use, for a period of five years from the date of purchase by the original end-user (but in no case longer than six years after the date of the product's manufacture). At its option, Peerless will repair or replace, or refund the purchase price of, any product which fails to conform with this warranty.

**In no event shall the duration of any implied warranty of merchantability or fitness for a particular purpose be longer than the period of the applicable express warranty set forth above.** Some states do not allow limitations on how long a implied warranty lasts, so the above limitation may not apply to you.

This warranty does not cover damage caused by (a) service or repairs by the customer or a person who is not authorized for such service or repairs by Peerless, (b) the failure to utilize proper packing when returning the product, (c) incorrect installation or the failure to follow Peerless' instructions or warnings when installing, using or storing the product, or (d) misuse or accident, in transit or otherwise, including in cases of third party actions and force majeure.

**In no event shall Peerless be liable for incidental or consequential damages or damages arising from the theft of any product, whether or not secured by a security device which may be included with the Peerless® product.** Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

This warranty is in lieu of all other warranties, expressed or implied, and is the sole remedy with respect to product defects. No dealer, distributor, installer or other person is authorized to modify or extend this Limited Warranty or impose any obligation on Peerless in connection with the sale of any Peerless® product.

This warranty gives specific legal rights, and you may also have other rights which vary from state to state.

## GARANTÍA LIMITADA DE CINCO AÑOS

Peerless Industries, Inc. (Peerless) les garantiza a los usuarios finales originales de los productos Peerless® que los productos Peerless® estarán libres de defectos de materiales o de manufactura, en condiciones de uso normal, durante un periodo de cinco (5) años a partir de la fecha en la que el usuario final original compre cualquier producto (pero, en ningún caso, durante un periodo mayor de 6 años después de la fecha de manufactura del producto). Queda a la discreción de Peerless, reparar, reemplazar o reembolsar el precio de compra de cualquier producto que no cumpla esta garantía.

**La duración de toda garantía implícita de comerciabilidad o de idoneidad para un propósito en particular no sobrepasará en caso alguno el periodo de vigencia de la garantía explícita correspondiente indicio en lo anterior. Algunos Estados no permiten que se establezcan limitaciones en relación con el periodo de duración de una garantía implícita, de manera que es posible que la limitación expuesta en lo anterior no sea pertinente a usted.**

Esta garantía no cubre daños causados por (a) trabajos de mantenimiento o de reparación hechos por el cliente o alguna persona que no esté autorizada por Peerless para realizar dichos trabajos de mantenimiento o de reparación, (b) no empacar el producto como es debido si lo devuelve, (c) hacer una instalación incorrecta o no seguir las instrucciones o las advertencias de Peerless al instalar, utilizar o guardar el producto o (d) el mal uso o los accidentes, en tránsito o en otras circunstancias, incluidos los casos relacionados con las acciones de terceros o una fuerza mayor.

**Peerless no tendrá responsabilidad en ningún caso de daños y perjuicios incidentales o indirectos o de daños y perjuicios que surjan por el robo de cualquier producto, ya sea que el mismo esté o no esté asegurado con un dispositivo de seguridad que se haya incluido con el producto de Peerless®. Algunos Estados no permiten que se excluyan o se establezcan limitaciones en relación con los daños y perjuicios incidentales o indirectos, de manera que es posible que la limitación o la exclusión expuesta en lo anterior no sea pertinente a usted.**

Esta garantía reemplaza toda otra garantía, expresa o implícita, y es el único recurso en lo que respecta a los defectos del producto. Ningún concesionario, distribuidor, instalador ni ninguna otra persona está autorizada a modificar o extender esta Garantía Limitada ni a imponer obligación alguna a Peerless en relación con la venta de cualquier producto de Peerless®.

Esta garantía concede derechos específicos creados por ley y es posible que usted, además, tenga otros derechos que varían de acuerdo con el Estado donde se encuentre.

## GARANTIE LIMITÉE DE CINQ ANS

Peerless Industries, Inc. (« Peerless ») garantit aux utilisateurs finaux d'origine des produits PeerlessMD que lesdits produits ne présenteront aucun défaut de matériau ou de main-d'œuvre, dans la mesure où ils sont utilisés normalement, pendant une période de cinq ans à compter de la date d'achat par l'utilisateur final d'origine (mais en aucun cas plus de six ans après la date de fabrication du produit). Peerless, à sa discrétion, réparera ou remplacera tout produit non conforme aux termes de cette garantie, ou en remboursera le prix d'achat.

**La durée de toute garantie implicite de qualité commerciale ou d'application à un usage particulier n'excedera en aucun cas la durée de la garantie applicable explicitement stipulée plus haut. Certains états ou provinces n'autorisent pas la limitation de la durée d'une garantie implicite, et la limitation ci-dessus peut donc ne pas vous être applicable.**

Cette garantie ne couvre pas les dommages causés par (a) un entretien ou des réparations effectués par l'acheteur ou une personne non autorisée par Peerless à effectuer un tel entretien ou de telles réparations, (b) un emballage inadéquat lors de l'expédition d'un produit retourné, (c) une installation incorrecte ou le non-respect des instructions ou mises en garde de Peerless lors de l'installation, l'utilisation ou le rangement du produit, ou (d) une mauvaise utilisation ou un accident survenu lors d'un transport ou autrement, y compris l'intervention de tiers et les cas de force majeure.

**Peerless ne peut en aucun cas être tenu responsable de quelque dommage accessoire ou indirect que ce soit ni de dommages résultant du vol d'un quelconque produit, que celui-ci ait été ou non protégé par un dispositif de sécurité intégré à un produit PeerlessMD. Certains états ou provinces n'autorisent pas l'exclusion ou la restriction des dommages accessoires ou indirects, et il est possible que les restrictions ou exclusions ci-dessus ne s'appliquent pas à votre cas.**

Les dispositions de cette garantie remplacent toute autre garantie expresse ou implicite et constituent le seul recours possible en cas de défectuosité d'un produit. Aucun marchand, distributeur, installateur ou autre personne n'est autorisé à modifier ou étendre la portée de cette garantie limitée, ni à imposer quelque obligation ce que soit à Peerless en ce qui concerne la vente de tout produit PeerlessMD.

Cette garantie offre des droits juridiques particuliers auxquels peuvent s'ajouter d'autres droits, susceptibles de varier d'une province ou d'un état à l'autre.

## BESCHRÄNKTEN FÜNFJÄHRIGEN GARANTIE

Pearless Industries, Inc. („Pearless“) übernimmt gegenüber den ursprünglichen Endnutzern von Pearless®-Produkten die Gewährleistung, dass diese unter normalen Einsatzbedingungen für fünf Jahre ab Datum des Kaufs durch den ursprünglichen Endnutzer (aber in keinem Fall länger als sechs Jahre nach Herstellungsdatum des Produkts) frei von Material- und Verarbeitungsfehlern sind. Pearless repariert oder ersetzt nach eigenem Ermessen ein Produkt, das dieser Garantie nicht entspricht, oder erstattet den Kaufpreis dafür.

**In keinem Fall überschreitet die Dauer einer stillschweigenden Garantie der handelsüblichen Qualität oder Eignung für einen bestimmten Zweck den Zeitraum der zutreffenden oben angegebenen ausdrücklichen Garantie. Manche Staaten lassen Begrenzungen der Dauer für stillschweigende Garantien nicht zu; die obige Begrenzung trifft also eventuell nicht auf Sie zu.**

Diese Garantie gilt nicht bei Schäden, die aufgrund folgender Ursachen entstanden: (a) Wartung oder Reparatur durch den Kunden oder einer Person, die nicht von Pearless für die Durchführung solcher Wartungs- oder Reparaturarbeiten autorisiert wurde, (b) Nichtverwendung von geeigneter Verpackung bei der Rücksendung des Produkts, (c) falsche Installation oder Nichtbefolgung bzw. Nichtbeachtung von Pearless-Anweisungen oder -Warnhinweisen bei der Installation, Verwendung oder Lagerung des Produkts oder (d) Missbrauch oder Unfall, während des Transports oder anderweitig, einschließlich Handlungen Dritter und höherer Gewalt.

**Auf keinen Fall haftet Pearless für Neben- oder Folgeschäden oder für Schäden, die aus dem Diebstahl eines Produkts entstehen, unabhängig davon, ob das Pearless®-Produkt durch eine mitgelieferte Sicherheitsvorrichtung gesichert war oder nicht. Manche Staaten lassen den Ausschluss oder die Beschränkung von Neben- oder Folgeschäden nicht zu; die obige Begrenzung trifft also eventuell nicht auf Sie zu.**

Diese Garantie gilt anstelle von allen anderen ausdrücklichen oder stillschweigenden Garantien und ist das alleinige Rechtsmittel bei Produktdefekten. Kein Vertriebs- oder sonstiger Händler und keine mit der Installation beauftragte oder sonstige Person ist befugt, diese beschränkte Garantie zu ändern oder zu verlängern oder Pearless irgendwelche Verpflichtungen in Zusammenhang mit dem Verkauf eines Pearless®-Produkts aufzuerlegen.

Diese Garantie verleiht Ihnen bestimmte gesetzliche Rechte, und Sie verfügen u. U. über weitere Rechte, die sich von Staat zu Staat unterscheiden können.

## BEPERKTE GARANTIE VAN 5 JAAR

Pearless Industries, Inc. („Pearless“) biedt de oorspronkelijke eindgebruiker van Pearless®-producten de garantie dat deze producten bij normaal gebruik vrij zijn van defecten in materiaal en fabricage gedurende een periode van vijf jaar vanaf de aankoopdatum door de oorspronkelijke eindgebruiker (maar in geen enkel geval langer dan zes jaar na de fabricagedatum). Pearless zal, naar eigen goeddunken, alle producten die niet aan deze garantie voldoen repareren of vervangen, dan wel de aankoopprijs ervan terugbetalen.

**Onder geen enkele omstandigheid is de duur van enigerlei impliciete garantie van verkoopbaarheid of geschiktheid voor een bepaald doel langer dan de duur van de hierboven uiteengezette expliciete garantie. In sommige rechtsgebieden zijn beperkingen op de duur van een impliciete garantie niet toegestaan; de bovengenoemde beperking is dus mogelijk niet op u van toepassing.**

Deze garantie is niet van toepassing op schade die wordt veroorzaakt door (a) service of reparaties die zijn verricht door de klant of door een andere persoon die niet door Pearless gemachtigd is om dergelijke service of reparaties te verrichten, (b) het onjuist en/of onvoldoende verpakken van het product wanneer het wordt geretourneerd, (c) de onjuiste installatie of het niet navolgen van de door Pearless versochte aanwijzingen of waarschuwingen tijdens de installatie, het gebruik of de opslag van het product of (d) verkeerd gebruik of ongelukken, tijdens het transport of anderszins, met inbegrip van handelingen door derden en gevallen van force majeure.

**Onder geen enkel beding kan Pearless aansprakelijk worden gesteld voor incidentele schade of gevolgschade of schade ten gevolge van de diefstal van enigerlei product, ongeacht of dit uitgerust is met een beveiligingsvoorziening, die mogelijk bij het Pearless®-product wordt geleverd. In sommige rechtsgebieden is de uitsluiting of beperking van incidentele schade of gevolgschade niet toegestaan; de bovengenoemde beperking of uitsluiting is mogelijk dus niet op u van toepassing.**

Deze garantie vervangt alle andere garanties, expliciet of impliciet, en is het enige verhaal in geval van defecten aan het product. Geen enkele dealer, distributeur, installateur of andere persoon is gemachtigd om deze beperkte garantie aan te passen of te verlengen of om aan Pearless enigerlei verplichting op te leggen in verband met de verkoop van enigerlei Pearless®-product.

Deze garantie geeft u specifieke wettelijke rechten en u kunt mogelijk ook andere rechten hebben, die van land tot land en van staat tot staat kunnen verschillen.

## GARANZIA QUINQUENNALE LIMITATA

Pearless Industries, Inc. („Pearless“) garantisce agli utenti finali originali di prodotti Pearless® che detti prodotti saranno privi di difetti nei materiali e nella lavorazione, in condizioni d'uso normali, per un periodo di cinque anni dalla data d'acquisto da parte dell'utente finale originale (in ogni caso, non oltre sei anni dalla data di produzione del prodotto). A sua discrezione, Pearless sostituirà o riparerà, o restituirà il prezzo pagato, il prodotto non conforme a questa garanzia.

**In nessun caso la durata di garanzie implicite di commerciabilità o idoneità ad uno scopo particolare non sarà più lunga del periodo dell'applicabile garanzia espresso, come sopra indicato. Alcuni stati non consentono limitazioni alla durata delle garanzie implicite; pertanto, la suddetta limitazione potrebbe non riguardare tutti gli utenti.**

Questa garanzia non copre danni causati da (a) manutenzione o riparazione eseguita dal cliente o da persona non autorizzata dalla Pearless ad eseguire interventi di manutenzione o riparazione, (b) non utilizzo dell'imballaggio corretto in occasione di restituzione del prodotto, (c) installazione scorretta o inosservanza delle istruzioni o delle avvertenze fornite dalla Pearless in sede di installazione, uso o conservazione del prodotto, oppure (d) uso improprio o incidente, in transito o in altra circostanza, compresi i casi di azioni compiute da terzi e causa di forza maggiore.

**In nessun caso Pearless sarà responsabile di danni incidentali o consequenziali, o danni derivanti dal furto di un prodotto, anche se il prodotto sia o no protetto da un dispositivo di sicurezza eventualmente fornito con il prodotto Pearless®. Alcuni stati non consentono l'esclusione o la limitazione di danni incidentali o consequenziali; pertanto, la suddetta limitazione o esclusione potrebbe non riguardare tutti gli utenti.**

Questa garanzia sostituisce ogni altra garanzia, espressa o implicita, ed è l'unico rimedio per i difetti di un prodotto. Nessun rivenditore, distributore, installatore o altra persona è autorizzata a modificare o estendere questa Garanzia Limitata, o imporre altre responsabilità alla Pearless in relazione alla vendita di un prodotto Pearless®.

Questa garanzia conferisce diritti di legge specifici; l'utente può avere altri diritti diversi da stato a stato.

## OMEZENÁ PĚTILETÁ ZÁRUKA

Peerless Industries, Inc. ("Peerless") zaručuje původním koncovým uživatelům výrobků Peerless®, že budou bez vad na materiálu a provedení, za podmínky běžného používání, po dobu pěti let od data nákupu původním koncovým uživatelem (ale v žádném případě ne déle než šest let po datu výroby výrobku). Společnost Peerless dle své volby opraví nebo vymění, anebo propiati cenu nákupu jakéhokoliv výrobku, který nebude v pořádku ve stavu, který tato záruka pokrývá.

**V žádném případě nebude trvání jakékoliv implicitní záruky prodejnosti nebo vhodnosti pro určitý účel delší než doba použitelné explicitní záruky, která je uvedena výše. Některé státy neumožňují omezení toho, jak dlouho může implicitní záruka trvat, takže výše uvedené omezení se na vás nemusí vztahovat.**

Tato záruka nepokrývá škody způsobené (a) servisem nebo opravami provedenými zákazníkem nebo osobou, která nemá autorizaci pro takovýto servis nebo opravy ze strany společnosti Peerless, (b) opomenutím využití správného obalu při vrácení výrobku, (c) nesprávnou instalací nebo nepostupováním dle pokynů nebo varování společnosti Peerless při instalaci, používání či skladování výrobku, nebo (d) zneužitím nebo nehodou, v přepravě nebo jinak, včetně případů zaviněných třetí stranou a vyšší mocí.

**V žádném případě nebude společnost Peerless zodpovědná za náhodné nebo následné škody nebo škody vznikající z krádeže jakéhokoliv výrobku, ať už je zabezpečen bezpečnostním zařízením nebo ne, které může být dodáváno s výrobkem společnosti Peerless®. Některé státy neumožňují vyloučení nebo omezení náhodných nebo následných škod, takže výše uvedené omezení nebo vyloučení se na vás nemusí vztahovat.**

Tato záruka se poskytuje místo jiných záruk, explicitních či implicitních, a je jediným prostředkem nápravy s ohledem na vady výrobku. Žádný obchodník, distributor, instalující osoba, nebo jakákoliv jiná osoba nemá autorizaci měnit nebo rozšiřovat tuto Omezenou záruku nebo ukládat jakoukoliv povinnost na společnost Peerless v souvislosti s prodejem jakéhokoliv produktu společnosti Peerless®.

Tato záruka poskytuje specifická zákonná práva, a můžete mít také jiná práva, která se liší stát od státu.

## OBMEDZENÁ PÄŤROČNÁ ZÁRUKA

Spoločnosť Peerless Industries, Inc. („Peerless“) zaručuje pôvodným koncovým užívateľom produktov Peerless®, že tieto produkty budú bez závad na materiáli a vypracovaní za podmienok bežného užívania po dobu päť rokov od odo dňa zakúpenia pôvodným koncovým užívateľom (ale v žiadnom prípade nie dlhšie ako šesť rokov odo dňa výroby produktu). Spoločnosť Peerless podľa vlastného uváženia produkt opraví alebo vymení, prípadne prepлатí hodnotu akéhokoľvek zakúpeného produktu, ktorý nebude v súlade s touto zárukou.

**V žiadnom prípade nebude trvanie akékolvek implicitnej záruky predajnosti alebo vhodnosti pre určitý účel dlhšie ako doba platnej explicitnej záruky, ktorá je uvedená vyššie. Niektoré štáty neumožňujú obmedzenie trvania implicitnej záruky, takže vyššie uvedené obmedzenie sa na vás nemusí vztahovať.**

Tato záruka nepokrývá škody spôsobené (a) následkom servisu alebo opráv vykonanými zákazníkom alebo osobou, ktorá nemá oprávnění na takýto servis nebo opravy od společnosti Peerless, (b) nepoužitím správného obalu při vrácení produktu, (c) nesprávnou instaláciou alebo nepostupováním podľa pokynů nebo varování společnosti Peerless při instalaci, používání či skladování produktu, alebo (d) zneužitím alebo nehodou, při preprave alebo jinak, vrátane prípadů zaviněných třetí stranou a vyššou mocou.

**Spoločnosť Peerless v žiadnom prípade nebude zodpovedná za náhodné nebo následné škody alebo škody vzniknuté z krádeže akéhokoľvek produktu, či už zabezpečeného alebo nezabezpečeného pomocou bezpečnostného zariadenia, ktoré môže byť súčasťou dodávky s produktom spoločnosti Peerless®. Niektoré štáty neumožňujú vylúčenie alebo obmedzenie náhodných alebo následných škod, takže vyššie uvedené obmedzenie alebo vylúčenie sa na vás nemusí vztahovať.**

Tato záruka sa poskytuje namiesto iných záruk, explicitných či implicitných, a je jediným prostriedkom nápravy vo veci závady produktu. Žiadny predajca, distributor, osoba vykonávajúca instaláciu alebo akákoľvek iná osoba, nemá oprávnění meniť alebo rozširovať túto Obmedzenú záruku alebo ukladať akúkoľvek povinnosť na spoločnosť Peerless v súvislosti s predajom akéhokoľvek produktu spoločnosti Peerless®.

Tato záruka poskytuje specifická zákonná práva a vy môžete mať tiež iná práva, ktoré sa líšia v závislosti od štátu.

## GARANTIA LIMITADA DE CINCO ANOS

A Peerless Industries, Inc. ("Peerless") garante aos utilizadores finais de produtos Peerless® que estarão isentos de defeitos de material e mão-de-obra, em condições de utilização normais, por um período de cinco anos a partir da data de compra pelo utilizador final original (mas em caso algum para além dos seis anos a partir da data de fabrico do produto). Ao seu critério, a Peerless irá reparar ou substituir ou reembolsar o preço de compra de qualquer produto que falhe a sua conformidade face a esta garantia.

**Em nenhum circunstância, deverá a duração de qualquer garantia implícita de comerciabilidade ou adequação a um determinado fim ser superior ao período aplicável da garantia expressa definida acima. Alguns estados não permitem limitações à duração das garantias implícitas, pelo que a limitação acima pode não aplicar-se a si.**

Esta garantia não cobre danos provocados por (a) serviços ou reparações realizados pelo cliente ou por uma pessoa não autorizada pela Peerless para a realização de tais serviços e reparações, (b) não utilização da embalagem adequada para a devolução do produto, (c) instalação incorrecta ou não observação das instruções ou avisos da Peerless ao instalar, utilizar ou guardar o produto ou (d) utilização indevida ou acidente em trânsito ou outras situações, incluindo casos de acções de terceiros e força maior.

**Em nenhuma circunstância será a Peerless responsável por quaisquer danos acidentais ou consequentes resultantes do roubo de qualquer produto, assegurado ou não por um dispositivo de segurança, que poderá ser incluído com o produto Peerless®. Alguns estados não permitem a exclusão ou limitação de danos acidentais ou consequentes, pelo que a limitação acima poderá não aplicar-se a si.**

Esta garantia encontra-se em ligação com todas as demais garantias, expressas ou implícitas e constitui a única solução relativamente a defeitos de produto. Nenhum representante, distribuidor, agente ou qualquer outra pessoa está autorizado a modificar ou prolongar esta Garantia Limitada ou impor qualquer obrigação à Peerless em ligação com a venda de qualquer produto Peerless®.

Esta garantia confere-lhe direitos legais específicos e também poderá ter outros direitos que variam de estado para estado.

## BEŞ YILLIK SINIRLI GARANTİ

Peerless Industries, Inc. (bundan sonra "Peerless" olarak anılacaktır) Peerless® ürünlerinde normal kullanım koşulları altında orijinal son kullanıcının satın alma tarihinden itibaren beş yıl süreyle (ama her halükarda ürünün üretim tarihinden itibaren en fazla altı yıl süreyle) malzeme ve işçilik arızaları olmayacağına orijinal son kullanıcılara garanti eder. Bu garantiye uymayan bir ürün olduğunda Peerless takdir yetkisi kendisinde olmak üzere böyle ürünleri tamir edecek, yenisini verecek veya alım fiyatını geri ödeyecektir.

**Hiçbir durumda kastedilen kullanılabilirlik veya belirli bir amaçla uygunluk garantisinin süresi yukarıda açıkça belirtilen garanti süresini aşmayacaktır. Bazı ülkelerde verilen garantilerin süresi ile ilgili kısıtlama getirmeye izin verilmemektedir, böyle bir durumda bu kısıtlama sizin için geçerli olmayabilir.**

Söz konusu arıza aşağıda belirtilen durumlar sonucu ortaya çıkmışsa garanti kapsamı dışındadır: (a) müşteri tarafından veya Peerless'in yetki vermediği kişiler tarafından tamir veya bakım yapılması, (b) ürünü geri gönderirken düzgün paketlenme yapılmaması, (c) yanlış kurulum yapılması veya ürünü kurarken, kullanırken veya depo ederken Peerless'in talimatlarına veya uyarılarına uymadığınız davranılması, (d) üçüncü taraflardan veya zorlayıcı sebeplerden bile kaynaklı taşıma esnasında veya başka bir durumda başka amaçlarla kullanılması veya kaza olması.

**Peerless, arızal veya dolaylı zararlardan, veya Peerless® ürünlerle birlikte verilmiş olabilecek bir güvenlik olumsuzluğu koruma altına alınmış olunc veya olmanın herhangi bir ürünün kullanımından kaynaklanan zararlardan hiçbir şekilde sorumlu olmayacaktır. Bazı ülkelerde arızal veya dolaylı zararlara ilişkin sorumlulukların kaldırılmasına veya kısıtlanmasına izin verilmemektedir, böyle bir durumda bu kısıtlama veya kaldırma sizin için geçerli olmayabilir**

Bu garanti açıkta veya ima yoluyla belirtilen diğer bütün garantilerin yerine geçer ve ürünle ilgili arızalarda tek geçerli garantidir. Hiçbir satıcı, dağıtıcı, kurucu veya başka bir kişi İşbu Sınırlı Garantiyi değiştirme veya uzatma yetkisine veya herhangi bir Peerless® ürününün satışıyla ilgili olarak Peerless'e herhangi bir yükümlülük yüklemeye yetkisine sahip değildir.

Bu garanti size bazı özel yasal haklar vermektedir, ülkeden ülkeye değişen başka yasal haklarınız da olabilir



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**Peerless-AV de Mexico**  
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Escobedo N.L Mexico 66062  
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## APPENDIX C

### Clevertouch Wall Installation

Option 1 – WALL INSTALL	Network Cabling (Data)	Electrical Work
Install (1) CMSD provided Clever touch monitor.	Install (1) location consisting of two Cat 6* cables.  If applicable.	Install (1) duplex power receptacle  If applicable.
Install (1) CMSD provided tilt wall bracket.	Test to CMSD standards**	

\*All new cabling is required to be the latest cabling type (i.e., Cat 6).


\*\* Part 1 GENERAL A-C

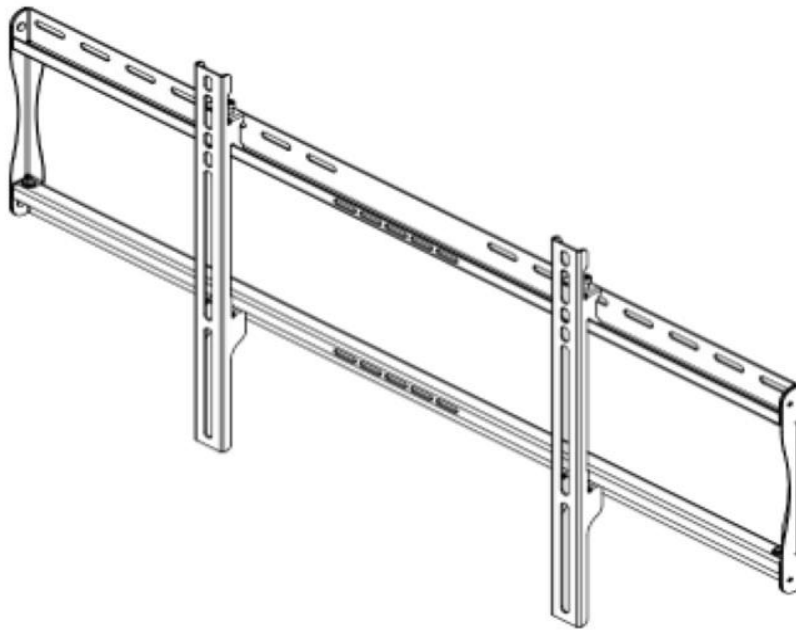
**\*\*THIS PART INTENTIONALLY LEFT BLANK\*\***

# peerless-AV<sup>®</sup>

SMARTMOUNT.

 39" - 80"  
(99 - 203 cm)

 200 lb  
(91 kg)



ENG  
ESP  
FRN  
DEU  
NEL  
JTL  
ČES  
SLK  
POR  
TUR

 **US LISTED**



### **▲ WARNING**

ENG - This product is designed to be installed on wood stud, solid concrete or cinder block walls. Hardware is included for wood stud, solid concrete and cinder block installation. Before installing make sure the supporting surface will support the combined load of the equipment and hardware. Screws must be tightly secured. Do not overtighten screws or damage can occur and product may fail. Never exceed the Maximum Load Capacity. Always use an assistant or mechanical lifting equipment to safely lift and position equipment. This product is intended for indoor use only. Use of this product outdoors could lead to product failure or personal injury. Be careful not to pinch fingers when operating the mount. For support please call customer care at 1-800-865-2112.

### **▲ ADVERTENCIA**

ESP - Este producto está diseñado para ser instalado en paredes con montantes de madera, en paredes de concreto macizo o en paredes de hormigón de escorias. Se incluyen los accesorios para la instalación en montantes de madera, en concreto macizo o en hormigón de escorias. Antes de instalarlo, asegúrese de que la superficie de apoyo sostendrá la carga combinada del equipo y los fijadores. Los tornillos se tienen que fijar firmemente. No apriete los tornillos en exceso, ya que se pueden dañar y el producto podría fallar. Nunca exceda la Capacidad Máxima de Carga. Siempre cuente con la ayuda de un asistente o utilice un equipo mecánico de izar para levantar y colocar el equipo con más seguridad. Este producto está diseñado para uso en interiores solamente. Utilizar este producto en exteriores podría causar fallas del producto o lesiones a individuos. Tenga cuidado de no pincharse los dedos cuando mueva el soporte. Si necesita ayuda, por favor, llame a Servicio al Cliente de Peerless al 1-800-865-2112.

### **▲ ADVERTISSEMENT**

FRN - Ce produit est conçu pour une installation sur des murs à montants en bois, en béton plein ou en blocs de béton. Les pièces de fixation nécessaires à l'installation sur des montants en bois, du béton plein et du bloc de béton sont incluses. Avant de procéder à l'installation, assurez-vous que la surface de support peut soutenir la charge totale de l'équipement ainsi que des pièces de fixation. Les vis doivent être serrées au maximum. Ne serrez pas trop les vis pour éviter tout risque d'endommager le produit et de causer sa défaillance. Ne dépassez jamais la capacité de charge maximale. Pour lever et positionner l'équipement en toute sécurité, faites-vous toujours aider par une autre personne ou utilisez un dispositif de levage mécanique. Ce produit est conçu uniquement pour un usage intérieur. L'utilisation de ce produit à l'extérieur peut causer une défaillance du produit ou des blessures corporelles. Prenez garde à ne pas vous pincer les doigts lorsque vous manipulez le support. Pour toute assistance, veuillez contacter le service à la clientèle au 1-800-865-2112.

### **▲ ACHTUNG**

DEU - Dieses Produkt ist für die Anbringung an Holzständer-, Massivbeton- oder Porenbetonsteinwänden ausgelegt. Die Befestigungsteile zur Anbringung an Holzständern, Massivbeton oder Porenbetonstein sind im Lieferumfang enthalten. Vergewissern Sie sich vor der Anbringung, dass die tragende Fläche das Gesamtgewicht der Geräte und der Befestigungsteile tragen kann. Die Schrauben müssen sicher angezogen werden. Ziehen Sie die Schrauben nicht zu fest an, damit es nicht zu Beschädigungen und Versagen des Produkts kommt. Die maximale Tragfähigkeit darf niemals überschritten werden. Ziehen Sie immer eine zusätzliche Person heran oder verwenden Sie mechanische Hebegeräte, um Geräte sicher zu heben und zu positionieren. Dieses Produkt ist nur für den Gebrauch innerhalb von Gebäuden bestimmt. Eine Verwendung dieses Produkts im Freien kann zu Produktausfall oder Personenschaden führen. Achten Sie beim Umgang mit dem Halter darauf, dass die Finger nicht eingeklemmt werden. Falls Sie Unterstützung benötigen, wenden Sie sich bitte an den Kundendienst unter der Telefonnummer 1-800-865-2112 (innerhalb der USA).

### **▲ WAARSCHUWING**

NEL - Dit product is ontworpen voor installatie op muren met houten balken en muren van massief beton of B2-blokken. De hiervoor benodigde hardware is meegeleverd. Vóór de installatie dient u zich ervan te overtuigen dat het dragende oppervlak het totaalgewicht van de apparatuur en de hardware aankan. Alle schroeven moeten stevig vastzitten. Draai de schroeven niet te strak aan, want dit zou kunnen resulteren in schade en/of falen van het product. Het maximale draagvermogen mag nooit worden overschreden. Belangrijke veiligheidstip: zorg er tijdens het optillen en plaatsen van de apparatuur altijd voor dat u een helper of een mechanische heftronic ter beschikking hebt. Dit product is uitsluitend bedoeld voor gebruik binnenshuis. Als dit product buitenshuis wordt gebruikt, zijn falen van het product en letsel bij personen mogelijk. Let er tijdens het gebruiken van de bevestiging op dat uw vingers niet beklemd raken. Voor ondersteuning kunt u terecht bij de afdeling Klantenzorg op +1-800-865-2112 (in de VS).



### ▲ AVVERTENZA

ITL - Questo prodotto è indicato per l'installazione su pareti con montanti di legno, in calcestruzzo solido o a mattoni di cemento. Sono compresi i dispositivi di fissaggio per l'installazione su montanti di legno, calcestruzzo solido e mattoni di cemento. Prima di iniziare l'installazione, accertarsi che la superficie di supporto sia in grado di sorreggere il carico combinato unità/dispositivi di fissaggio. Le viti devono essere strette in maniera ben salda. Non serrare le viti oltre il necessario, altrimenti si rischiano danni o guasti al prodotto. Non superare mai la capacità massima di carico. Per sollevare e posizionare senza rischi il prodotto, farsi aiutare da un'altra persona o usare un'unità meccanica di sollevamento. Questo prodotto è indicato esclusivamente per uso all'interno. L'uso di questo prodotto all'esterno potrebbe causare il malfunzionamento del prodotto o danni fisici alla persona. Fare attenzione a non schiacciarsi le dita durante l'uso del sostegno. Per assistenza, chiamare il servizio clienti al numero 1-800-865-2112.

### ▲ VÝSTRAHA

ČES - Tento produkt je určen pro instalaci na stěny z dřevěných trámů, masivního betonu nebo škvárbetonových bloků. Přibalené je technické vybavení pro instalaci na dřevěné trámy, masivní beton nebo škvárbetonové bloky. Před instalací se ujistěte, že nosná plocha unese kombinované zatížení zařízení a technického vybavení. Šrouby musí být pevně zajištěny. Šrouby příliš neutahujte, nebo může dojít k poškození a produkt se může poškodit. Nikdy nepřekročte maximální nosnost. Na bezpečné zvedání a umístování zařízení vždy používejte asistenta nebo mechanické zvedací zařízení. Tento produkt je určen pouze pro použití v interiéru. Použití tohoto produktu v exteriéru by mohlo způsobit selhání produktu nebo zranění osob. Při práci s držákem dávejte pozor, abyste si nesevěřili prsty. Pro podporu volejte oddělení péče o zákazníky na čísle 1-800-865-2112.

### ▲ VÝSTRAHA




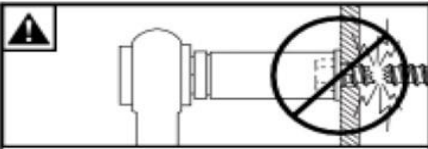

SLK - Tento produkt je určený na inštaláciu na steny z drevených stĺpikov, masívneho betónu alebo škvárbetonových tehál. Pribalené je technické vybavenie na inštaláciu na drevené stĺpiky, masívny betón alebo škvárbetonové tehly. Pred montážou overte, či nosný povrch unesie kombinované zaťaženie zariadenia a vybavenia. Skrutky je potrebné pevne utiahnuť. Skrutky nedotahuje príliš silno, inak môže dôjsť k poškodeniu a poruche zariadenia. Nikdy neprekračujte maximálnu nosnosť. Na bezpečné zdvíhanie a umiestňovanie zariadení vždy použite pomocníka alebo mechanické zdvíhacie zariadenie. Tento produkt je určený len na použitie v interiéri. Pri použití tohto produktu v exteriéri by mohlo dôjsť k jeho poruche alebo osobnému poraneniu. Pri práci s držiakom dávajte pozor, aby ste si nezovreli prsty. Podporu získate v centre na podporu zákazníkov na čísle 1-800-865-2112.

### ▲ AVISO

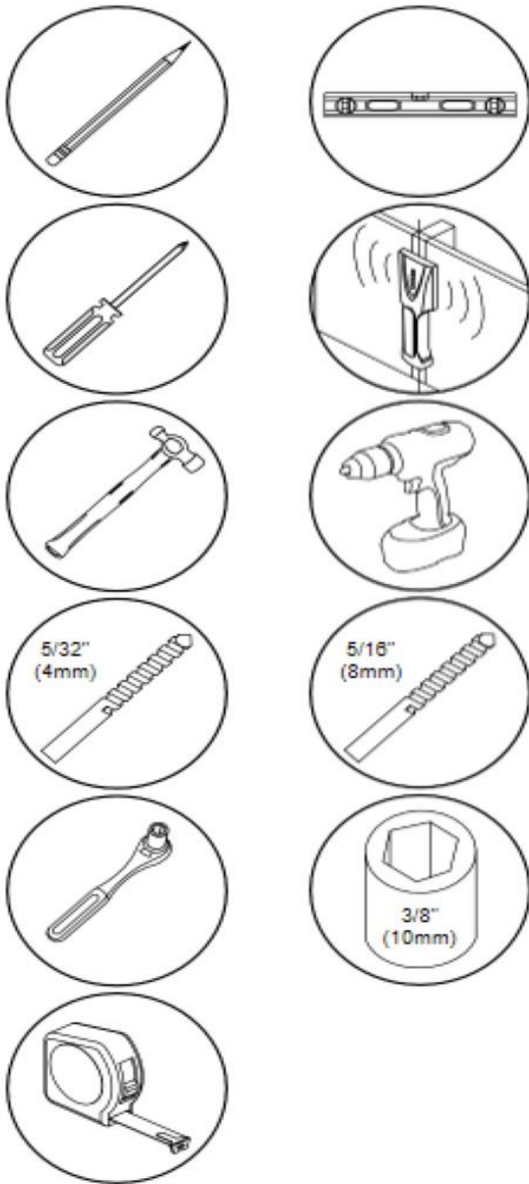
POR - Este produto foi concebido para ser instalado em escoras de madeira, betão maciço ou paredes de blocos de cimento. São incluídas ferragens para a instalação em escoras de madeira, betão maciço ou paredes de blocos de cimento. Antes de instalar, certifique-se de que a superfície de apoio suporta a carga combinada do equipamento e das ferragens. Os parafusos devem ser bem apertados. Não aperte demasiado os parafusos, pois podem ocorrer danos ou falhas do produto. Nunca exceder a Capacidade de carga máxima. Utilize sempre um assistente ou equipamento de elevação mecânica para elevar e posicionar o equipamento em segurança. Este produto destina-se a utilização exclusivamente em zonas interiores. A utilização deste produto em espaços exteriores poderá conduzir à falha do produto ou ferimentos pessoais. Atenção para não prender os dedos ao utilizar o suporte. Para obter assistência, contacte a equipa de apoio ao cliente através do número 1-800-865-2112.

### ▲ UYARI

TUR - Bu ürün ahşap kiriş ve masif beton veya çürük briketten duvarlara takılmak üzere tasarlanmıştır. Ürünü ahşap kirişe, masif beton ve çürük brikete takmak için gereken aksam mevcuttur. Montaja başlamadan önce taşıyıcı yüzeyin hem takacağınız donanımı hem de aksamı birlikte taşıyacağından emin olunuz. Vidalar sağlam bir şekilde sıkıştırılmalıdır. Vidaları aşırı sıkmanız durumunda vidalara hasar verebilirsiniz ve ürün arızalanabilir. Azami Yük Kapasitesini asla aşmayınız. Ekipmanı güvenli bir şekilde kaldırmak ve yerleştirmek için her zaman başka birinden yardım alınız veya mekanik bir kaldırma donanımı kullanınız. Bu ürün yalnızca iç mekânlarda kullanılmak üzere imal edilmiştir. Bu ürünün dış mekânda kullanılması ürün arızalarına veya yaralanmalara sebep olabilir. Montaj sırasında parmaklarınızı sıkıştırmamaya dikkat ediniz. Destek almak için lütfen 1-800-865-2112 numaralı telefondan müşteri hizmetlerini arayınız.

<p>ENG Symbols          ESP Símbolos          FRN Symboles          DEU Symbole          NEL Symbolen          ITL Simboli          ČES Symboly          SLK Symboly          POR Símbolos          TÜR Semboller</p>	 <p>ENG <b>WARNING</b>          ESP <b>ADVERTENCIA</b>          FRN <b>ADVERTISSEMENT</b>          DEU <b>ACHTUNG</b>          NEL <b>WAARSCHUWING</b>          ITL <b>AVVERTENZA</b>          ČES <b>VÝSTRAHA</b>          SLK <b>VÝSTRAHA</b>          POR <b>AVISO</b>          TÜR <b>UYARI</b></p>	 <p>ENG Skip to step.          ESP Continúe con el paso.          FRN Passez à l'étape.          DEU Weiter mit Schritt.          NEL Ga door naar stap.          ITL Vai al passo.          ČES Přeskočte na krok.          SLK Preskočte na krok.          POR Saltar para o passo.          TÜR Su adıma geç.</p>	 <p>ENG Screws must get at least three full turns and fit snug.          ESP Los tornillos tienen que dar, por lo menos, tres vueltas completas y quedar ajustados.          FRN Il faut effectuer au moins trois tours de vis complets et bien serrer les vis.          DEU Schrauben sind mindestens drei volle Umdrehungen einzudrehen und müssen fest anliegen.          NEL De schroeven moeten ten minste drie hele slagen worden aangedraaid en stevig vastzitten.          ITL Girare tre volte le viti che devono risultare aderenti.          ČES Šrouby se musí otočit minimálně tři plné otáčky a plně dosednout.          SLK Skrutky se musia otočiť aspoň tri celé otáčky a tesne dosadnúť.          POR Os parafusos devem completar, no mínimo, três voltas completas e ajustar-se no local.          TÜR Vidalar en az üç tam dönüş yapmalı ve sıkı oturmalıdır.</p>
	<p>ENG Do not overtighten screws.          ESP No apriete de más los tornillos.          FRN Ne pas trop serrer les vis.          DEU Ziehen Sie die Schrauben nicht zu fest an.          NEL Draai de schroeven niet te strak aan.          ITL Non stringere troppo le viti.          ČES Šrouby neutahujte příliš silně.          SLK Skrutky neutahujte príliš silno.          POR Não apertar demasiado os parafusos.          TÜR Vidaları gereğinden fazla sıkmayın.</p>	 <p>ENG Display center.          ESP Centro de la pantalla.          FRN Centre de l'écran.          DEU Bildschirmmitte.          NEL Midden van het scherm.          ITL Centro del display.          ČES Střed obrazovky.          SLK Stred obrazovky.          POR Centro do ecrã.          TÜR Ekran merkezde</p>	

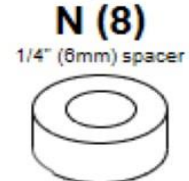
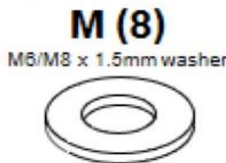
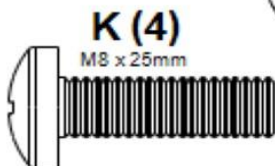
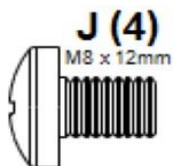
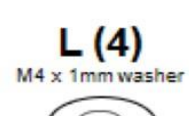
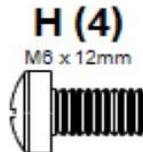
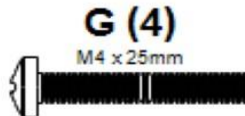
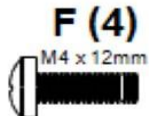
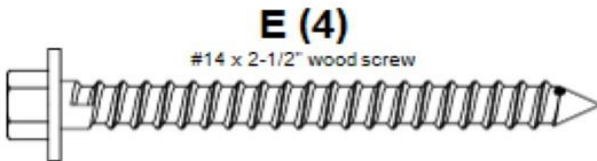
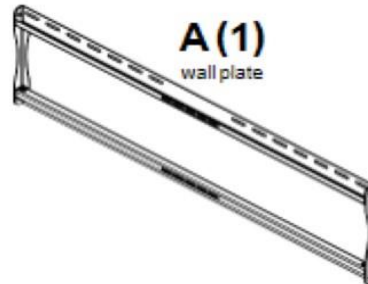
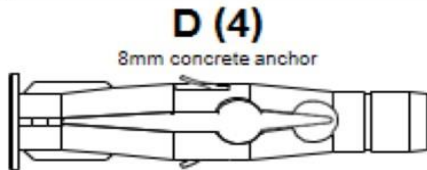
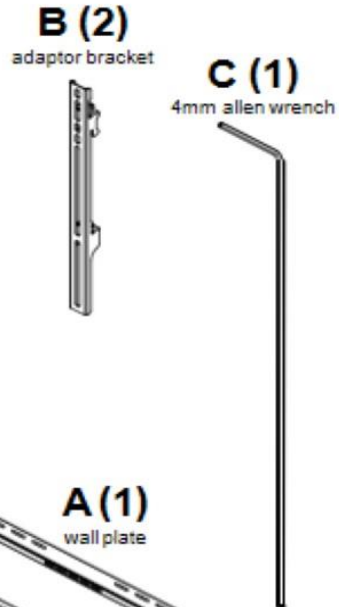
- ENG Tools Needed for Assembly.  
 ESP Herramientas necesarias para el ensamblaje.  
 FRN Outils nécessaires au montage.  
 DEU Für den Zusammenbau erforderliche Werkzeuge.  
 NEL Voor montage benodigd gereedschap.  
 ITL Attrezzi necessari per l'assemblaggio.  
 ČES Nástroje potřebné k montáži.  
 SLK Nástroje potrebne na montáž.  
 POR Ferramentas necessárias para a montagem.  
 TUR Montaj için Gereklı Aletler.

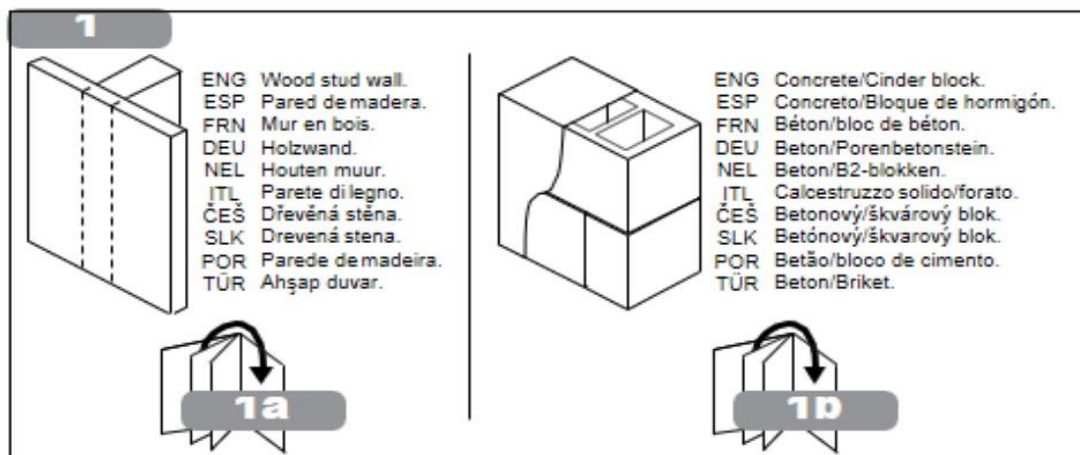


<p> <b>ENG</b> To properly tighten screws: Tighten until screw head makes contact, then tighten another 1/2 turn. Do not overtighten screws.  <b>ESP</b> Apriete adecuado de los tornillos: Apriete hasta que la cabeza del tornillo haga contacto y luego apriete otra 1/2 vuelta. No apriete de más los tornillos.  <b>FRN</b> Pour bien serrer les vis : Serrez jusqu'à ce que la tête de la vis entre en contact, puis serrez encore d'un 1/2 tour. Ne serrez pas trop les vis.  <b>DEU</b> Korrektes Festziehen der Schrauben: Ziehen Sie die Schrauben fest, bis der Schraubenkopf Kontakt hat, und dann um eine weitere 1/2 Umdrehung. Ziehen Sie die Schrauben nicht zu fest an.  <b>NEL</b> Ga als volgt te werk om de schroeven naar behoren aan te draaien: Draai de schroef aan totdat de kop het oppervlak raakt; maak daarna nog een halve slag. Draai de schroeven niet te strak aan.  <b>ITL</b> Per stringere correttamente le viti: stringere fino a quando la testa della vite fa contatto, quindi stringere di un altro 1/2 giro. Non stringere eccessivamente.  <b>ČES</b> Správné utážení šroubů: Utáhněte, dokud se šroub nedostane do kontaktu, poté utáhněte ještě půl otočky. Šrouby neutáhněte příliš silně.  <b>SLK</b> Správne utiahnutie skrutiek: Utáhnite, kým sa skrutka nedostane do kontaktu, potom utiahnite ešte pol otočky. Skrutky neutáhnite príliš silno.  <b>POR</b> Para apertar correctamente os parafusos: aperte até que a cabeça do parafuso estabeleça contacto e, em seguida, aperte mais 1/2 volta. Não aperte demasiado os parafusos.  <b>TÜR</b> Vidaları doğru bir şekilde sıkılmak için: Vida başı temas edene kadar döndürün, sonra yarım tur daha döndürün. Vidaları gereğinden fazla sıkılmayın.         </p>
<p><b>1</b></p>
<p><b>2</b></p>
<p><b>3</b></p>
<p><b>4</b></p>

ENG Parts (Before beginning, make sure you have all parts shown below).  
 ESP Piezas (antes de iniciar, asegúrese de tener todas las piezas siguientes).  
 FRN Pièces (avant de commencer, assurez-vous d'avoir toutes les pièces illustrées ci-dessous).  
 DEU Teile (Achten Sie vor Beginn der Arbeiten darauf, dass alle unten abgebildeten Teile vorhanden sind).  
 NEL Onderdelen (hoort u zich ervan te overtuigen dat u alle onderdelen hebt, die hieronder te zien zijn).  
 JTL Parti (prima di iniziare, accertarsi di disporre tutte le parti sotto indicate).  
 ČES Díly (předtím, než začnete, připravte si všechny díly zobrazené níže).  
 SLK Diely (predtým, ako začnete, pripravte si všetky diely zobrazené nižšie).  
 POR Peças (antes de iniciar, certifique-se de que tem todas as peças apresentadas em baixo).  
 TUR Parçalar (Başlamadan önce, aşağıda gösterilen bütün parçaların elinizde olduğundan emin olun).

Parts List		PEWS410/BK SF660P	
Description	Qty	SF660 Part#	Part #
A wall plate	1	201-SG1944	201-SG1944
B adaptor bracket	2	202-SG1895	202-SG1898
C 4mm allen wrench	1	580-1148	580-1148
D 8mm concrete anchor	4	590-0320	590-0320
E #14 x 2-1/2" wood screw	4	5S1-015-C03	5S1-015-C03
F M4 x 12mm	4	520-1079	504-9013
G M4 x 25mm	4	520-1082	504-1015
H M8 x 12mm	4	520-1050	520-1128
I M8 x 25mm	4	520-1211	520-1208
J M8 x 12mm	4	520-1724	520-9571
K M8 x 25mm	4	520-1101	520-1031
L M4 x 1mm washer	4	540-9400	540-9400
M M8/M8 x 1.5mm washer	8	540-9408	540-9408
N 1/4" (6mm) height spacer	8	600-1215	600-1215
O M8 x 50mm	4	521-1013	521-1009

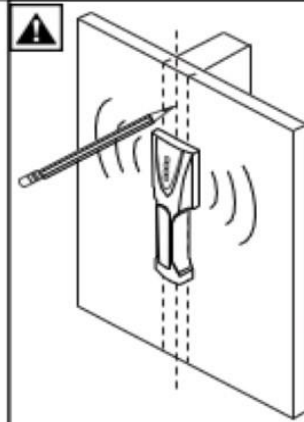
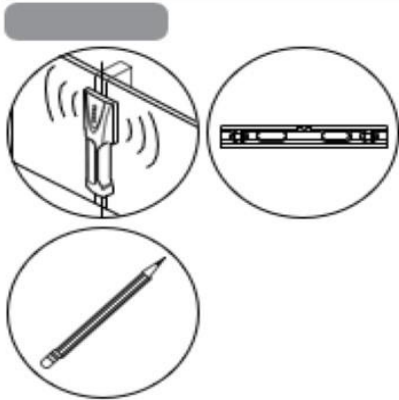




<b>1a</b>
<b>▲ WARNING</b>
ENG - When installing Peerless wall mounts on a wood stud wall covered with gypsum board (drywall), verify that the wood studs are a minimum of 2" x 4" nominal size. Do not install over gypsum board thicker than 5/8".
<b>▲ ADVERTENCIA</b>
ESP - Cuando vaya a instalar soportes de pared de Peerless en paredes con montantes de madera recubiertas con yeso-cartón (gypsum board) verifique que los montantes tengan un tamaño mínimo de 2" x 4". No instale en yeso-cartón (gypsum board) de más de 5/8" de grosor.
<b>▲ ADVERTISSEMENT</b>
FRN - Lors de l'installation de supports muraux Peerless sur un mur à montants en bois recouvert de plaque de plâtre (cloison sèche), assurez-vous que les montants en bois ont une taille nominale d'au moins 2 po x 4 po (5 cm x 10 cm). Ne pas installer sur une plaque de plâtre dont l'épaisseur est supérieure à 5/8 po (16 mm).
<b>▲ ACHTUNG</b>
DEU - Bei der Anbringung von Peerless-Wandhaltern an Holzständerwänden mit Gipsplattenverkleidung (Trockenwand) muss darauf geachtet werden, dass die Holzständer über eine Nenngröße von mindestens 51 x 102 mm (2 x 4 Zoll) verfügen. Das Produkt darf nicht an einer Gipsplatte mit einer Dicke von mehr als 15,9 mm (5/8 Zoll) angebracht werden.
<b>▲ WAARSCHUWING</b>
NEL - Als de Peerless-wandbevestiging op een muur bestaand uit houten balken en gipsplaat wordt geïnstalleerd, horen deze houten balken een afmeting van ten minste 5 x 10 cm te hebben. De wandbevestiging mag niet worden geïnstalleerd op gipsplaat met een dikte van meer dan 15,88 mm.
<b>▲ AVVERTENZA</b>
ITL - In sede d'installazione dei sostegni Peerless per parete su una parete con montanti di legno ricoperti con muro a secco (cartongesso), verificare che i montanti di legno abbiano una dimensione nominale minima di 5 cm x 10 cm. Non installare su cartongesso spesso più di 1,60 cm.
<b>▲ VÝSTRAHA</b>
ČES - Při instalaci nástěnných držáků Peerless na dřevěný trám pokrytý sádrokartonovou deskou (sádrokartónem) zkontrolujte, zda dřevěné trámy mají minimální jmenovitý rozměr 5 x 10 cm. Nemontujte na sádrokartonovou desku hrubší než 1,6 cm.
<b>▲ VÝSTRAHA</b>
SLK - Pri montáži nástenných držákov Peerless na stenu z drevených stĺpikov pokrytú sadrovou doskou (sádrokartónom) skontrolujte, či drevené stĺpiky majú minimálny menovitý rozmer 5 x 10 cm. Nemontujte na sádrokartón hrubší ako 1,6 cm.

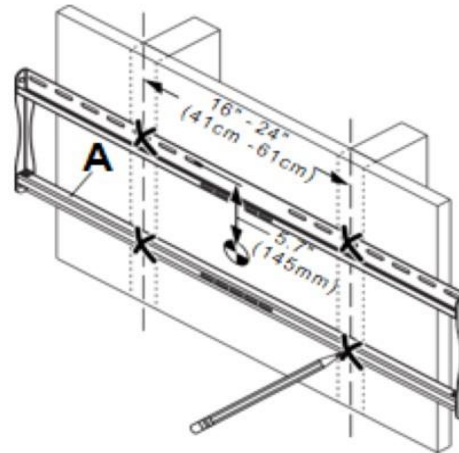
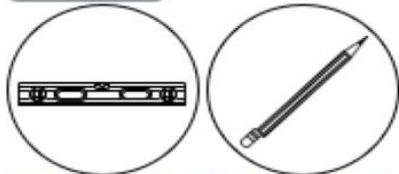
**POR** - Ao instalar suportes para parede Peerless numa trave ou viga de madeira cobertas com painéis de gesso, verifique se as travessas ou vigas têm um tamanho nominal mínimo de 50,8 mm x 101,6 mm. Não instale em painéis de gesso com mais de 170 mm.

**TÜR** - Peerless duvar kaidelerini alçı paneller (alçıpan) kaplı ahşap dikme bir duvarın üzerine monte ederken söz konusu ahşap dikmenin nominal ebadının en azından 2" x 4" olmasına dikkat ediniz. 5/8" den daha kalın alçı panellerin üzerine monte etmeyiniz.



**ENG** Use stud finder to locate and mark stud center lines.  
**ESP** Marque las líneas centrales del montante.  
**FRN** Marquez la ligne médiane du montant.  
**DEU** Markieren Sie die Ständer-Mittellinien.  
**NEL** Markeer het midden van de balken.  
**ITL** Contrassegna le linee centrali dei montanti.  
**ČES** Vyznačte střední linii stěny.  
**SLK** Vyznačte stredné čiary steny.  
**POR** Marque as linhas centrais da escora.  
**TÜR** Direk merkez hatlarını işaretleyin.

## 1a-2

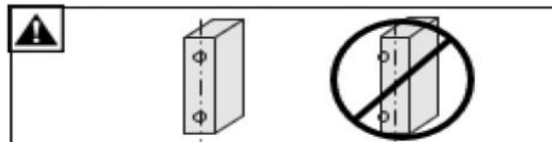
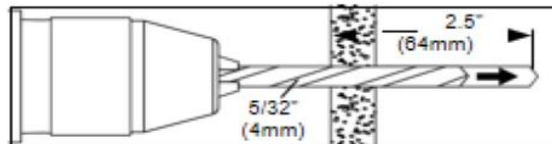


**ENG** Level wallplate. Mark mounting holes on stud center lines.  
**ESP** Marque los orificios de montaje en las líneas centrales del montante.  
**FRN** Marquez les trous de fixation le long de la ligne médiane du montant.  
**DEU** Markieren Sie die Montagelöcher auf den Ständer-Mittellinien.  
**NEL** Markeer montagegaten op het midden van de balken.  
**ITL** Contrassegna i fori di montaggio sulle linee centrali dei montanti.  
**ČES** Na střední linii stěny vyznačte montážní otvory.  
**SLK** Na stredné čiary steny vyznačte montážne otvory.  
**POR** Marque os furos de montagem nas linhas centrais da escora.  
**TÜR** Direk merkez hatları üzerinde montaj deliklerini işaretleyin.

### 1a-3



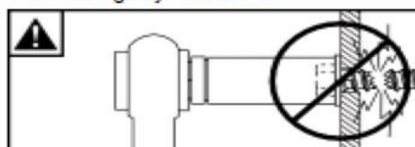
- ENG** Drill mounting holes into supporting surface (2.5" (64mm) minimum depth required).
- ESP** Taladre los agujeros de montaje en la superficie de apoyo; se requiere una profundidad mínima de 2.5" (64mm).
- FRN** Percez les trous de fixation dans la surface de support, une profondeur minimale de 2.5 po (64mm) est requise.
- DEU** Bohren Sie Montagelöcher in die Montagefläche; Mindesttiefe von 64mm (2,5 Zoll) erforderlich.
- NEL** Boor montagegaten in het ondersteunende oppervlak met een diepte van ten minste 64mm.
- ITL** Rapanare i fori di sostegno nella superficie di supporto; profondità minima richiesta 64mm (2.5").
- CES** Vyvrtejte montážní otvory do nosné plochy, minimální požadovaná hloubka je 64mm (2.5").
- SLK** Navíťajte montážne otvory do nosnej plochy, minimálna vyžadovaná hĺbka je 64mm (2.5").
- POR** Perfure os furos de montagem na superfície de apoio. 64mm de profundidade mínima necessária.
- TUR** Montaj deliklerini destekleyici yüzeye delin, 64mm (2.5 inç) minimum derinlik gereklidir.



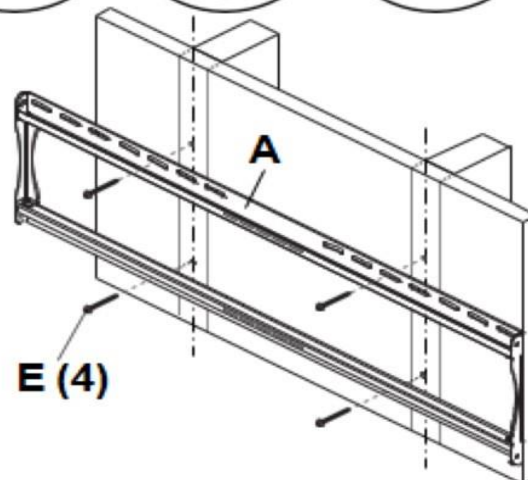
- ENG** Mounting hole must center on stud.
- ESP** El orificio debe quedar centrado en el montante.
- FRN** Le trou doit être centré sur le montant.
- DEU** Das Loch muss am Ständer zentriert sein.
- NEL** Boorgat moet midden op de balk liggen.
- ITL** Il foro trapanato deve centrarsi sul montante.
- CES** Vyvrtný otvor musí být v středě stěny.
- SLK** Vyvrtaný otvor musí byť v strede steny.
- POR** O furo tem de ser perfurado no centro da escora.
- TUR** Açılan delik direğin tam merkezinde olmalıdır.

### 1a-4

- ENG** Level wallplate. Install using wood screws provided.
- ESP** Nivele e instale.
- FRN** Mettez à niveau et procédez au montage.
- DEU** Waagrecht ausrichten und anbringen.
- NEL** Installeer de schroeven waterpas.
- ITL** Livella e installa.
- CES** Vyrovnajte a namontujte.
- SLK** Vyrovnajte a namontujte.
- POR** Nivelar e instalar.
- TUR** Dengeleyin ve takın.



- ENG** Maximum 80 in. • lb (9 N.M.).
- ESP** Máxima 80 in. • lb (9 N.M.).
- FRN** Maximum 80 in. • lb (9 N.M.).
- DEU** Maximum 80 in. • lb (9 N.M.).
- NEL** Maximaal 80 in. • lb (9 N.M.).
- ITL** Massima 80 in. • lb (9 N.M.).
- CES** Maximum 80 in. • lb (9 N.M.).
- SLK** Maximum 80 in. • lb (9 N.M.).
- POR** Máxima 80 in. • lb (9 N.M.).
- TUR** Maksimum 80 in. • lb (9 N.M.).



**▲ WARNING**

ENG - When installing Peerless wall mounts on a concrete wall, the wall must be at least 8" thick with a minimum compressive strength of 2000 psi. When installing Peerless wall mounts on a cinder block wall, the cinder blocks must meet ASTM C-90 specifications and have a minimum nominal width of 8". Do not drill into mortar joints! Be sure to mount in a solid part of the block, generally 1" (25 mm) minimum from the side of the block. It is suggested that a standard electric drill on slow setting is used to drill the hole instead of a hammer drill to avoid breaking out the back of the hole when entering a void or cavity. Never attach concrete expansion anchors to concrete or cinder block covered with plaster, drywall or other finishing material.

**▲ ADVERTENCIA**

ESP - Cuando vaya a instalar soportes de pared de Peerless en paredes de concreto, las paredes tienen que tener, por lo menos, 8" de grosor con una resistencia a la compresión de 2000 psi como mínimo. Cuando vaya a instalar soportes de pared de Peerless en paredes de hormigón de escorias, los bloques tienen que cumplir las especificaciones de ASTM C-90 y tener un ancho mínimo de 8". ¡No taladre en juntas de argamasa! Asegúrese de hacer la instalación en la parte sólida del bloque, por lo general, a un mínimo de 1" (25 mm) del extremo del bloque. Se sugiere utilizar un taladro eléctrico convencional a baja velocidad para hacer los agujeros en vez de un taladro percutor para no perforar el fondo de los agujeros al entrar en un vacío o una cavidad. Nunca fije los anclajes de expansión para concreto a superficies de concreto o de bloques de hormigón de escorias recubiertas con yeso, yeso-cartón u otro material de acabado.

**▲ ADVERTISSEMENT**

FRN - Lors de l'installation de supports muraux Peerless sur un mur en béton, celui-ci doit avoir au moins 8 po (20 cm) d'épaisseur et une résistance à la compression d'au moins 2 000 psi. Lors de l'installation de supports muraux Peerless sur un mur en blocs de béton, ceux-ci doivent respecter les normes ASTM C-90 et avoir une épaisseur nominale d'au moins 8 po (20 cm). Ne percez pas dans les joints de mortier! Veillez à installer le support dans une partie solide du bloc, généralement à un minimum de 1 po (25 mm) à partir du côté du bloc. Il est conseillé de percer le trou à l'aide d'une perceuse électrique standard à vitesse basse plutôt que d'un marteau perforateur afin d'éviter de briser le fond du trou lorsque vous entrez dans un vide ou une cavité. Ne fixez jamais des chevilles à expansion pour béton à du béton ou du bloc de béton recouvert d'une couche de plâtre, d'une cloison sèche ou de tout autre matériau de finition.

**▲ ACHTUNG**

DEU - Werden Peerless-Wandhalter an einer Betonwand angebracht, so muss deren Dicke mindestens 203 mm (8 Zoll) und ihre Druckfestigkeit mindestens 13,8 N/mm<sup>2</sup> (2000 psi) betragen. Bei der Anbringung von Peerless-Wandhaltern an einer Porenbetonsteinwand müssen die Porenbetonsteine den Spezifikationen der ASTM C-90 entsprechen und eine Mindestnennbreite von 203 mm (8 Zoll) aufweisen. Bohren Sie nicht in Mörtelfugen! Achten Sie darauf, dass die Anbringung an einem massiven Teil des Blocks erfolgt, im Allgemeinen mindestens 25 mm (1 Zoll) von der Blockseite entfernt. Wir empfehlen, zum Bohren des Lochs anstelle eines Schlagbohrers einen standardmäßigen Elektrobohrer bei niedriger Einstellung zu verwenden, um zu verhindern, dass die Bohrungsrückseite beim Eintritt in einen Leer- oder Hohlraum ausbricht. Betonspreizdübel dürfen auf keinen Fall an Beton oder Porenbetonstein befestigt werden, die mit Verputz, Trockenwand- oder anderem Deckschichtmaterial bedeckt sind.

**▲ WAARSCHUWING**

NEL - Als de Peerless-wandbevestiging op een betonnen muur wordt geïnstalleerd, moet deze muur een dikte van ten minste 20 cm hebben en een druksterkte van ten minste 2000 psi. Als de Peerless-wandbevestiging op een muur van B2-blokken wordt geïnstalleerd, moeten deze B2-blokken voldoen aan de ASTM C-90-specificaties en een breedte hebben van ten minste 20 cm. Niet in de mortelvoegen boren! De bevestigingsschroeven moeten in een massief deel van het blok grijpen (gewoonlijk ten minste 2,5 cm vanaf de zijkant van het blok). Het verdient aanbeveling om voor het boren van het gat een standaard elektrische boor te gebruiken op lage snelheid in plaats van een boorhamer; dit om te voorkomen dat u de achterkant van het boorgat beschadigt, mocht u een holte treffen. Gebruik nooit expansie-ankers voor beton bij installatie op een betonnen muur of een muur van B2-blokken bedekt met gips, gipsplaat of ander afwerkingsmateriaal.



### ▲ AVVERTENZA

ITL - In sede d'installazione dei sostegni Peerless per parete su una parete in calcestruzzo solido, la parete deve avere uno spessore minimo di 20 cm, con una resistenza alla compressione di almeno 2000 psi (140 kg/cm<sup>2</sup>). In sede d'installazione dei sostegni Peerless per parete su una parete a mattoni di cemento, i mattoni di cemento devono soddisfare le specifiche ASTM C-90 ed avere una larghezza nominale minima di 20 cm. Non trapanare sulle giunture di malta! Accertarsi che il montaggio avvenga su una parte solida del mattone, di solito ad almeno 25 mm dal lato del mattone. Per evitare di rompere il retro del foro entrando in una cavità o un vuoto, si consiglia di eseguire il foro usando un trapano elettrico standard a lenta velocità, anziché un trapano a martello. Non attaccare mai ancoranti ad espansione per calcestruzzo su calcestruzzo o mattone di cemento ricoperto con intonaco, cartongesso o altro materiale di finitura.

### ▲ VÝSTRAHA

ČEŠ - Při instalaci nástěnných držáků Peerless na betonovou zeď musí být tato zeď hrubá minimálně 20 cm s minimální pevností v tlaku 2000 psi. Při instalaci nástěnných držáků Peerless na zeď ze škvárobetonových bloků tyto škvárobetonové bloky splňovat specifikace ASTM C-90 a musí mít minimální jmenovitou šířkou 20 cm. Nevrtajte do maltových spár! Vždy montujte na pevné části bloku, obvykle minimálně 1" (25 mm) od boční strany bloku. Doporučuje se vyvrtat otvor s použitím standardní elektrické vrtačky na pomalém nastavení namísto vrtačích kladiva, aby nedocházelo k vypadávání ze zadní části otvoru při vstupu do prázdná nebo dutiny. Expanzní kotvy do betonu nikdy nepřipojujte do betonu nebo škvárobetonového bloku pokrytého omítkou, sádkkartonem nebo jiným dokončovacím materiálem.

### ▲ VÝSTRAHA

SLK - Pri montáži nástenných držiakov Peerless na betónovú stenu musí mať táto stena hrúbku minimálne 20 cm s minimálnou tlakovou pevnosťou 2000 psi. Pri inštalácii nástenných držiakov Peerless na stenu zo škvárobetonových tehál musia škvárobetonové tehly spĺňať špecifikácie ASTM C-90 a mať minimálnu nominálnu šírku 20 cm. Nevrtajte do škvár vyplnených maltou! Montáž vykonajte na pevnej časti bloku, všeobecne sa odporúča minimálne 25 mm od okraja bloku. Na vŕtanie otvorov sa namiesto príklepovej vrtačky odporúča použiť štandardnú elektrickú vrtačku na pomalých otáčkach, aby nedošlo k odbitiu zadnej časti bloku pri preniknutí do medzery alebo dutiny. Expanzné kotvy do betónu nikdy nenasadzujte do betónu alebo škvárobetonového bloku pokrytého omietkou, sadrokartónom či iným finalizačným materiálom.

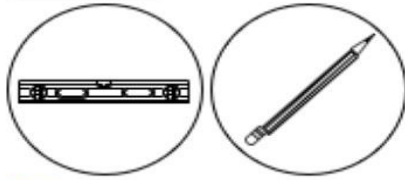
### ▲ AVISO

POR - Ao instalar os suportes para a parede Peerless em paredes de betão, a parede deve ter, no mínimo, 203 mm de espessura e uma força de compressão mínima de 2000 psi. Ao instalar suportes de parede Peerless em blocos de cimento, os blocos devem cumprir as especificações ASTM C-90 e uma largura nominal mínima de 203 mm. Não perfurar em alicerces! Certifique-se de que monta numa parte sólida do bloco, em geral, a uma distância mínima de 25 mm da aresta do bloco. Sugerimos a utilização de um berbequim elétrico regulado para a velocidade lenta para fazer o furo de modo a evitar partir a parte posterior do furo ao entrar num vácuo ou cavidade. Nunca instale âncoras de expansão para betão em superfícies cobertas de betão ou blocos de cimento com estuque, gesso ou outros materiais de acabamento.

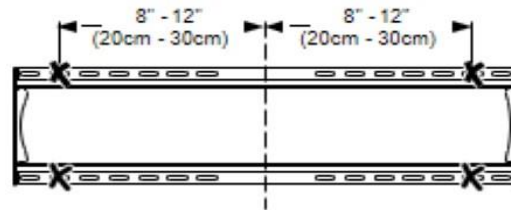
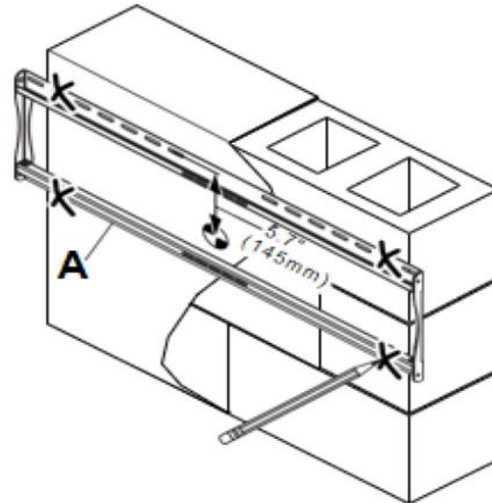
### ▲ UYARI

TÜR - Peerless duvar kaidelerini beton duvara monte ettiğinizde, duvar en azından 2000 psi asgari basınç dayanımına sahip olmalı ve kalınlığı da en azından 8" olmalıdır. Peerless duvar kaidelerini çürük briketten bir duvara monte ederken, çürük briketler ASTM C-90 şartları karşılmalı ve asgari nominal genişliği 8" olmalıdır. Harç derzlerinin içine delik delmeyiniz. Briketin sağlam kısmına, genellikle briketin kenarından en azından 1" (25 mm) mesafeye monte ettiğinizden emin olunuz. Delikleri delerken bir boşluğa veya aralığa girdiğinizde deliğin arkasının ayrılmasını engellemek için darbeli matkap yerine yavaş ayarda standart elektrikli matkap kullanılması önerilir. Beton dübelleri hiç bir zaman alçı, alçıpan veya başka bir bitirme materyali ile kaplı betona veya çürük brikete takmayınız.

## 1D-1



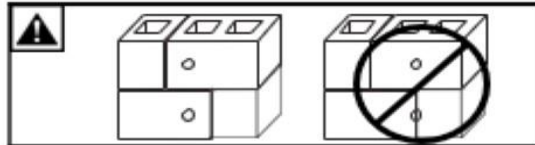
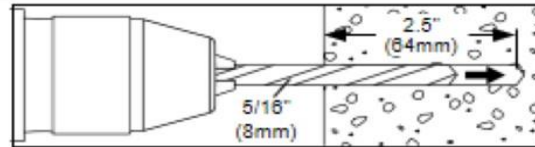
- ENG Level wallplate. Mark mounting holes.  
ESP Marque los orificios de montaje.  
FRN Marquez les trous de fixation.  
DEU Markieren Sie die Montagelöcher.  
NEL Markeer montagegaten.  
ITL Contrassegna i fori di montaggio.  
ČES Vyznačte montážní otvory.  
SLK Vyznačte montážne otvory.  
POR Marque os furos de montagem.  
TÜR Montaj deliklerini işaretleyin.



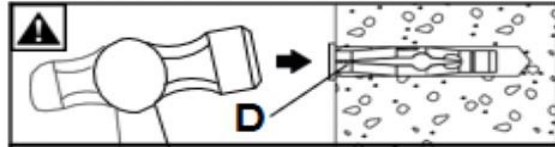
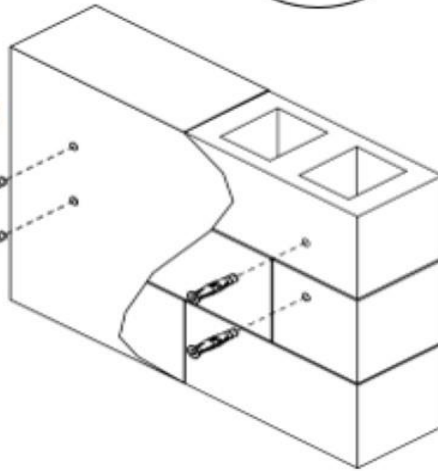
## 1D-2



- ENG Drill mounting holes into supporting surface (2.5" (64mm) minimum depth required).  
ESP Taladre los agujeros de montaje en la superficie de apoyo; se requiere una profundidad mínima de 2.5" (64mm).  
FRN Percez les trous de fixation dans la surface de support, une profondeur minimale de 2,5 po (64mm) est requise.  
DEU Bohren Sie Montagelöcher in die Montagefläche; Mindesttiefe von 64mm (2,5 Zoll) erforderlich.  
NEL Boor montagegaten in het ondersteunende oppervlak met een diepte van ten minste 64mm.  
ITL trapanare i fori di sostegno nella superficie di supporto; profondità minima richiesta 64mm (2.5").  
ČES Vyvrtejte montážní otvory do nosné plochy, minimální požadovaná hloubka je 64mm (2.5").  
SLK Navrtajte montážne otvory do nosnej plochy, minimálna vyžadovaná hĺbka je 64mm (2.5").  
POR Perfure os furos de montagem na superfície de apoio, 64mm de profundidade mínima necessária.  
TÜR Montaj deliklerini destekleyici yüzeye delin, 64mm (2.5 inç) minimum derinlik gereklidir.



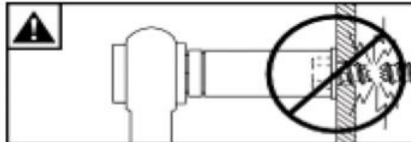
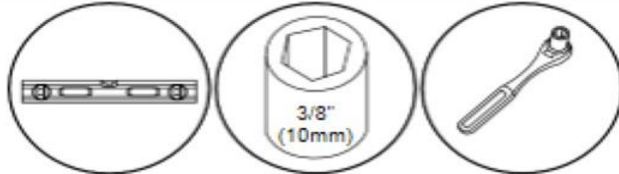
- ENG Do not drill into mortar joints.  
ESP No perforo en las juntas de mortero.  
FRN Ne percez pas dans les joints de mortier.  
DEU Bohren Sie nicht in Mörtelfugen.  
NEL Boor niet in de mortelvoegen.  
ITL Non trapanare nei giunti di malta.  
ČES Nevrtajte do nebezpečných spojů.  
SLK Nevrtajte do nebezpečných spojov.  
POR Não perfurar em juntas de argamassa.  
TÜR Derz harcını delmeyin.

**1D-3****D (4)**

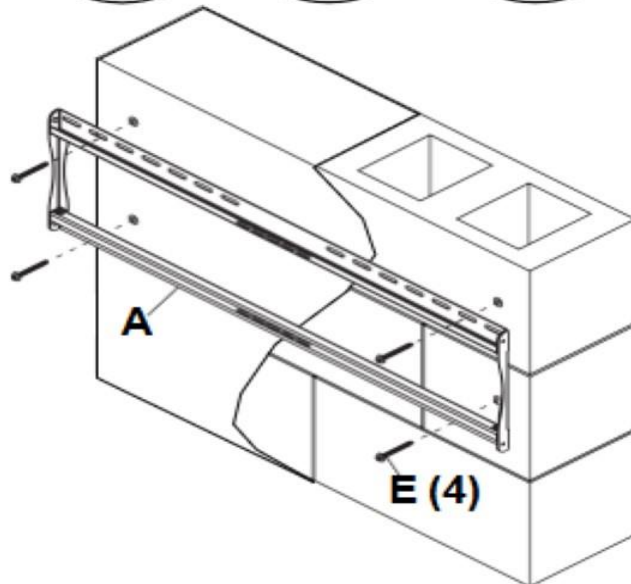
ENG Insert anchor flush to concrete.  
 ESP Inserte el anclaje a ras con el concreto.  
 FRN Insérez la cheville d'ancrage au ras du béton.  
 DEU Setzen Sie den Dübel bündig mit dem Beton abschließend ein.  
 NEL Breng anker aan gelijk met beton.  
 ITL Inserire il fermo a paro col calcestruzzo.  
 ČES Přestrčte ukotvení přímo do betónu.  
 SLK Prestrčte ukotvenia priamo do betónu.  
 POR Introduza a bucha encastrada no betão.  
 TÜR Tespit demirini betona takın.

**1D-4**

ENG Level wallplate. Install using concrete anchors and wood screws provided.  
 ESP Nivele e instale.  
 FRN Mettez à niveau et procédez au montage.  
 DEU Waagerecht ausrichten und anbringen.  
 NEL Installeer de schroeven waterpas.  
 ITL Livella e installa.  
 ČES Vyrovnajte a namontujte.  
 SLK Vyrovnajte a namontujte.  
 POR Nivelar e instalar.  
 TÜR Dengeleyin ve takın.

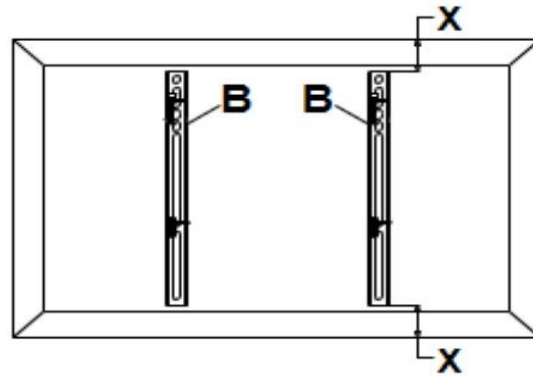


ENG Maximum 80 in. • lb (9 N.M.).  
 ESP Máxima 80 in. • lb (9 N.M.).  
 FRN Maximum 80 in. • lb (9 N.M.).  
 DEU Maximum 80 in. • lb (9 N.M.).  
 NEL Maximaal 80 in. • lb (9 N.M.).  
 ITL Massima 80 in. • lb (9 N.M.).  
 ČES Maximum 80 in. • lb (9 N.M.).  
 SLK Maximum 80 in. • lb (9 N.M.).  
 POR Máxima 80 in. • lb (9 N.M.).  
 TUR Maksimum 80 in. • lb (9 N.M.).

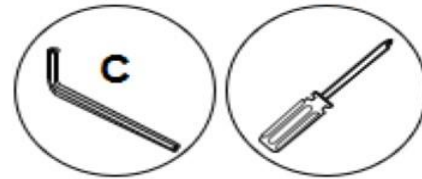
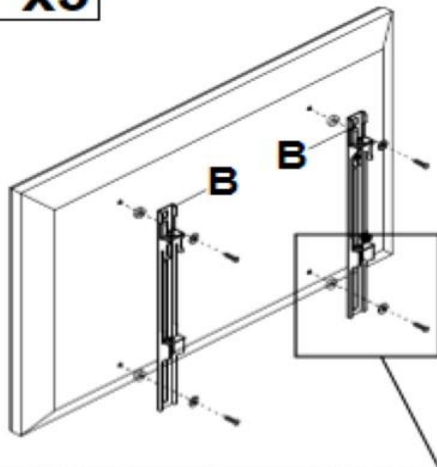


## 2

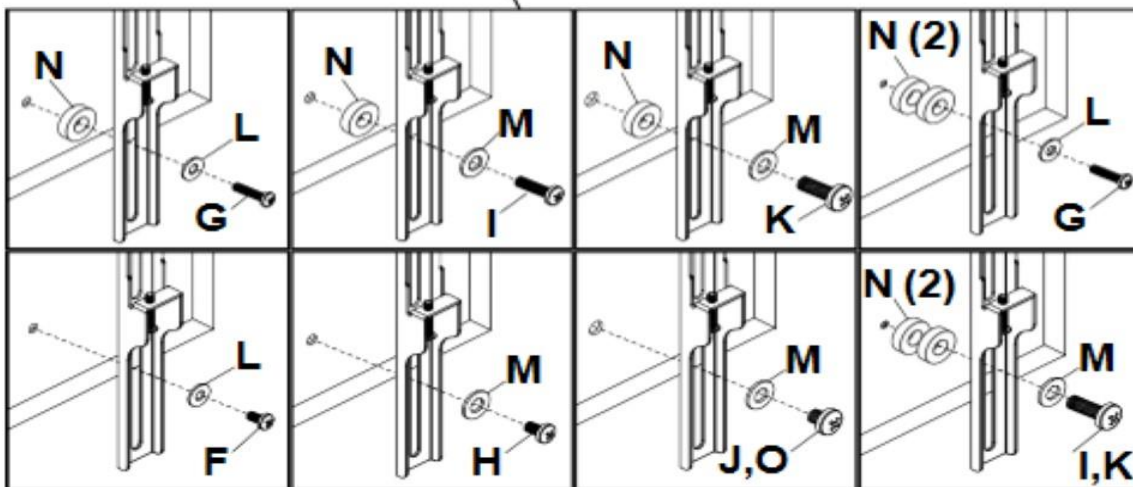
- ENG Center adaptor brackets vertically on back of screen.  
 ESP Centre verticalmente los soportes en la pantalla.  
 FRN Centrez les supports à la verticale de l'écran.  
 DEU Richten Sie die Halterungen senkrecht mittig an der Bildschirm.  
 NEL Centrear de beugels verticaal op de van het scherm.  
 ITL centra le staffe verticalmente sul dello schermo.  
 ČES vycentrujte konzoly svisle na zadní obrazovky.  
 SLK vycentrujte konzoly zvisle na obrazovky.  
 POR centre os suportes verticalmente no do ecrã.  
 TÜR dirsekleri ekranın arkasına dikey olarak ortalayın.

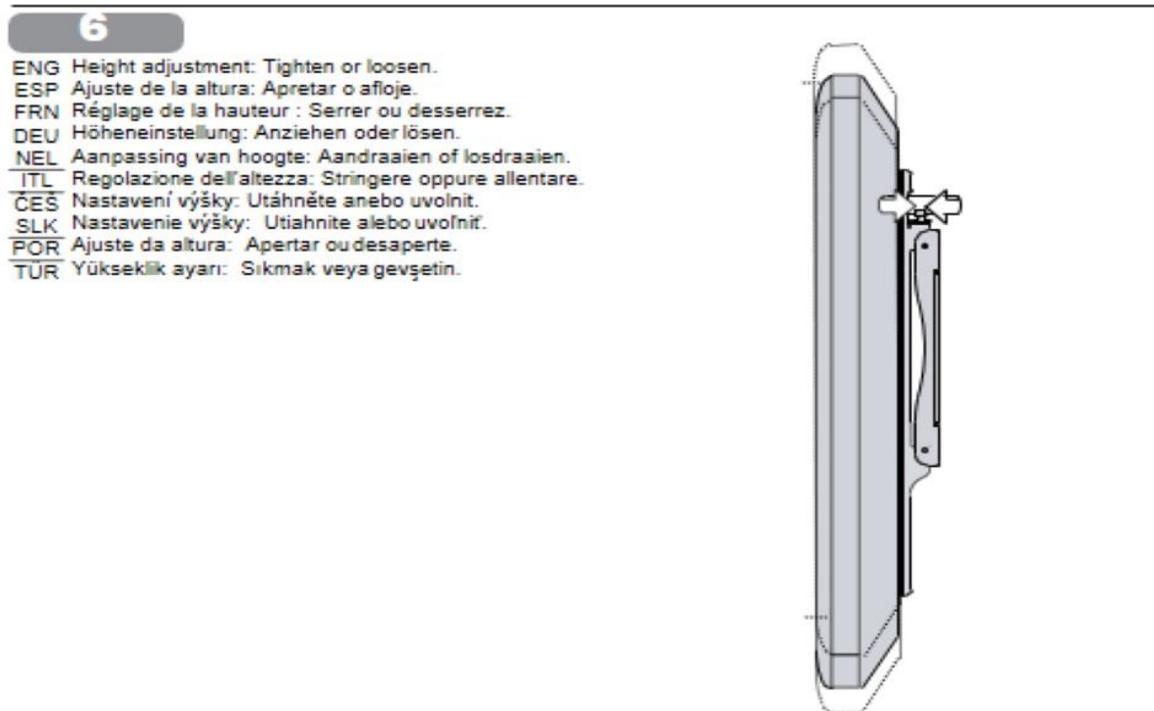
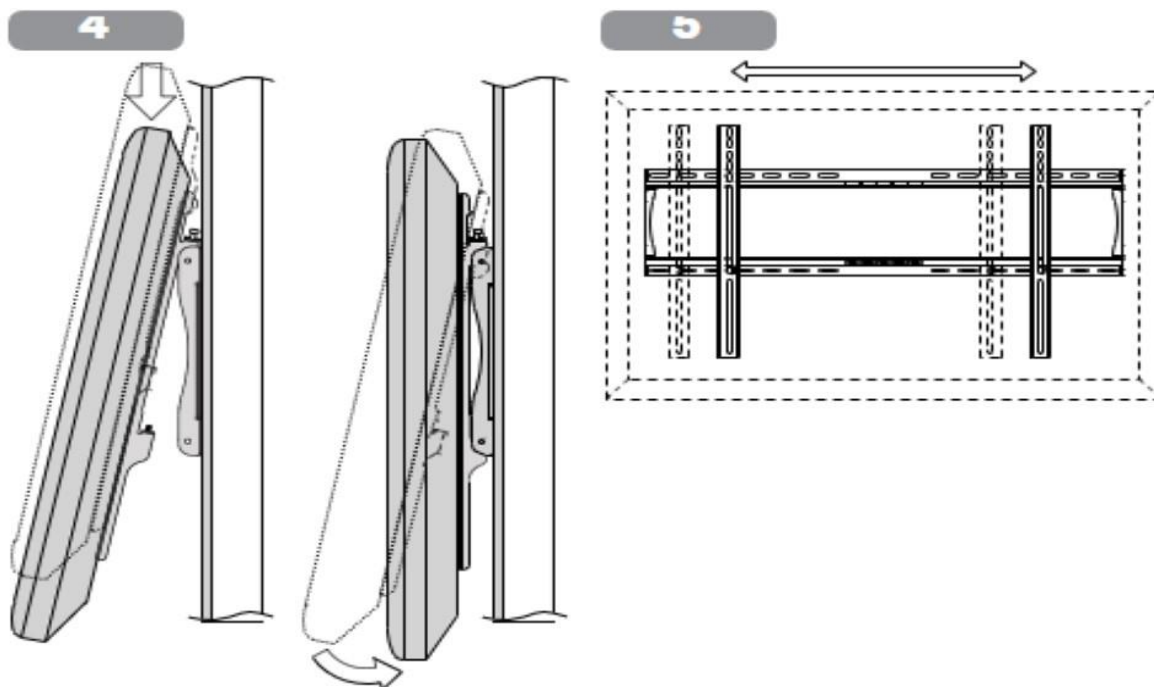


## 3

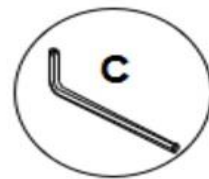
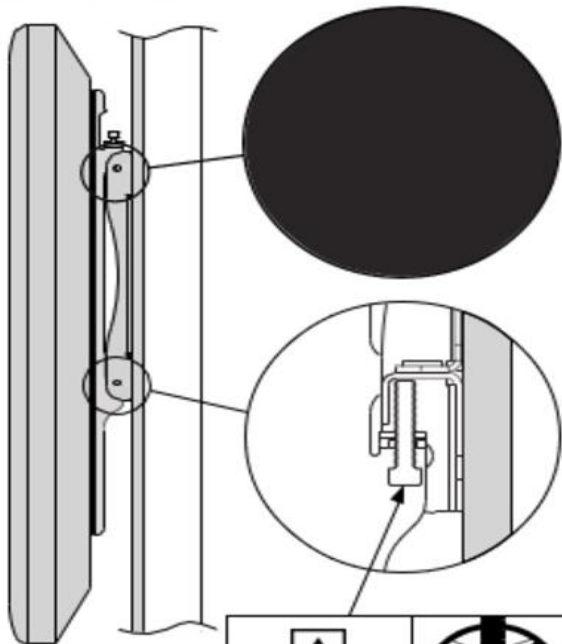


- ENG Use of spacers is optional.  
 ESP Uso de espaciadores opcional.  
 FRN Facultatif utilisation d'entretoises.  
 DEU Optional Verwendung von Abstandhaltern.  
 NEL Facultatief gebruik van tussenringen.  
 ITL Uso opzionale di distanziatori.  
 ČES Volitelné použití rozpěr.  
 SLK Voltiteľné použitie rozpierok.  
 POR Opcional utilize espaçadores.  
 TÜR Ayırıcıların isteğe bağlı kullanımı.





7



ENG	Tighten.
ESP	Apretar.
FRN	Serrer.
DEU	Anziehen.
NEL	Aandraaien.
ITL	Stringere.
CES	Utáhněte.
SLK	Utiahnite.
POR	Apertar.
TUR	Sikmak.

## LIMITED FIVE-YEAR WARRANTY

Peerless Industries, Inc. ("Peerless") warrants to original end-users of Peerless® products will be free from defects in material and workmanship, under normal use, for a period of five years from the date of purchase by the original end-user (but in no case longer than six years after the date of the product's manufacture). At its option, Peerless will repair or replace, or refund the purchase price of, any product which fails to conform with this warranty.

**In no event shall the duration of any implied warranty of merchantability or fitness for a particular purpose be longer than the period of the applicable express warranty set forth above.** Some states do not allow limitations on how long a implied warranty lasts, so the above limitation may not apply to you.

This warranty does not cover damage caused by (a) service or repairs by the customer or a person who is not authorized for such service or repairs by Peerless, (b) the failure to utilize proper packing when returning the product, (c) incorrect installation or the failure to follow Peerless' instructions or warnings when installing, using or storing the product, or (d) misuse or accident, in transit or otherwise, including in cases of third party actions and force majeure.

**In no event shall Peerless be liable for incidental or consequential damages or damages arising from the theft of any product, whether or not secured by a security device which may be included with the Peerless® product.** Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

This warranty is in lieu of all other warranties, expressed or implied, and is the sole remedy with respect to product defects. No dealer, distributor, installer or other person is authorized to modify or extend this Limited Warranty or impose any obligation on Peerless in connection with the sale of any Peerless® product.

This warranty gives specific legal rights, and you may also have other rights which vary from state to state.

## GARANTÍA LIMITADA DE CINCO AÑOS

Peerless Industries, Inc. (Peerless) les garantiza a los usuarios finales originales de los productos Peerless® que los productos Peerless® estarán libres de defectos de materiales o de manufactura, en condiciones de uso normal, durante un periodo de cinco (5) años a partir de la fecha en la que el usuario final original compre cualquier producto (pero, en ningún caso, durante un periodo mayor de 6 años después de la fecha de manufactura del producto). Queda a la discreción de Peerless, reparar, reemplazar o reembolsar el precio de compra de cualquier producto que no cumpla esta garantía.

**La duración de toda garantía implícita de comerciabilidad o de idoneidad para un propósito en particular no sobrepasará en caso alguno el periodo de vigencia de la garantía explícita correspondiente indicada en lo anterior. Algunos Estados no permiten que se establezcan limitaciones en relación con el periodo de duración de una garantía implícita, de manera que es posible que la limitación expuesta en lo anterior no sea pertinente a usted.**

Esta garantía no cubre daños causados por (a) trabajos de mantenimiento o de reparación hechos por el cliente o alguna persona que no esté autorizada por Peerless para realizar dichos trabajos de mantenimiento o de reparación, (b) no empacar el producto como es debido si lo devuelve, (c) hacer una instalación incorrecta o no seguir las instrucciones o las advertencias de Peerless al instalar, utilizar o guardar el producto o (d) el mal uso o los accidentes, en tránsito o en otras circunstancias, incluidos los casos relacionados con las acciones de terceros o una fuerza mayor.

**Peerless no tendrá responsabilidad en ningún caso de daños y perjuicios incidentales o indirectos o de daños y perjuicios que surjan por el robo de cualquier producto, ya sea que el mismo esté o no esté asegurado con un dispositivo de seguridad que se haya incluido con el producto de Peerless®. Algunos Estados no permiten que se excluyan o se establezcan limitaciones en relación con los daños y perjuicios incidentales o indirectos, de manera que es posible que la limitación o la exclusión expuesta en lo anterior no sea pertinente a usted.**

Esta garantía reemplaza toda otra garantía, expresa o implícita, y es el único recurso en lo que respecta a los defectos del producto. Ningún concesionario, distribuidor, instalador ni ninguna otra persona está autorizada a modificar o extender esta Garantía Limitada ni a imponer obligación alguna a Peerless en relación con la venta de cualquier producto de Peerless®.

Esta garantía concede derechos específicos creados por ley y es posible que usted, además, tenga otros derechos que varían de acuerdo con el Estado donde se encuentra.

## GARANTIE LIMITÉE DE CINQ ANS

Peerless Industries, Inc. (« Peerless ») garantit aux utilisateurs finaux d'origine des produits PeerlessMD que lesdits produits ne présenteront aucun défaut de matériau ou de main-d'œuvre, dans la mesure où ils sont utilisés normalement, pendant une période de cinq ans à compter de la date d'achat par l'utilisateur final d'origine (mais en aucun cas plus de six ans après la date de fabrication du produit). Peerless, à sa discrétion, réparera ou remplacera tout produit non conforme aux termes de cette garantie, ou en remboursera le prix d'achat.

**La durée de toute garantie implicite de qualité commerciale ou d'application à un usage particulier n'excedera en aucun cas la durée de la garantie applicable explicitement stipulée plus haut. Certains états ou provinces n'autorisent pas la limitation de la durée d'une garantie implicite, et la limitation ci-dessus peut donc ne pas vous être applicable.**

Cette garantie ne couvre pas les dommages causés par (a) un entretien ou des réparations effectués par l'acheteur ou une personne non autorisée par Peerless à effectuer un tel entretien ou de telles réparations, (b) un emballage inadéquat lors de l'expédition d'un produit retourné, (c) une installation incorrecte ou le non-respect des instructions ou mises en garde de Peerless lors de l'installation, l'utilisation ou le rangement du produit, ou (d) une mauvaise utilisation ou un accident survenu lors d'un transport ou autrement, y compris l'intervention de tiers et les cas de force majeure.

**Peerless ne peut en aucun cas être tenu responsable de quelque dommage accessoire ou indirect que ce soit ni de dommages résultant du vol d'un quelconque produit, que celui-ci ait été ou non protégé par un dispositif de sécurité intégré à un produit PeerlessMD. Certains états ou provinces n'autorisent pas l'exclusion ou la restriction des dommages accessoires ou indirects, et il est possible que les restrictions ou exclusions ci-dessus ne s'appliquent pas à votre cas.**

Les dispositions de cette garantie remplacent toute autre garantie expresse ou implicite et constituent le seul recours possible en cas de défectuosité d'un produit. Aucun marchand, distributeur, installateur ou autre personne n'est autorisé à modifier ou étendre la portée de cette garantie limitée, ni à imposer quelque obligation ce que soit à Peerless en ce qui concerne la vente de tout produit PeerlessMD.

Cette garantie offre des droits juridiques particuliers auxquels peuvent s'ajouter d'autres droits, susceptibles de varier d'une province ou d'un état à l'autre.

## BESCHRÄNKTEN FÜNFJÄHRIGEN GARANTIE

Peerless Industries, Inc. ("Peerless") übernimmt gegenüber den ursprünglichen Endnutzern von Peerless®-Produkten die Gewährleistung, dass diese unter normalen Einsatzbedingungen für fünf Jahre ab Datum des Kaufs durch den ursprünglichen Endnutzer (aber in keinem Fall länger als sechs Jahre nach Herstellungsdatum des Produkts) frei von Material- und Verarbeitungsfehlern sind. Peerless repariert oder ersetzt nach eigenem Ermessen ein Produkt, das dieser Garantie nicht entspricht, oder erstattet den Kaufpreis dafür.

**In keinem Fall überschreitet die Dauer einer stillschweigenden Garantie der handelsüblichen Qualität oder Eignung für einen bestimmten Zweck den Zeitraum der zutreffenden oben angegebenen ausdrücklichen Garantie. Manche Staaten lassen Begrenzungen der Dauer für stillschweigende Garantien nicht zu; die obige Begrenzung trifft also eventuell nicht auf Sie zu.**

Diese Garantie gilt nicht bei Schäden, die aufgrund folgender Ursachen entstanden: (a) Wartung oder Reparatur durch den Kunden oder einer Person, die nicht von Peerless für die Durchführung solcher Wartungs- oder Reparaturarbeiten autorisiert wurde, (b) Nichtverwendung von geeigneter Verpackung bei der Rücksendung des Produkts, (c) falsche Installation oder Nichtbefolgung bzw. Nichtbeachtung von Peerless-Anweisungen oder -Warnhinweisen bei der Installation, Verwendung oder Lagerung des Produkts oder (d) Missbrauch oder Unfall, während des Transports oder anderweitig, einschließlich Handlungen Dritter und höherer Gewalt.

**Auf keinen Fall haftet Peerless für Neben- oder Folgeschäden oder für Schäden, die aus dem Diebstahl eines Produkts entstehen, unabhängig davon, ob das Peerless®-Produkt durch eine mitgelieferte Sicherheitsvorrichtung gesichert war oder nicht. Manche Staaten lassen den Ausschluss oder die Beschränkung von Neben- oder Folgeschäden nicht zu; die obige Begrenzung trifft also eventuell nicht auf Sie zu.**

Diese Garantie gilt anstelle von allen anderen ausdrücklichen oder stillschweigenden Garantien und ist das alleinige Rechtsmittel bei Produktdefekten. Kein Vertriebs- oder sonstiger Händler und keine mit der Installation beauftragte oder sonstige Person ist befugt, diese beschränkte Garantie zu ändern oder zu verlängern oder Peerless irgendwelche Verpflichtungen in Zusammenhang mit dem Verkauf eines Peerless®-Produkts aufzuerlegen.

Diese Garantie verleiht Ihnen bestimmte gesetzliche Rechte, und Sie verfügen u. U. über weitere Rechte, die sich von Staat zu Staat unterscheiden können.

## BEPERKTE GARANTIE VAN 5 JAAR

Peerless Industries, Inc. ("Peerless") biedt de oorspronkelijke eindgebruiker van Peerless®-producten de garantie dat deze producten bij normaal gebruik vrij zijn van defecten in materiaal en fabricage gedurende een periode van vijf jaar vanaf de aankoopdatum door de oorspronkelijke eindgebruiker (maar in geen enkel geval langer dan zes jaar na de fabricagedatum). Peerless zal, naar eigen goeddunken, alle producten die niet aan deze garantie voldoen repareren of vervangen, dan wel de aankoopprijs ervan terugbetalen.

**Onder geen enkele omstandigheid is de duur van enigerlei impliciete garantie van verkoopbaarheid of geschiktheid voor een bepaald doel langer dan de duur van de hierboven uiteengezette expliciete garantie. In sommige rechtsgebieden zijn beperkingen op de duur van een impliciete garantie niet toegestaan; de bovengenoemde beperking is dus mogelijk niet op u van toepassing.**

Deze garantie is niet van toepassing op schade die wordt veroorzaakt door (a) service of reparaties die zijn verricht door de klant of door een andere persoon die niet door Peerless gemachtigd is om dergelijke service of reparaties te verrichten, (b) het onjuist en/of onvoldoende verpakken van het product wanneer het wordt geretourneerd, (c) de onjuiste installatie of het niet navolgen van de door Peerless verschaftte aanwijzingen of waarschuwingen tijdens de installatie, het gebruik of de opslag van het product of (d) verkeerd gebruik of ongelukken, tijdens het transport of anderszins, met inbegrip van handelingen door derden en gevallen van force majeure.

**Onder geen enkel beding kan Peerless aansprakelijk worden gesteld voor incidentele schade of gevolgschade of schade ten gevolge van de diefstal van enigerlei product, ongeacht of dit uitgerust is met een beveiligingsvoorziening, die mogelijk bij het Peerless®-product wordt geleverd. In sommige rechtsgebieden is de uitsluiting of beperking van incidentele schade of gevolgschade niet toegestaan; de bovengenoemde beperking of uitsluiting is mogelijk dus niet op u van toepassing.**

Deze garantie vervangt alle andere garanties, expliciet of impliciet, en is het enige verhaal in geval van defecten aan het product. Geen enkele dealer, distributeur, installateur of andere persoon is gemachtigd om deze beperkte garantie aan te passen of te verlengen of om aan Peerless enigerlei verplichting op te leggen in verband met de verkoop van enigerlei Peerless®-product.

Deze garantie geeft u specifieke wettelijke rechten en u kunt mogelijk ook andere rechten hebben, die van land tot land en van staat tot staat kunnen verschillen.

## GARANZIA QUINQUENNALE LIMITATA

Peerless Industries, Inc. ("Peerless") garantisce agli utenti finali originali di prodotti Peerless® che detti prodotti saranno privi di difetti nei materiali e nella lavorazione, in condizioni d'uso normali, per un periodo di cinque anni dalla data d'acquisto da parte dell'utente finale originale (in ogni caso, non oltre sei anni dalla data di produzione del prodotto). A sua discrezione, Peerless sostituirà o riparerà, o restituirà il prezzo pagato, il prodotto non conforme a questa garanzia.

**In nessun caso la durata di garanzie implicite di commerciabilità o idoneità ad uno scopo particolare non sarà più lunga del periodo dell'applicabile garanzia espressa, come sopra indicato. Alcuni stati non consentono limitazioni alla durata delle garanzie implicite; pertanto, la suddetta limitazione potrebbe non riguardare tutti gli utenti.**

Questa garanzia non copre danni causati da (a) manutenzione o riparazione eseguita dal cliente o da persona non autorizzata dalla Peerless ad eseguire interventi di manutenzione o riparazione, (b) non utilizzo dell'imballaggio corretto in occasione di restituzione del prodotto, (c) installazione scorretta o inosservanza delle istruzioni o delle avvertenze fornite dalla Peerless in sede di installazione, uso o conservazione del prodotto, oppure (d) uso improprio o incidente, in transito o in altra circostanza, compresi i casi di azioni compiute da terzi a causa di forza maggiore.

**In nessun caso Peerless sarà responsabile di danni incidentali o consequenziali, o danni derivanti dal furto di un prodotto, anche se il prodotto sia o no protetto da un dispositivo di sicurezza eventualmente fornito con il prodotto Peerless®. Alcuni stati non consentono l'esclusione o la limitazione di danni incidentali o consequenziali; pertanto, la suddetta limitazione o esclusione potrebbe non riguardare tutti gli utenti.**

Questa garanzia sostituisce ogni altra garanzia, espressa o implicita, ed è l'unico rimedio per i difetti di un prodotto. Nessun rivenditore, distributore, installatore o altra persona è autorizzata a modificare o estendere questa Garanzia Limitata, o imporre altre responsabilità alla Peerless in relazione alla vendita di un prodotto Peerless®.

Questa garanzia conferisce diritti di legge specifici; l'utente può avere altri diritti diversi da stato a stato.



## OMEZENÁ PĚTILETÁ ZÁRUKA

Peerless Industries, Inc. ("Peerless") zaručuje původním koncovým uživatelům výrobků Peerless®, že budou bez vad na materiálu a provedení, za podmínky běžného používání, po dobu pěti let od data nákupu původním koncovým uživatelem (ale v žádném případě ne déle než šest let po datu výroby výrobku). Společnost Peerless dle své volby opraví nebo vymění, anebo proplatí cenu nákupu jakéhokoliv výrobku, který nebude v pořádku ve stavu, který tato záruka pokrývá.

**V žádném případě nebude trvání jakékoliv implicitní záruky prodejnosti nebo vhodnosti pro určitý účel delší než doba použitelné exploitní záruky, která je uvedena výše. Některé státy neumožňují omezení toho, jak dlouho může implicitní záruka trvat, takže výše uvedené omezení se na vás nemusí vztahovat.**

Tato záruka nepokrývá škody způsobené (a) servisem nebo opravami provedenými zákazníkem nebo osobou, která nemá autorizaci pro takovýto servis nebo opravy ze strany společnosti Peerless, (b) opomenutím využití správného obalu při vracení výrobku, (c) nesprávnou instalací nebo nepostupováním dle pokynů nebo varování společnosti Peerless při instalaci, používání či skladování výrobku, nebo (d) zneužitím nebo nehodou, v přepravě nebo jinak, včetně případů zaviněných třetí stranou a vyšší mocí.

**V žádném případě nebude společnost Peerless zodpovědná za náhodné nebo následné škody nebo ztráty vznikající z krádeže jakéhokoliv výrobku, ať už je zabezpečen bezpečnostním zařízením nebo ne, které může být dodáváno s výrobkem společnosti Peerless®. Některé státy neumožňují vyloučení nebo omezení náhodných nebo následných škod, takže výše uvedené omezení nebo vyloučení se na vás nemusí vztahovat.**

Tato záruka se poskytuje místo jiných záruk, explicitních či implicitních, a je jediným prostředkem nápravy s ohledem na vady výrobku. Žádný obchodník, distributor, instalující osoba, nebo jakákoliv jiná osoba nemá autorizaci měnit nebo rozšiřovat tuto Omezenou záruku nebo ukládat jakoukoliv povinnost na společnost Peerless v souvislosti s prodejem jakéhokoliv produktu společnosti Peerless®.

Tato záruka poskytuje specifická zákonná práva, a můžete mít také jiná práva, která se liší stát od státu.

## OBMEDZENÁ PÄTROČNÄ ZÄRUKA

Spoločnosť Peerless Industries, Inc. („Peerless“) zaručuje pôvodným koncovým užívateľom produktov Peerless®, že tieto produkty budú bez závad na materiáli a vypracovaní za podmienok bežného užívania po dobu päť rokov od odo dňa zakúpenia pôvodným koncovým užívateľom (ale v žiadnom prípade nie dlhšie ako šesť rokov odo dňa výroby produktu). Spoločnosť Peerless podľa vlastného uváženia produkt opraví alebo vymení, prípadne proplati hodnotu akéhokoľvek zakúpeného produktu, ktorý nebude v súlade s touto zárukou.

**V žiadnom prípade nebude trvanie akéhokoľvek implicitnej záruky predajnosti alebo vhodnosti pre určitý účel dlhšie ako doba platnej exploitnej záruky, ktorá je uvedená vyššie. Niektoré štáty neumožňujú obmedzenie trvania implicitnej záruky, takže vyššie uvedené obmedzenie sa na vás nemusí vztahovať.**

Tato záruka nepokrývá škody spôsobené (a) následkom servisu alebo opráv vykonanými zákazníkom alebo osobou, ktorá nemá oprávnenie na takýto servis nebo opravy od společnosti Peerless, (b) nepoužitím správného obalu při vracení produktu, (c) nesprávnou instalací nebo nepostupováním podľa pokynov alebo varování společnosti Peerless při instalaci, používání či skladování produktu, alebo (d) zneužitím alebo nehodou, při přepravě nebo jinak, vrátane případov zaviněných třetou stranou a vyššou mocou.

**Spoločnosť Peerless v žiadnom prípade nebude zodpovedná za náhodné alebo následné škody alebo ztráty vznikajúce z krádeže akéhokoľvek produktu, či už zabezpečeného alebo nezabezpečeného pomocou bezpečnostného zariadenia, ktoré môže byť súčasťou dodávky s produktom spoločnosti Peerless®. Niektoré štáty neumožňujú vylúčenie alebo obmedzenie náhodných alebo následných škod, takže vyššie uvedené obmedzenie alebo vylúčenie sa na vás nemusí vztahovať.**

Tato záruka sa poskytuje namiesto iných záruk, explicitných či implicitných, a je jediným prostriedkom nápravy vo veci závady produktu. Žiadny predajca, distributor, osoba vykonávajúca instaláciu alebo akákoľvek iná osoba, nemá oprávnenie meniť alebo rozširovať túto Obmedzenú záruku alebo ukladať akúkoľvek povinnosť na spoločnosť Peerless v súvislosti s predajom akéhokoľvek produktu spoločnosti Peerless®.

Tato záruka poskytuje specifická zákonná práva a vy môžete mať tiež iné práva, ktoré sa líšia v závislosti od štátu.

## GARANTIA LIMITADA DE CINCO ANOS

A Peerless Industries, Inc. ("Peerless") garante aos utilizadores finais de produtos Peerless® que estarão isentos de defeitos de material e mão-de-obra, em condições de utilização normais, por um período de cinco anos a partir da data de compra pelo utilizador final original (mas em caso algum para além dos seis anos a partir da data de fabrico do produto). Ao seu critério, a Peerless irá reparar ou substituir ou reembolsar o preço de compra de qualquer produto que falhe a sua conformidade face a esta garantia.

**Em nenhum circunstância, deverá a duração de qualquer garantia implícita de comerciabilidade ou adequação a um determinado fim ser superior ao período aplicável da garantia expressa definida acima. Alguns estados não permitem limitações à duração das garantias implícitas, pelo que a limitação acima pode não aplicar-se a si.**

Esta garantia não cobre danos provocados por (a) serviços ou reparações realizados pelo cliente ou por uma pessoa não autorizada pela Peerless para a realização de tais serviços e reparações, (b) não utilização da embalagem adequada para a devolução do produto, (c) instalação incorrecta ou não observação das instruções ou avisos da Peerless ao instalar, utilizar ou guardar o produto ou (d) utilização indevida ou acidente em trânsito ou outras situações, incluindo casos de acções de terceiros e força maior.

**Em nenhuma circunstância será a Peerless responsável por quaisquer danos acidentais ou consequentes resultantes do roubo de qualquer produto, assegurado ou não por um dispositivo de segurança, que poderá ser incluído com o produto Peerless®. Alguns estados não permitem a exclusão ou limitação de danos acidentais ou consequentes, pelo que a limitação acima poderá não aplicar-se a si.**

Esta garantia encontra-se em ligação com todas as demais garantias, expressas ou implícitas e constitui a única solução relativamente a defeitos de produto. Nenhum representante, distribuidor, agente ou qualquer outra pessoa está autorizado a modificar ou prolongar esta Garantia Limitada ou impor qualquer obrigação à Peerless em ligação com a venda de qualquer produto Peerless®.

Esta garantia confere-lhe direitos legais específicos e também poderá ter outros direitos que variam de estado para estado.

## BEŞ YILLIK SINIRLI GARANTİ

Peerless Industries, Inc. (bundan sonra "Peerless" olarak anılacaktır) Peerless® ürünlerinde normal kullanım koşulları altında orijinal son kullanıcının satın alma tarihinden itibaren beş yıl süreyle (ama her halükarda ürünün üretim tarihinden itibaren en fazla altı yıl süreyle) malzeme ve işçilik arızaları olmayacağına orijinal son kullanıcılara garanti eder. Bu garantiye uymayan bir ürün olduğunda Peerless takdir yetkisi kendisinde olmak üzere böyle ürünleri tamir edecek, yenisini verecek veya alım fiyatını geri ödeyecektir.

**Hiçbir durumda kastedilen cabilebilirlik veya belirli bir amaçta uygunluk garantisinin süresi yukarıda açıkça belirtilen garanti süresini aşmayacaktır. Bazı ülkelerde verilen garantilerin süresi ile ilgili kısıtlama getirmeye izin verilmemektedir, böyle bir durumda bu kısıtlama sizin için geçerli olmayabilir.**

Söz konusu arıza aşağıda belirtilen durumlar sonucu ortaya çıkmışsa garanti kapsamı dışındadır: (a) müşteri tarafından veya Peerless'in yetki vermediği kişiler tarafından tamir veya bakım yapılması, (b) ürünü geri gönderirken düzgün paketlenmemesi, (c) yanlış kurulum yapılması veya ürünü kurarken, kullanırken veya depo ederken Peerless'in talimatlarına veya uyarılarına uygun davranılmaması, (d) üçüncü taraflardan veya zorlayıcı sebeplerden bile kaynaklı taşıma esnasında veya başka bir durumda başka amaçlarla kullanılması veya kaza olması.

**Peerless, arızal veya dolaylı zararlardan, veya Peerless® ürünüyle birlikte verilmiş olabilecek bir güvenlik olumsuzluğu koruma altına alınmış olsun veya olmasın herhangi bir ürünün çalınmasından kaynaklanan zararlardan hiçbir şekilde sorumlu olmayacaktır. Bazı ülkelerde arızal veya dolaylı zararlardan dolayı sorumlulukların kaldırılmasına veya kısıtlanmasına izin verilmemektedir, böyle bir durumda bu kısıtlama veya kaldırma sizin için geçerli olmayabilir.**

Bu garanti ağıktan veya ima yoluyla belirtilen diğer bütün garantilerin yerine geçer ve ürünle ilgili arızalarda tek geçerli garantidir. Hiçbir satıcı, dağıtıcı, kurucu veya başka bir kişi işbu Sınırlı Garantiyi değiştirme veya uzatma yetkisine veya herhangi bir Peerless® ürününün satışıyla ilgili olarak Peerless'e herhangi bir yükümlülük yüklemeye yetkisine sahip değildir.

Bu garanti size bazı özel yasal haklar vermektedir, ülkeden ülkeye değişen başka yasal haklarınız da olabilir.

Patented. Utility Patent No. 8,517,322; 7,823,850

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**SMARTMOUNT™**

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## APPENDIX D

### Clevertouch Sliding Wall (on-track) Installation

Option 3 – SLIDING WALL (on-track)	Network Cabling (Data)	Electrical Work
Install (1) CMSD provided Clever touch monitor.	Install (1) location consisting of two Cat 6* cables.  If applicable.	Install (1) duplex power receptacle  If applicable.
Install (1) CMSD provided Divers track wall bracket.	Install (1) 20' Cat 6* cord reel.  Test to CMSD standards	

\*All new cabling is required to be the latest cabling type (i.e., Cat 6).

\*\* Part 1 GENERAL A-C

**\*\*THIS PART INTENTIONALLY LEFT BLANK\*\***

# Diversitrack Assembly Manual

**Diversitrack™**  
*a moving classroom experience*

**Track Technology Systems, Inc.**

[www.diversitrack.com](http://www.diversitrack.com)



Thank you for purchasing Diversitrack, the industry's FIRST commercially produced classroom track system for multiple brands of interactive whiteboards. We want to ensure that your experience with Diversitrack is nothing short of stellar! We have earned many glowing testimonials on the function and performance of our Diversitrack system and we would appreciate any feedback that would enable us to provide the best products and service. Please visit our web site at [www.diversitrack.com/contact.php](http://www.diversitrack.com/contact.php) and fill out the contact form with any feedback you would like to give.

This manual will provide you with step-by-step instructions on how to install the Diversitrack System. If you need assistance with installation, please contact [sales@diversitrack.com](mailto:sales@diversitrack.com) or at the office phone: 317-841-3722.

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### Tools

Pictured to the right are the basic tools required for Diversitrack installation:

- Level
- Two 11/16" wrenches
- 7/16" wrench
- Phillips screwdriver

If available, ratcheting socket wrenches will expedite assembly.

### Wall Fasteners

Because of the various wall mounting surfaces, fasteners and/or anchors and inserts are not included to mount tracks to wall.

#### We suggest the following:

- Dry Wall - molly anchor or toggle bolt
- Dry Wall/metal stud - fine thread sheet metal screw
- Cinder block/brick - Tapcon screw

<http://www.buildextapcon.com/concreteAnchor.asp>



### Rollers



Roller Shafts



Washers



Acorn Nuts

### Smaller Parts



Machine Screws

Pins



Hex Nuts



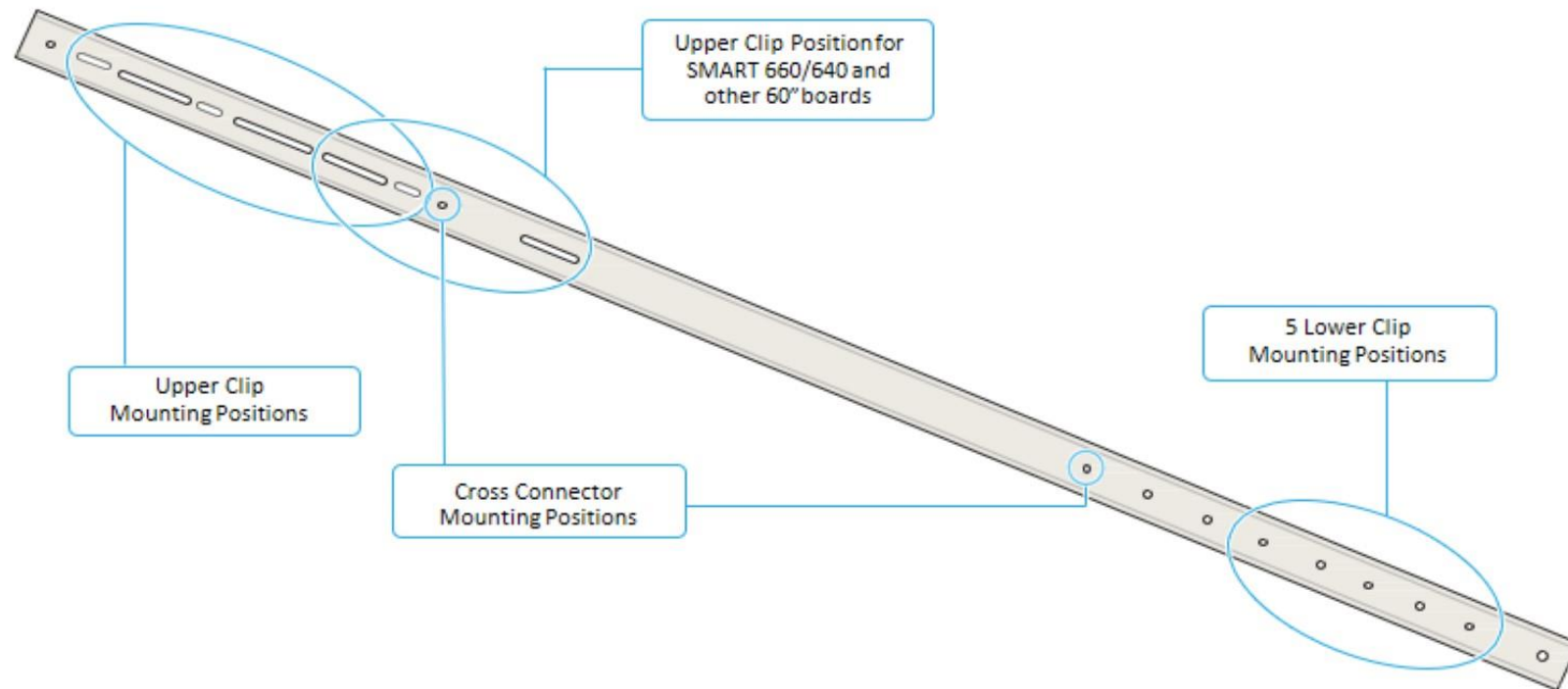
Carriage Bolts

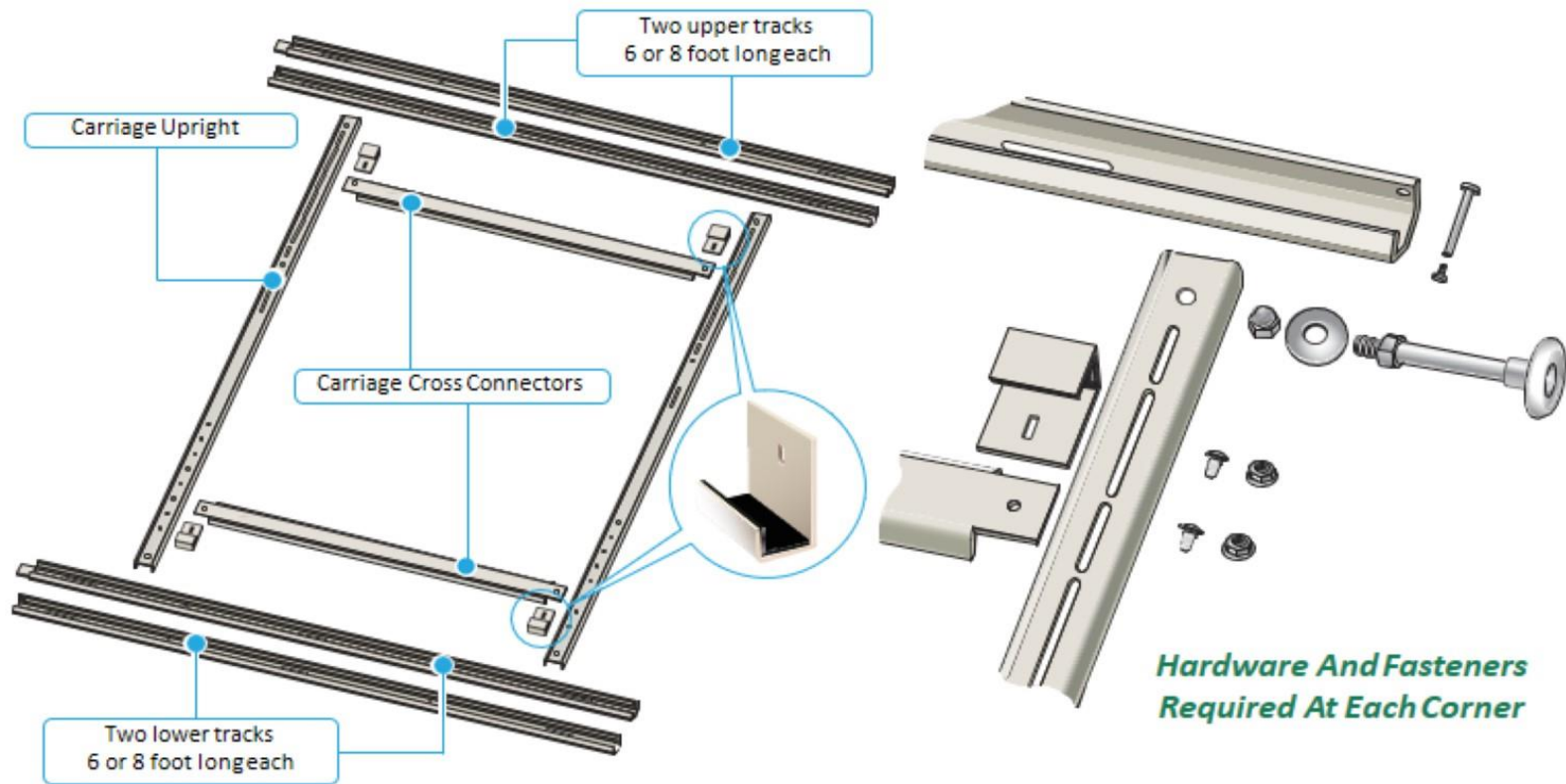
#### Please Help Us Improve This Manual

We would be very interested to hear any comments you might have on our installation manual. We are particularly interested in learning of mistakes or omissions and aspects that are unclear. Please call, fax, or e-mail and direct your comments to Kevin Burkett. Thank you very much for your assistance.

Toll Free in U.S.: 1-800-995-3177  
 Tel: 317-841-3722 • Fax: 317-841-0155  
 e-mail: [sales@diversitrack.com](mailto:sales@diversitrack.com)



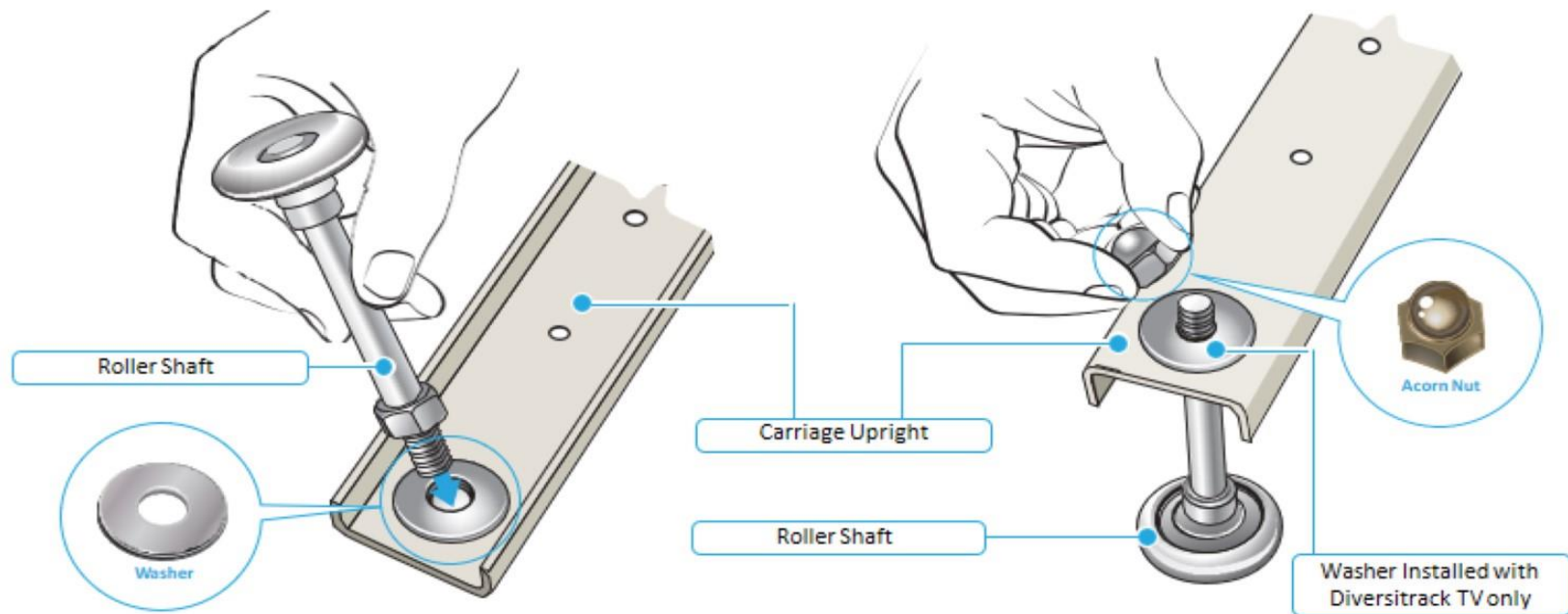




**STEP 1** Install hex nut onto roller shaft and tighten.

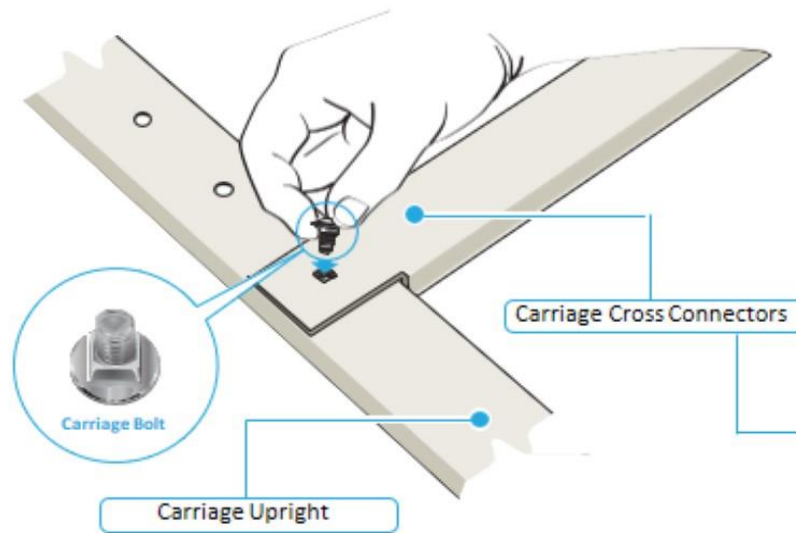
**STEP 2** From the UNDER side of Carriage Upright, add washer and insert roller shaft into hole.

**STEP 3** Turn Carriage Upright over to front side, add 2nd washer (Diversitrack TV only) and install acorn nut and tighten.

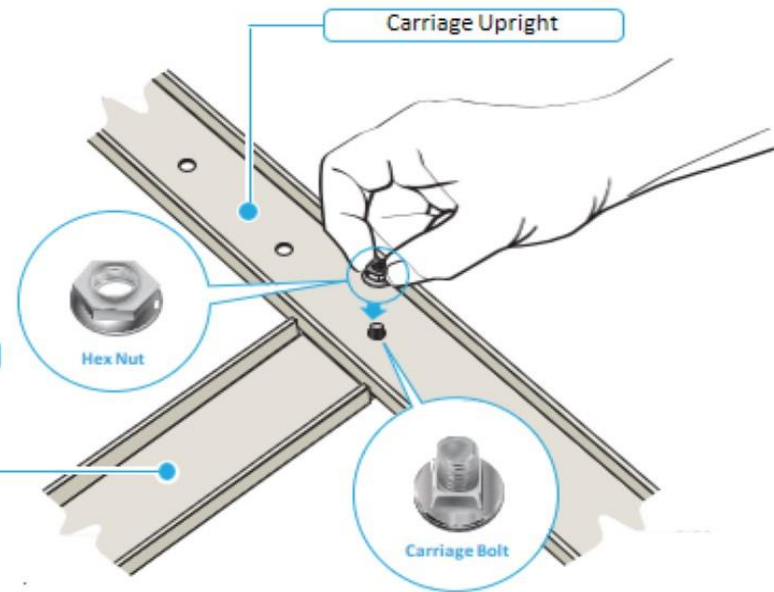


**REPEAT ABOVE PROCEDURES FOR ALL FOUR CORNERS.**

**STEP 1** Attach end of Cross Connector with provided carriage bolt and nut. Insert carriage bolt from the front side.



**STEP 2** From underside of Carriage Upright install serrated hex nut and tighten.

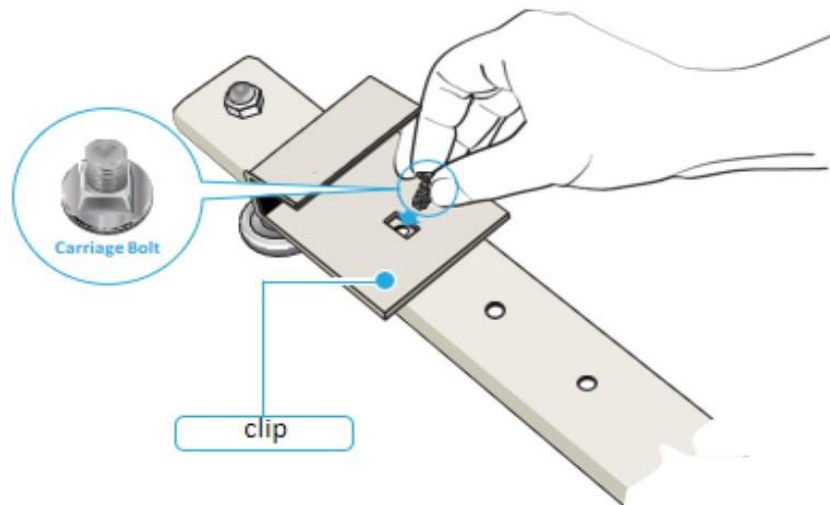


**REPEAT ABOVE PROCEDURES FOR ALL FOUR CORNERS.**

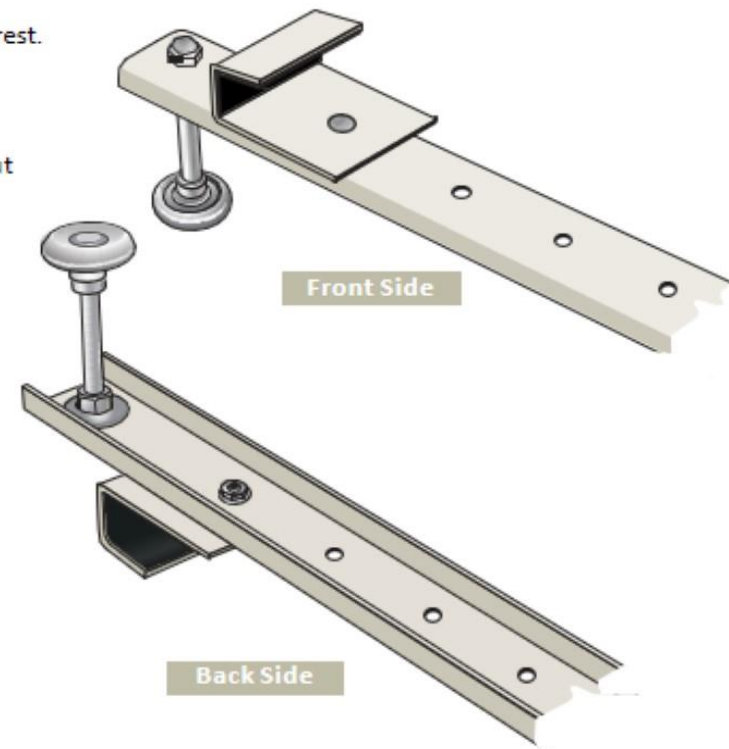
### Clip Installation:

FOR NOW, only install TWO clips at adjacent corners. This will be the bottom of the frame into which your interactive whiteboard will rest.

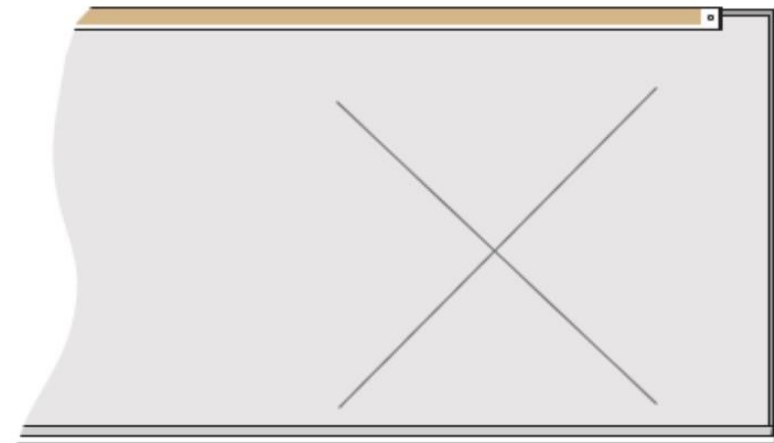
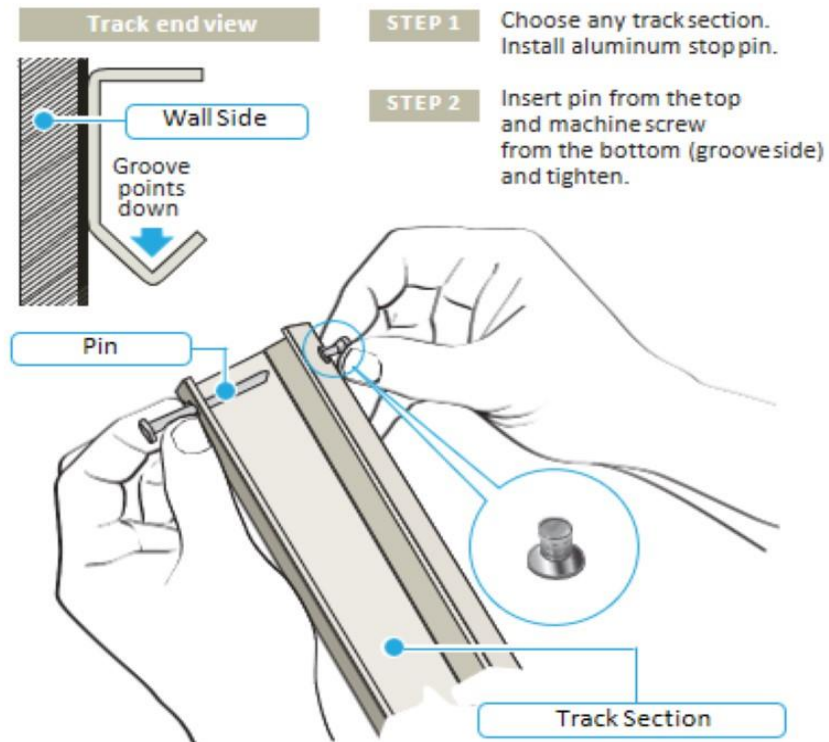
- STEP 1** Attach each clip with provided carriage bolt and nut.
- STEP 2** Insert carriage bolt from the front side.
- STEP 3** From underside of Carriage Upright install serrated hex nut and **ONLY FINGER-TIGHTEN** for now.



### A Completed Corner!



### Preparation for Diversitrack Track Section Installation.



**STEP 3** At the point of installation, mark the target of your projected image space where you wish your interactive white board to be used.

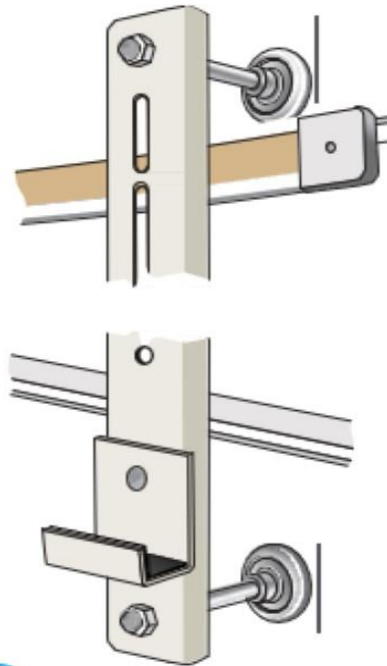
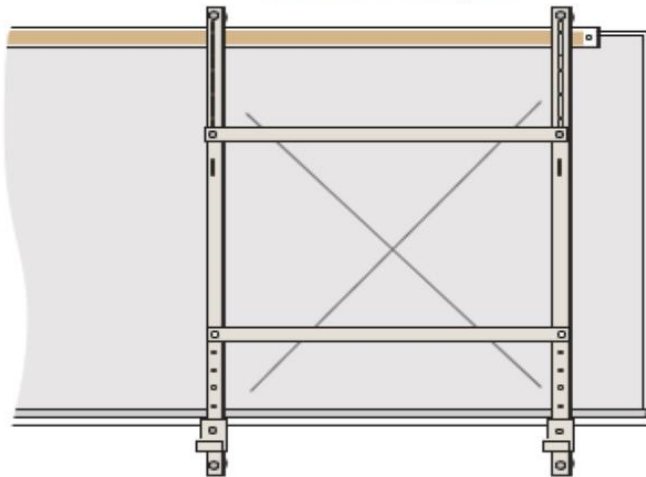


**NOTE:** in this example, we have chosen a *left-hand slide*. Simply reverse this if you want **Diversitrack** to slide out of the way to the right.

**STEP 1** Locate your assembled Diversitrack frame and trial-fit/rest the top rollers on the top frame of your dry erase or chalkboard.

**STEP 2** Position the frame as close as possible to the center of your projected image space.

Mark your lines  
on this side  
for *left-hand* slide.



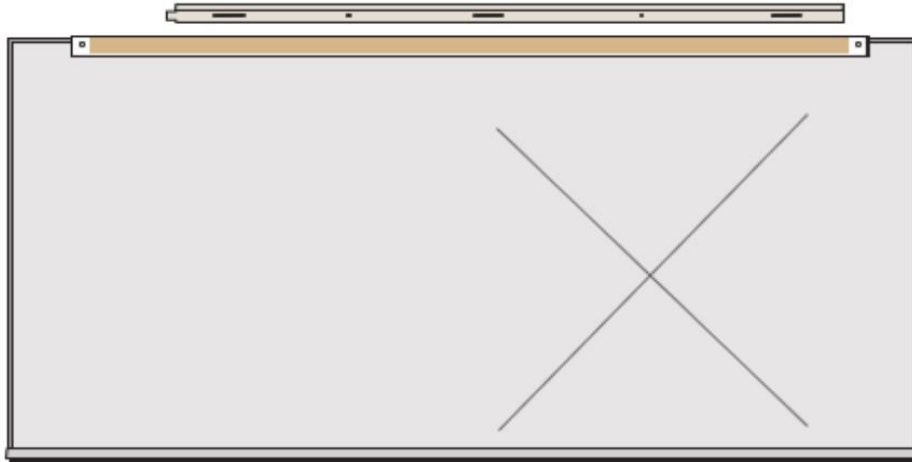
**STEP 3** While holding the frame assembly still, strike a line at the edge of the rollers at top and bottom. This will be the end position of your track sections.



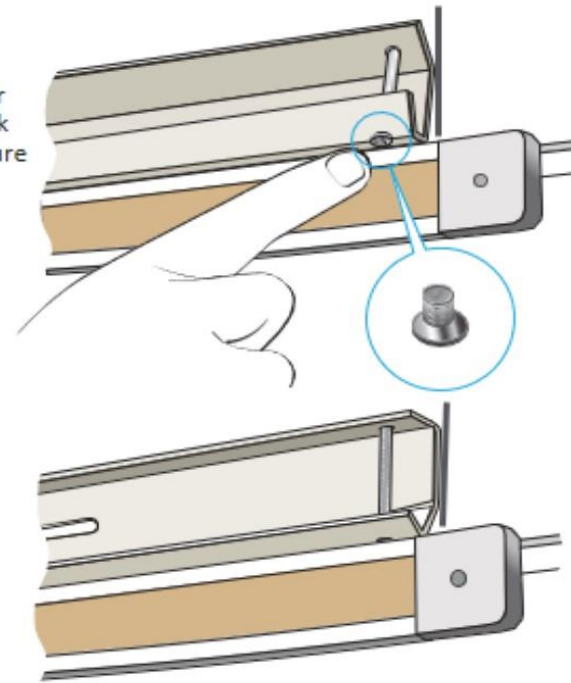
**IMPORTANT:** During this trial-fit, note the distance between the bottom of your chalk tray and the bottom of the Diversitrack clip where your interactive board will rest. Keep this in mind for your next steps and desired track positioning.

**STEP 1** Remove the frame and set it aside. You are now ready to attach the upper right tracksection.

**STEP 2** If you choose to mount Diversitrack up higher, as depicted here, be sure to use two or more identical shims to properly position and make sure it is level.



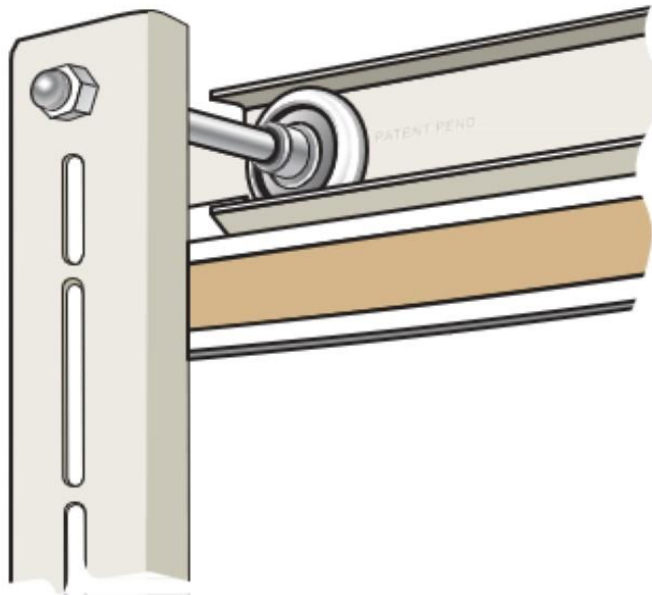
**STEP 3** If instead you install it resting on the top of your existing dry erase or chalk board frame, first make sure the stop pin is installed.



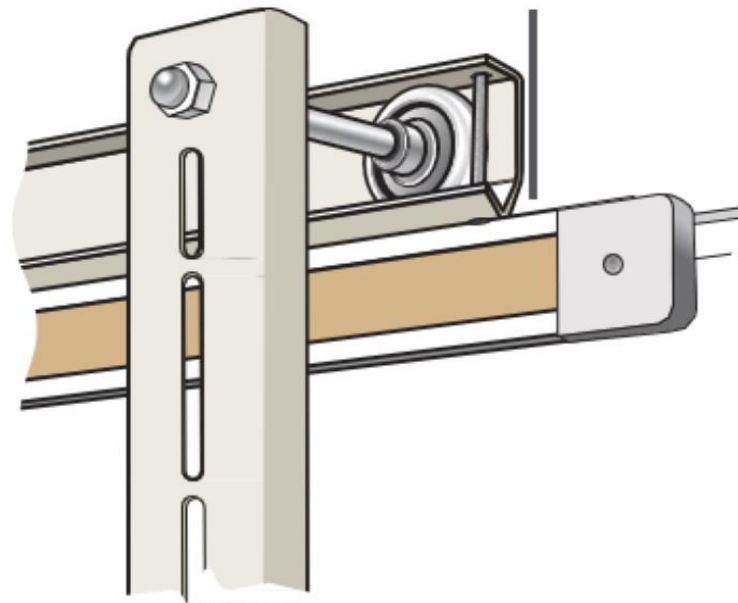
In either case, position the end of the track with your line and fasten securely using your choice of fasteners appropriate for your environment.



**STEP 1** Once again, locate your frame assembly and slide the top two rollers into the upper right track from the side/open end.



**STEP 2** Now slide the frame assembly all the way over and against the stop pin. This will assist in our next step, positioning the first bottom track section.

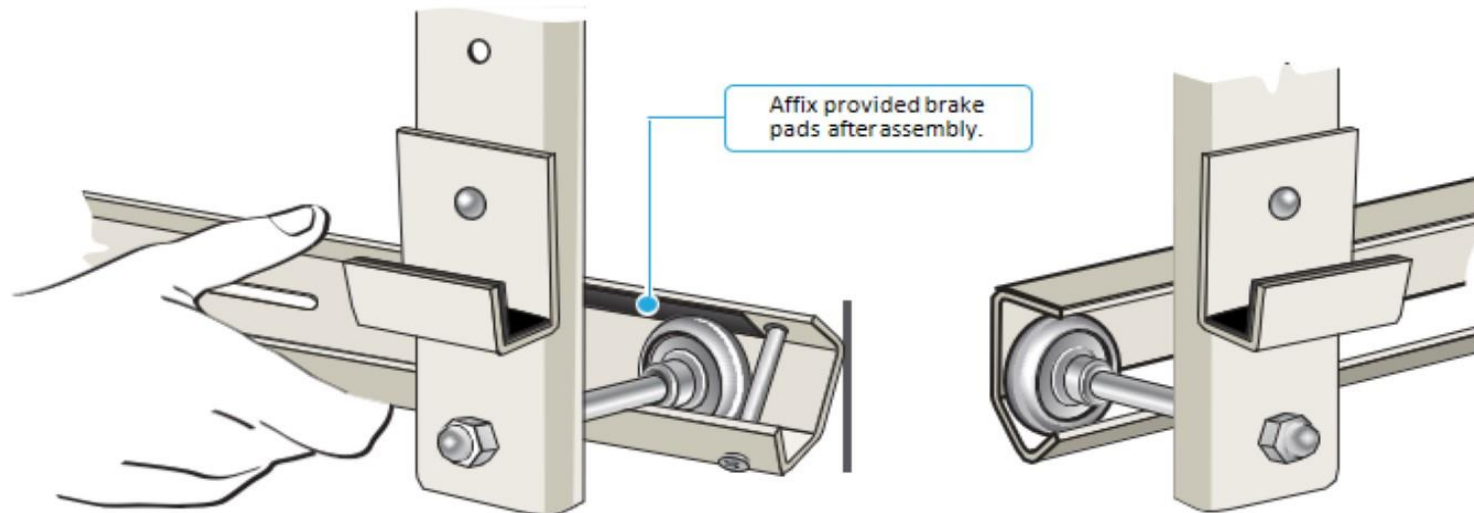


**STEP 1** Now install the LOWER right track section. Locate another track section and be sure to install the stop pin.

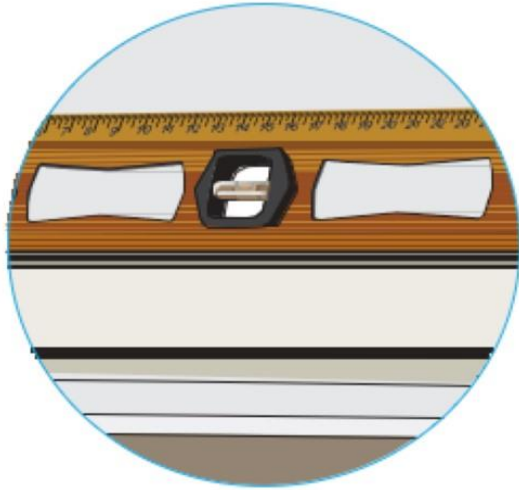
**STEP 2** While holding this section at an angle, slip the bottom rollers into the groove and position the track section against the wall making sure the end lines up with our mark.

**STEP 3** In all cases, be sure that after installing a track section that the rollers make contact with the bottom groove!

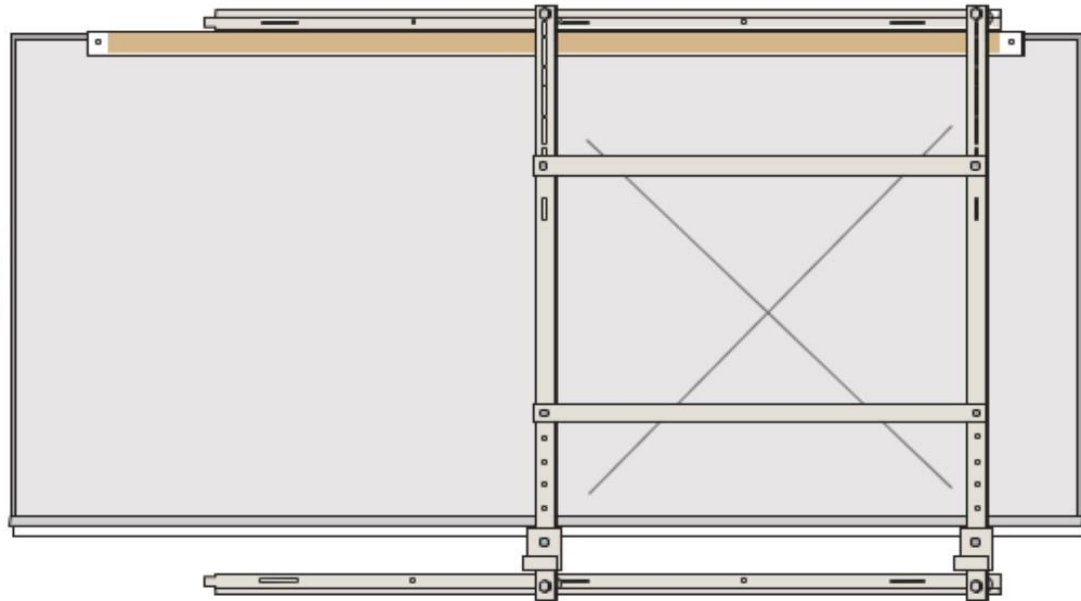
**STEP 4** You will want to double check the top as well and may want to get a helping hand to hold the frame firmly in place while doing so.



**STEP 1** Check that this track section is level and fasten to your wall.

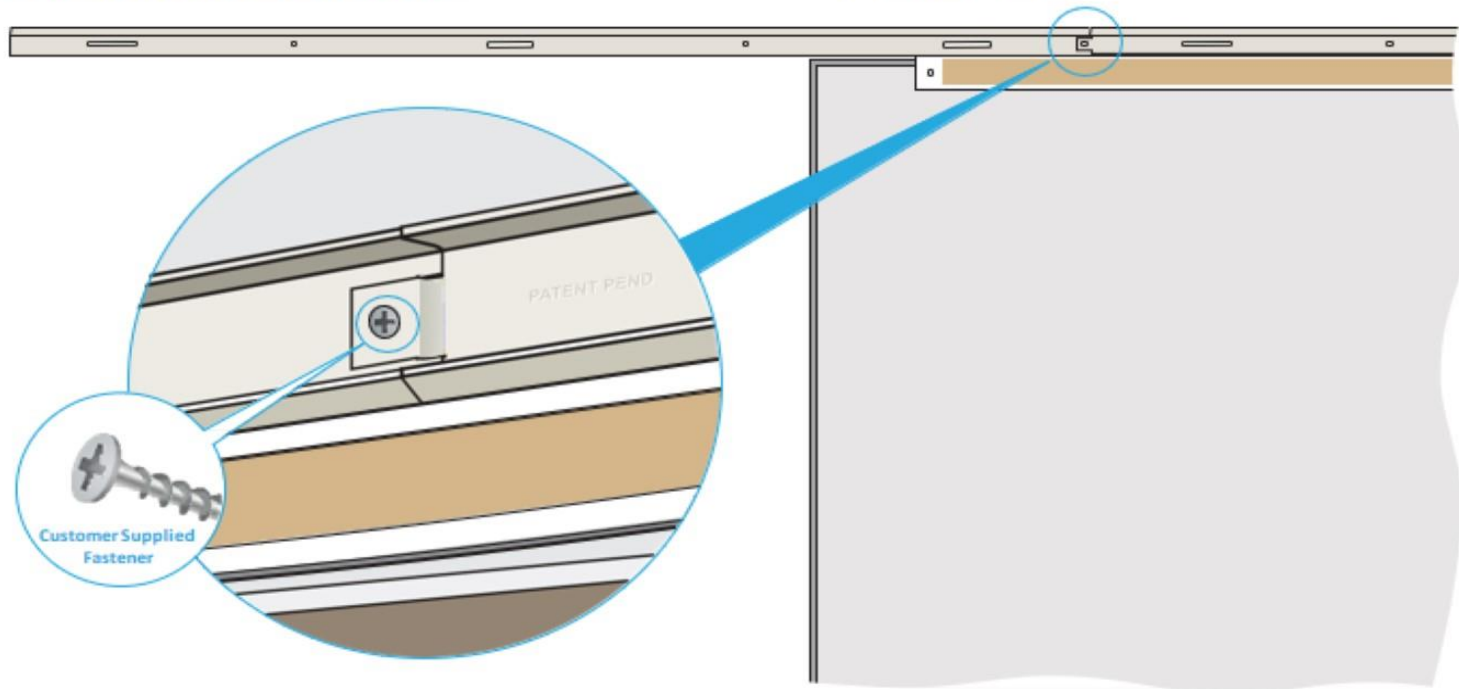


**STEP 2** With your first two track sections in place, move the frame side to side to be sure it slides effortlessly.



**Next, complete the installation of the two left track sections.** In our example below, our dry erase board doesn't extend to the left as far as a normal classroom.

We again used a level to assure proper placement. Simply place the left track section against the right and fasten to the wall.



**STEP 1** As with the right side, move the frame over to the left to assist in installing the bottom left tracksection.

**STEP 2** Once again, install the stop pin on the left side of the track, tilt the track and drop the rollers into the groove.

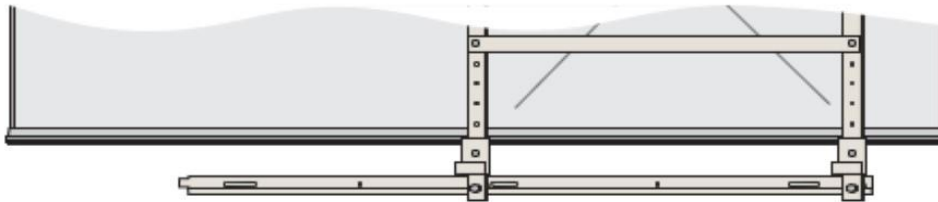
**STEP 3** Check that it is level and fasten to the wall. The system is now installed!

**STEP 4** Move the frame the entire length to ensure ease of operation. You are now ready to place your interactive whiteboard in the frame.

**STEP 5** Position the board evenly in the center and rest the bottom in the two clips you installed at first.

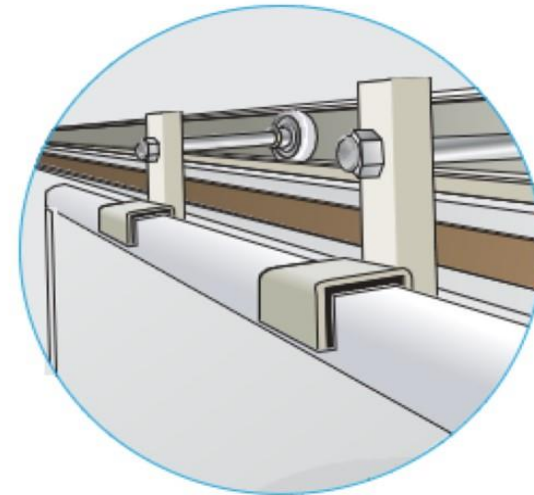
**STEP 6** First, insert the carriage bolt from the inside of the clip matching up with the rectangular notch. The bolt will point back toward the wall.

**STEP 7** Slide these clips down and over the top frame of your interactive whiteboard directly in line with the Carriage Upright.

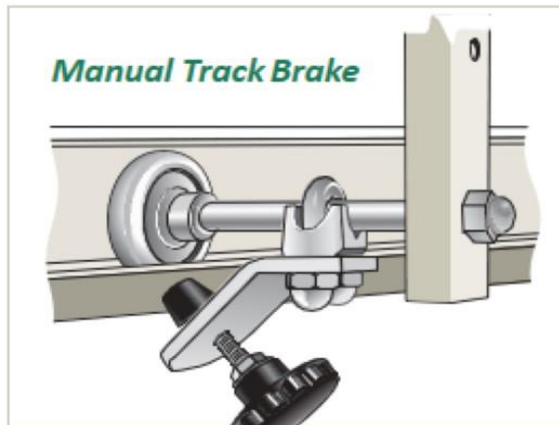


**STEP 8** Push the top of your interactive whiteboard up and against the top of the Diversitrack frame. You are now ready to install the top clips.

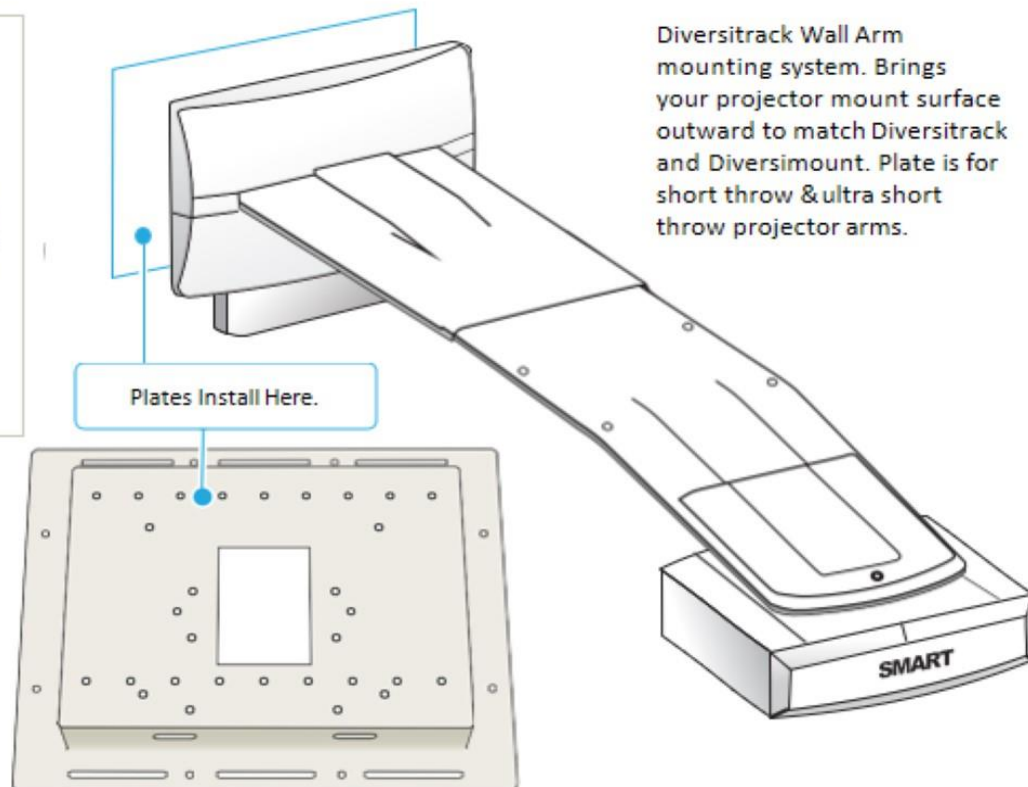
**STEP 9** Line up the bolt with the hole in the Carriage Upright, insert the bolt through the hole and fasten with the serrated flange nut. Once the top clips are in place, be sure to tighten the flange nuts securely behind ALL FOUR clips.



**Your installation of Diversitrack is complete!**



Track Technology Systems universal wall mount plate for short and ultra-short throw projector systems extends your projector 6 inches out from the wall to match that of Diversitrack, Diversimount and any other over-chalkboard mount system. Bolt patterns included for projector systems by Epson, Hitachi and SMART.



Diversitrack Wall Arm mounting system. Brings your projector mount surface outward to match Diversitrack and Diversimount. Plate is for short throw & ultra short throw projector arms.

### Multi-Purpose Coiled Power Cable

Diversitrack's coiled, self-retracting power cable is just another exclusive innovation by Track Technology Systems, Inc. Whether you are installing an interactive whiteboard or simply need to supply self-retracting power to anything electronic, this cable is for you! When extended this military-grade cable offers you 18 feet of freedom and retracts by itself down to just 43 inches. Other uses might include manufacturing, warehouse, production line, automation equipment, RV, auto repair shop, garage, race shop or trailer, school or office.

Durability, low force-to-extend, excellent retractile memory, and high flex life are all-important customer requirements for our coiled cords. With 16 AWG fine wire, our coiled cords are manufactured with multi-conductor configurations. The extra-flexible stranded conductors are created with high-strength copper alloys.

### Specifications

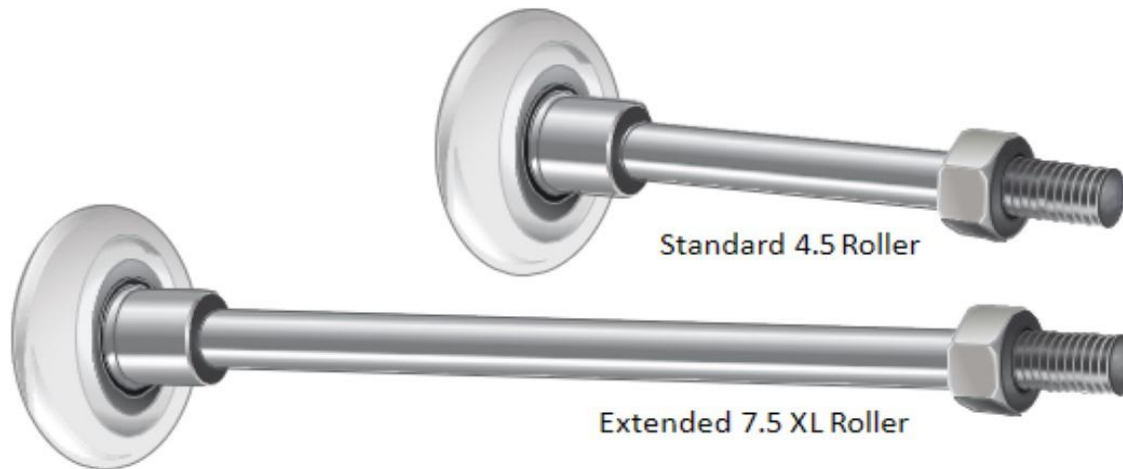
- Included & pre-bundled with Diversitrack TV
- 43" retracted, 18 feet extended
- 6" to end of NEMA 5-15 P R (Right Angle Male PLUG)
- 24" to end of NEMA 5-15 RTT (Triple outlet Female Receptacle)
- 16 AWG, 3 conductor, rated at 300V
- SciFlex Fire retardant Jacket (Black) compound
- Medical/military grade
- 1.25" to 1.375" coil OD
- Includes two rubber coated cable clamps for strain relief
- NEMA rated and UL and CSA approved



**Diversitrack XL RollerKit**

Diversitrack Rollers are were upgraded to nylon with Zinc plated tempered shaft, rated at 125lbs per roller in excess of 30,000 cycles. These are the best of track rollers rating quality, engineered specifically for long life! Additionally, they are rated ultra-quiet, a valued attribute in the classroom.

The inclusion of 13 sealed ball bearings means that the roller allows the roller to operate smoother, quieter, less stress during use. The extended shaft version accommodates chalk rails or allows a rise above other boards or obstructions up to 7.5 inches extended. Ask for optional accessory part #Roll41XL.





***Product Disclaimer***

The recommendations and suggestions regarding product application and use that are offered on [www.diversitrack.com](http://www.diversitrack.com) or in our product brochures, enclosed instructions with product or information provided by any employee, broker, or distributor of Track Technology Systems, Inc., are a guide in the use of this product and are not a guarantee to their performance since Track Technology Systems, Inc. has no control over the use to that other parties may apply the product. Modification of our mount systems is strictly prohibited without prior written consent of Track Technology Systems, Inc.

In no event shall Track Technology Systems, Inc., manufacturer of the branded Diversitrack or Diversimount products, or its affiliates be liable for indirect, incidental, special, exemplary, punitive, or consequential damages of any nature including, but not limited to, personal injury, death, property damage, loss of profits, revenue, production, or use, business interruption, or procurement of substitute goods or services arising out of or in connection with the use or performance of any Track Technology Systems, Inc. product, whether based on contract or tort,

including negligence, or any other legal theory, even if Track Technology Systems, Inc. or its affiliates has been advised of the possibility of such damages.

Track Technology Systems, Inc. or its affiliates' total aggregate liability for damages of any nature, regardless of form of action, shall in no event exceed the amount paid by you to Track Technology Systems, Inc., or its affiliates for the product upon which liability is based. Some states and jurisdictions do not allow for the exclusion or limitation of incidental or consequential damages, so this limitation and exclusion may not apply to you.

***Product Warranty***

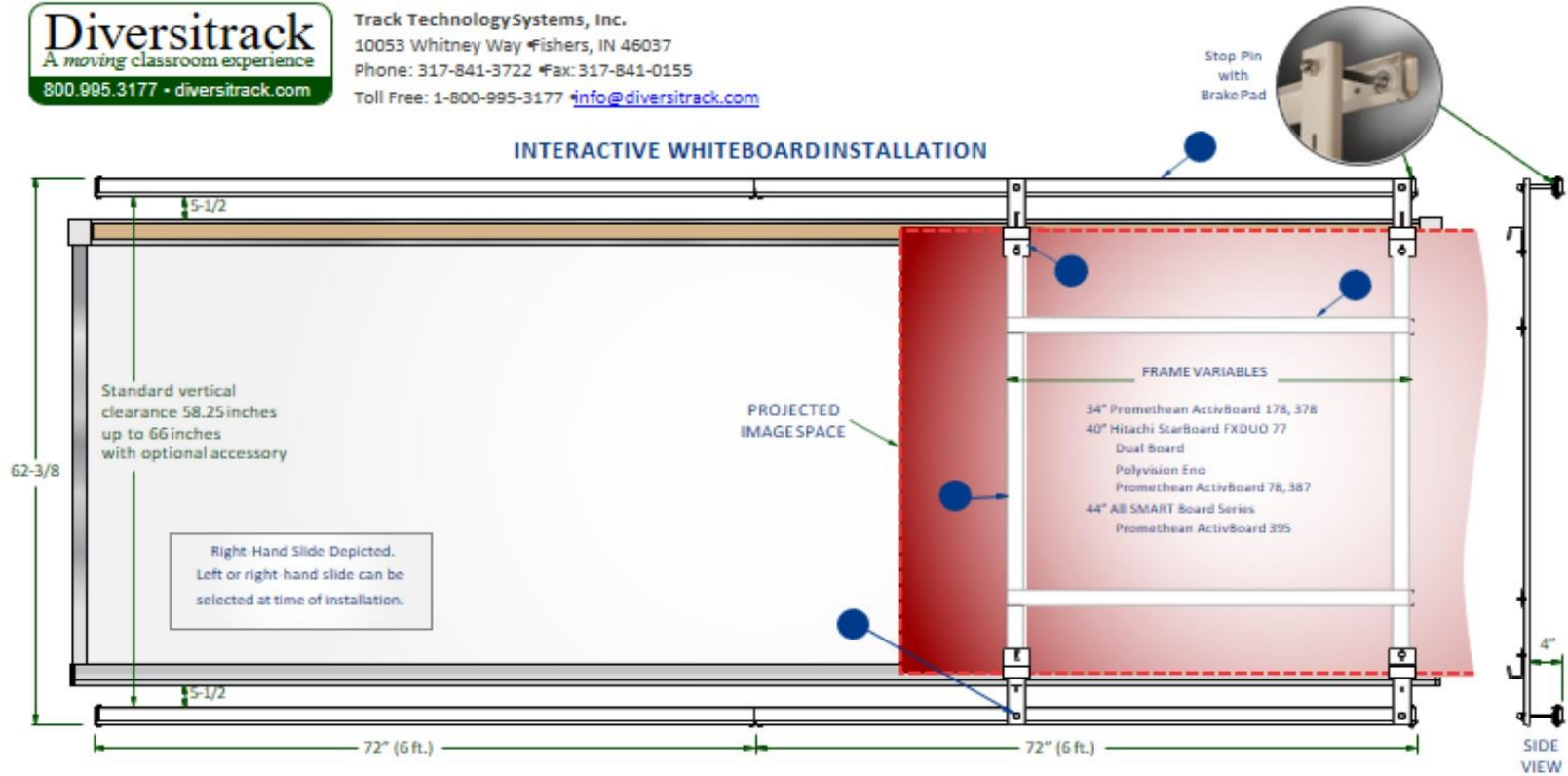
We warrant our product to be free from defects in material and workmanship, for terms specified below, provided there has been normal use and proper maintenance. This warranty applies to the original purchaser only. All remedies under this warranty are limited to the repair or replacement of any item or items found by the factory to be defective within the time period specified.

If you have a warranty claim, first you must call our factory at the number found in the back of this manual. You must retain proof of purchase and submit a copy with any items returned for warranty work. Upon completion of warranty fulfillment, if any, we will return the repaired or replaced item or items to you freight prepaid. Damage to our products caused by accidents, fire, vandalism, negligence, improper installation, misuse, Acts of God, or by defective parts not manufactured by us, is not covered under this warranty.

THE WARRANTY TIME PERIOD IS AS FOLLOWS: ALL "GOODS" MANUFACTURED BY OUR COMPANY: LIFETIME FRAME AND HARDWARE, NOT INCLUDING ROLLER WHEELS OR BRAKE PADS. ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE CREATED HEREBY ARE LIMITED IN DURATION TO THE SAME DURATION AND SCOPE AS THE EXPRESS WRITTEN WARRANTY. OUR COMPANY SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGE.

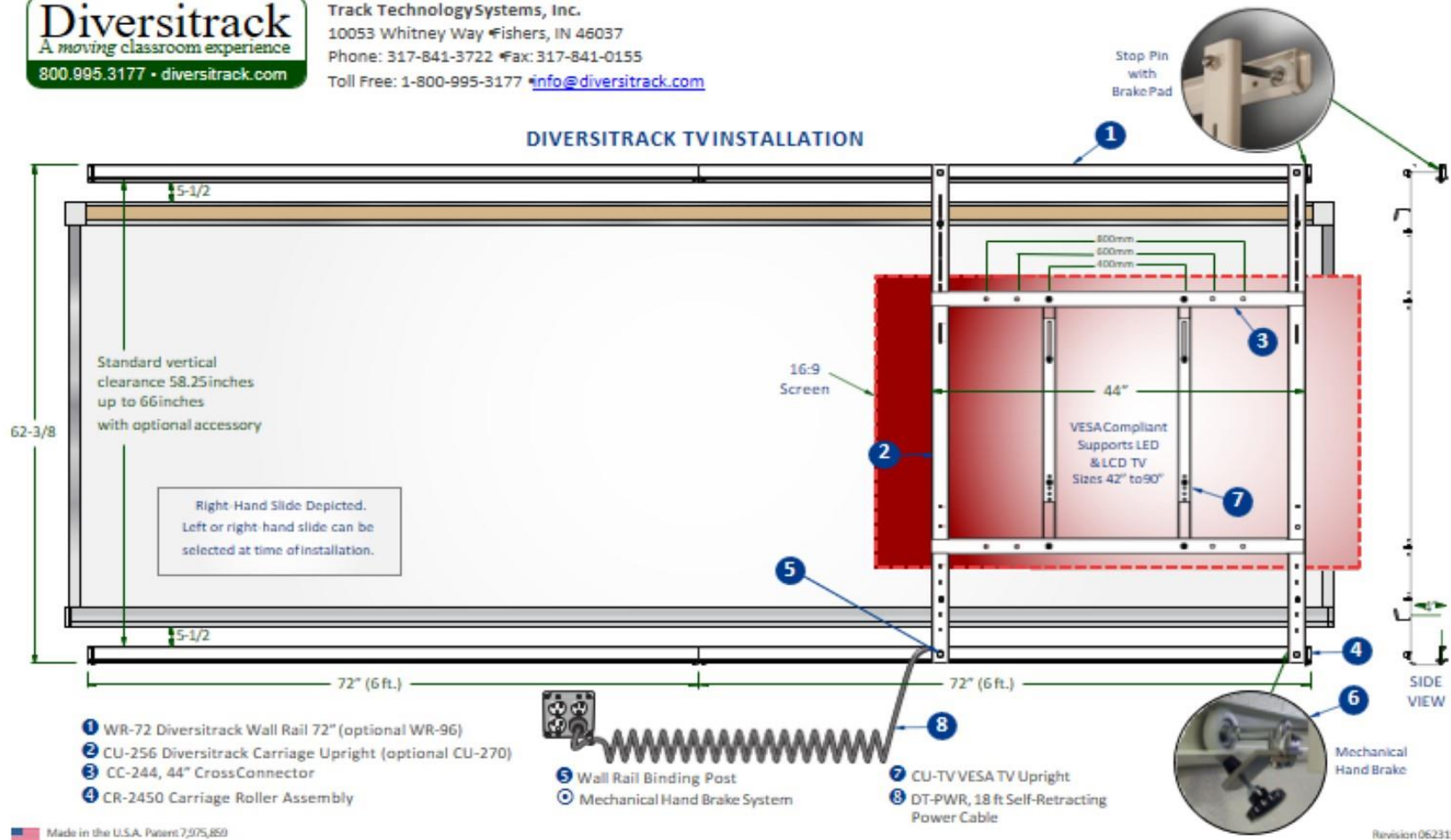
Some states do not allow limitations on how long an implied warranty lasts, or the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

**INTERACTIVE WHITEBOARD INSTALLATION**



- 1 WR-72 Diversitrack Wall Rail 72" (optional WR-96)
- 2 CU-256 Diversitrack Carriage Upright (optional CU-270)
- 3 CC-xxx Cross Connector, "234", "240" or "244"
- 4 MC-xxx Mounting Clip, model specific
- 5 Carriage Roller Assembly

**DIVERSITRACK TV INSTALLATION**



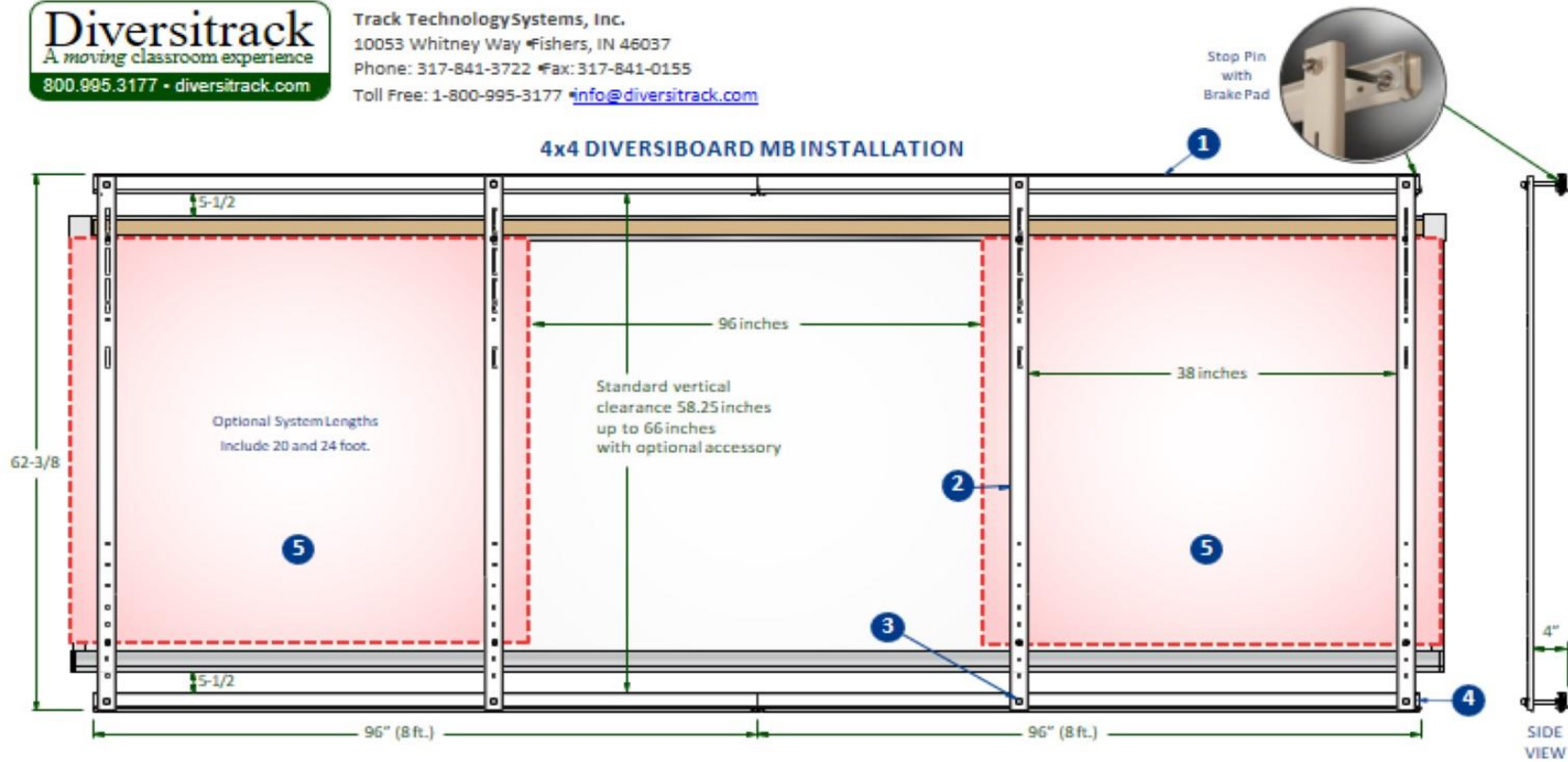
- 1 WR-72 Diversitrack Wall Rail 72" (optional WR-96)
- 2 CU-256 Diversitrack Carriage Upright (optional CU-270)
- 3 CC-244, 44" CrossConnector
- 4 CR-2450 Carriage Roller Assembly

- 5 Wall Rail Binding Post
- 6 Mechanical Hand Brake System
- 7 CU-TV VESA TV Upright
- 8 DT-PWR, 18 ft Self-Retracting Power Cable

Made in the U.S.A. Patent 7,575,859

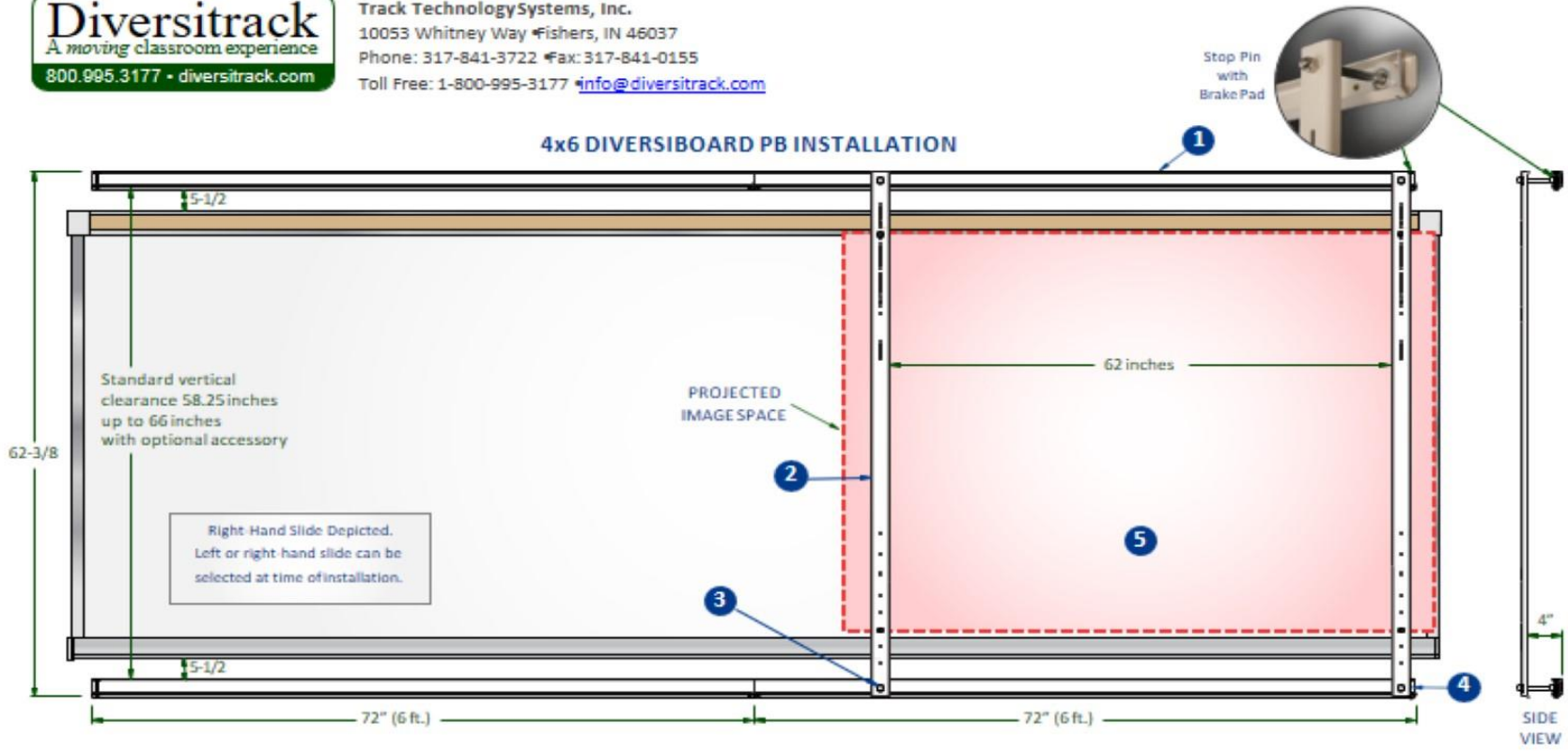
Revision 062315

**4x4 DIVERSIBOARD MB INSTALLATION**



- ① WR-96 Diversitrack Wall Rail 96"
- ② CU-256 Diversitrack Carriage Upright
- ③ CR-2450 Carriage Roller Assembly
- ④ BP-2832 Wall Rail Binding Post
- ⑤ PB4848 Diversiboard MB (marker board)

**4x6 DIVERSIBOARD PB INSTALLATION**



- 1 WR-96 Diversitrack Wall Rail 96"
- 2 CR-2450 Carriage Roller Assembly
- 3 CU-256 Diversitrack Carriage Upright
- 4 BP-2832 Wall Rail Binding Post
- 5 PB4872 Diversiboard PB (projection board)

Made in the U.S.A. Patent 7,975,859

Revision 082113RS

**Diversitrack**  
*a moving classroom experience*

[www.diversitrack.com](http://www.diversitrack.com)

Printed in USA

Revision 062315

## **APPENDIX E**

### **Clevertouch Product Device Specifications PDF**

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# CLEVERTOUCH



## Plus Series

“The award winning number 1  
touchscreen for education”

Technology for sharing

[clevertouch.com](http://clevertouch.com) | [info@clevertouch.com](mailto:info@clevertouch.com)

#clevertouch

# Plus Series

55" / 65" / 70" / 75" / 86"

Designed for education, the **Plus Series** is easy to use, highly functional, and full of features. Combining superior connectivity, innovative software, and a simple user interface, the **Plus Series** allows complete collaboration in the classroom.



**Annotation tools** let you annotate over internet browsers, documents, apps or desktop.

Free **over-the-air updates**.

Now with **Android 6.0 Marshmallow**.

**Internet browser** allows you to browse the web without the need to connect to a PC.



2 **USB** ports left / 2 **USB** ports right.

Compatible with **Windows, Mac OS X** and **Chromebook**.



**MDM** solution.

**Connectivity** includes HDMI IN & HDMI Out, DisplayPort, VGA, RS232 and USB.

Optional **Slot PC Module**.

## All Plus Series models feature:

- |  |   |  |   |  |  |
|--|---|--|---|--|--|
| <br>HDMI, VGA, RS232 and USB Connectivity | <br>20-point touch         | <br>Integrated Speakers | <br>Powered by Android | <br>Integrated 16GB storage | <br>LUX User Interface    |
| <br>No Shadow                             | <br>Comprehensive Warranty | <br>4K Ultra HD         | <br>Anti Glare Glass   | <br>Integrated Wi-Fi        | <br>Low Power Consumption |

# CLEVERTOUCH

## Accessory



### 2 x Clevershare

Code: 1541021

## Software and Apps

### CLEVERMATHS

Create graphs, record scientific experiments with the diagram builder, input 2D and 3D shapes, and use maths and science tools such as the periodic table, atomic structure, compass, and protractor. Connected PC required.

### CLEVERSHARE

Up to 32 wireless connections for bidirectional touch and screen sharing.

### CLEVERSTORE

Over 100 ad-free apps, tested to meet national curriculum requirements over all age groups in a variety of subjects, including every day classroom tools.



DisplayNote transforms presentations for presenters and participants. Use it to present wirelessly with your device, and mirror your screen to participant's device. Attendees can view and capture slides on their device and collaborate with each other in real-time.



Create interactive lessons with Lynx, or open and edit old Notebook files. Features include a broad selection of brushes, fonts and shapes, and maths and science tools. Embed videos directly into the lesson slides and annotate over them. Lynx can be used in LUX or PC mode.

### NOTE

The instant whiteboarding app makes it easy to make notes, annotations, diagrams and drawings. Notes can be saved and sent out to the group.



With Snowflake MultiTeach you can create exciting interactive activities, or use content others have created in the Lessons Community. MultiTeach can be used in LUX or PC mode. With Snowflake Business you can collaborate more efficiently and deliver memorable presentations. Connected PC required.

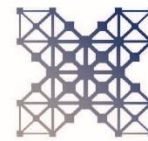


## PC Module

**i5 Model** Code: 1541041

**i7 Model** Code: 1541042

- Operating System: Windows 10 Pro
- i5 model: 4GB RAM, 128GB SSD
- i7 model: 8GB RAM, 256GB SSD
- 1 x Wireless Network Interface 802.11ac (2.4GHz/5GHz)
- 1 x Wired Network Interface (10/100/1000Mbps)
- 6 x USB 3.0
- 1 x Display Port
- 1 x HDMI 4K Video Output
- 1 x VGA Output



LUX

## LUX User Interface

The LUX user interface has been designed to be simple to use and intuitive. With functionality similar to a tablet or smartphone, every task requires just a quick touch or swipe to action. Clevertouch have created a system that is so simple, anyone can walk into the room and use the screen with no training or prior knowledge.

# Plus Series

# CLEVERTOUCH

Product Code	55" 4K 15455LUX	65" 4K 15465LUX	70" 4K 15470LUX	75" 4K 15475LUX	86" 4K 15486LUX
<b>Display</b>					
Touch Points	20	20	20	20	20
Screen Type	LED	LED	LED	LED	LED
Aspect Ratio	16:09	16:09	16:09	16:09	16:09
Resolution	4K Ultra HD	4K Ultra HD	4K Ultra HD	4K Ultra HD	4K Ultra HD
Brightness (cd/m <sup>2</sup> )	350	350	350	350	350
Android	✓	✓	✓	✓	✓
Glass	Anti Glare	Anti Glare	Anti Glare	Anti Glare	Anti Glare
Response Time (Touch)	<15ms	<15ms	<15ms	<15ms	<15ms
Contrast Ratio	1200:1	1200:1	1200:1	1200:1	1200:1
<b>Connectivity</b>					
CVBS	✓	✓	✓	✓	✓
USB 2.0 / 3.0 / Touch	6 / 1 / 2	6 / 1 / 2	6 / 1 / 2	6 / 1 / 2	6 / 1 / 2
DisplayPort in	1	1	1	1	1
HDMI 1.4 In / 2.0 In	2 / 1	2 / 1	2 / 1	2 / 1	2 / 1
HDMI Out	1	1	1	1	1
PC-Audio	✓	✓	✓	✓	✓
R/L (CVBS)	With video IP	With video IP	With video IP	With video IP	With video IP
LAN (RJ45)	✓	✓	✓	✓	✓
RS232	✓	✓	✓	✓	✓
Module Slots	2	2	2	2	2
<b>Power</b>					
Power	<250W	<350W	<350W	<450W	<530W
Power (in standby)	<0.5W	<0.5W	<0.5W	<0.5W	<0.5W
<b>Physical Specifications</b>					
Dimensions W x H x D (mm / ")	1318 x 788 x 104 / 51 5/64 x 31 1/32 x 4 3/32	1537 x 912 x 99 / 60 33/64 x 35 29/32 x 3 57/64	1653 x 980 x 108 / 65 5/64 x 38 37/64 x 1 1/4	1778 x 1031 x 99 / 70 x 40 19/32 x 3 57/64	2003 x 1176 x 99 / 78 55/64 x 46 19/64 x 3 57/64
Weight	36kg / 79lb 6oz	45kg / 99lb 3oz	55kg / 121lb 4oz	58kg / 127lb 14oz	75kg / 165lb 6oz
VESA (mm / ")	400 x 400 / 15 3/4 x 15 3/4	600 x 400 / 23 5/8 x 15 3/4	600 x 400 / 23 5/8 x 15 3/4	800 x 400 / 31 1/2 x 15 3/4	800 x 600 / 31 1/2 x 23 5/8
<b>Android Capabilities</b>					
OTA Update	✓	✓	✓	✓	✓
System Version	Android 6.0 Marshmallow	Android 6.0 Marshmallow	Android 6.0 Marshmallow	Android 6.0 Marshmallow	Android 6.0 Marshmallow
CPU	Rockchip 3399 Dual-core ARM Cortex A72 & Quad-core ARM Cortex-A53	Rockchip 3399 Dual-core ARM Cortex A72 & Quad-core ARM Cortex-A53	Rockchip 3399 Dual-core ARM Cortex A72 & Quad-core ARM Cortex-A53	Rockchip 3399 Dual-core ARM Cortex A72 & Quad-core ARM Cortex-A53	Rockchip 3399 Dual-core ARM Cortex A72 & Quad-core ARM Cortex-A53
Android Resolution	2160p/UHD (LUX UI is 2K)	2160p/UHD (LUX UI is 2K)	2160p/UHD (LUX UI is 2K)	2160p/UHD (LUX UI is 2K)	2160p/UHD (LUX UI is 2K)
GPU	Mali-T860, OpenGL ES1.1 / 2.0 / 3.0 / 3.1	Mali-T860, OpenGL ES1.1 / 2.0 / 3.0 / 3.1	Mali-T860, OpenGL ES1.1 / 2.0 / 3.0 / 3.1	Mali-T860, OpenGL ES1.1 / 2.0 / 3.0 / 3.1	Mali-T860, OpenGL ES1.1 / 2.0 / 3.0 / 3.1
RAM	4GB	4GB	4GB	4GB	4GB
ROM	16GB	16GB	16GB	16GB	16GB
Wi-Fi Enabled	✓	✓	✓	✓	✓
<b>Apps and Android Features</b>					
Email Out	✓	✓	✓	✓	✓
LynxPro					
LynxPro Meeting					
Montage Lite					
Note App	✓	✓	✓	✓	✓
Lynx App	✓	✓	✓	✓	✓
Clevershare	✓	✓	✓	✓	✓
Clevershare App	✓	✓	✓	✓	✓
Eshare					
<b>Accessories</b>					
USB Camera Ability	✓	✓	✓	✓	✓
Writing Pen or Stylus	3	3	3	3	3
VGA, Audio Cables	✓	✓	✓	✓	✓
HDMI, USB Cables	✓	✓	✓	✓	✓
Clevershare	Available separately	Available separately	Available separately	Available separately	Available separately
Clevercable					
PC Module	Optional extra	Optional extra	Optional extra	Optional extra	Optional extra

## APPENDIX F

### CMSD Survey - Legacy Sites and Segment Sites

<b>SURVEY - LEGACY SITES</b>							
Site	Room *	Mounted Projector Installed (Yes /No)	CT Mount Type	CT Location (West Wall, Etc.)	Power Location	Drop Location	Comments
East Technical High School	105	No	Wall	West Wall	Below Smart Board	Jacks Below Smart Board/ Switch East Wall	Smart Board needs to be removed
East Technical High School	106	No	Wall	East Wall	By Chalkboard	Opposite Wall	
East Technical High School	203	No	Wall	South Wall	South Center	South Wall	Smart Board needs to be removed
East Technical High School	204	No	Wall	South Wall	South Center	Jacks on North Wall 2 switches South Wall	Smart Board needs to be removed
East Technical High School	205	No	Wall	South Wall	South Center	Jacks West Wall Which South Wall	Smart Board needs to be removed
East Technical High School	206	No	Wall	South Wall	South Center	North Wall	Smart Board needs to be removed
East Technical High School	207	No	Wall	South Wall	South Center	North Wall	Smart Board needs to be removed
East Technical High School	211	No	Wall	West Wall	Below Smart Board	Opposite Wall	Smart Board needs to be removed
East Technical High School	213	No	Wall	West Wall	Below Smart Board	Opposite Wall	Smart Board needs to be removed
East Technical High School	214	No	Wall	East Wall	Below Smart Board	Opposite Wall	Smart Board needs to be removed
East Technical High School	215	No	Wall	West Wall	Below Smart Board	Opposite Wall	Smart Board needs to be removed
East Technical High School	218	No	Wall	West Wall	Below Smart Board	Opposite Wall	Smart Board needs to be removed

## SURVEY - LEGACY SITES (Survey Continues)

East Technical High School	220	No	Wall	North Wall	Needs Power	Needs Network Drop	
East Technical High School	222	No	Wall	West Wall	Below Smart Board	West Wall	Smart Board needs to be removed
East Technical High School	224	No	Wall	West Wall	East Wall	East Wall	Smart Board needs to be removed
East Technical High School	226	No	Wall	East Wall	Side Wall	Side Wall	Smart Board needs to be removed
East Technical High School	227	No	Wall	East Wall	West Wall	Side Wall	Smart Board needs to be removed
East Technical High School	2nd flr. Café	No	Wall	West Wall	Kitchen area behind wall	Kitchen area behind wall	Originally noted as rm100a. Reassigned by Principal.
East Technical High School	ET1	No	Wall	West Wall	West Wall	West Wall 5 port Jack	
East Technical High School	ET3	No	Wall	West Wall	West Wall (offset right)	South Wall 2 Jacks for Student Computers	
New Tech East	117	No	Wall	East Wall	Above White Board	Above White Board	
New Tech East	122	Yes	Wall		East Wall	East Wall	
New Tech East	126	No	Wall	South Wall	South Wall	West Wall	
New Tech East	129	Yes	Wall	South Wall	Above White Board	Above White Board	
School of One-Collinwood	170	No	Wall	Southeast Wall (Opposite Window)	East Wall	East Wall	Bulletin board needs to be removed/

## SURVEY - LEGACY SITES (Survey Continues)

School of One-Glenville	134A	No	wall	East Wall	East Wall Grounded Outlet	East Wall	
School of One-Lincoln West	150	No	Wall	North Wall	North Wall- Grounded	North Wall above Bulletin Board	
School of One-Nathaniel Hawthorne	Trailer # 1 - Office	No	Wall	West Wall	West Wall	Needs additional Drop	All ports in room are in use. Will require new run from tech closet
Washington Park	Media Center	No	Wall	South	South Below where the Clevertouch will be	South Below where the Clevertouch will be	
Washington Park	SCI3	No	Wall	South	South Below where the Clevertouch will be	South Below where the Clevertouch will be	
Washington Park	SCI4	No	Wall	South Next to TV	South to the Right of where the Clevertouch will be	South to the Right of where the Clevertouch will be	
Washington Park	SCI5	NO	Wall	West	Northwest	Switch box on the Northwest side	Science Lab
Washington Park	SCI6	No	Wall	North	North to the right of where the Clevertouch will be	North to the right of where the Clevertouch will be	Power will have to be ran over the cabinets
Washington Park	TR6A	No	Wall	South	South Below where the Clevertouch will be	South to the Right of where the Clevertouch will be	
Washington Park	TR6B	No	Wall	West	West Below where the Clevertouch will be	North Wall	
Washington Park	TR5A	No	Wall	South	South Right side of Where the Clevertouch will be	Northeast wall	
Washington Park	TR5B	No	Wall	Southwest	Southwest Below where the Clevertouch will be	West wall	
Washington Park	TR4A	No	Wall	Southwest	Southwest Below where the Clevertouch will be	East wall	

## SURVEY - LEGACY SITES (Survey Continues)

Washington Park	TR4B	No	Wall	Northeast	Northeast Below where the Clevertouch will be	South Wall	
Washington Park	TR2B	No	Wall	Southwest	Southwest Below where the Clevertouch will be	Southwest Below where the Clevertouch will be	
Washington Park	TR2A	No	Wall	Southwest	Southwest Below where the Clevertouch will be	Southwest Below where the Clevertouch will be	
Washington Park	TR1A	No	Wall	South	Southwest Wall	Southwest Wall	
Washington Park	TR1B	No	Wall	Northeast	Northeast Below where the Clevertouch will be	Northeast Below where the Clevertouch will be	
Washington Park	TR3A	No	Wall	South	South Below where the Clevertouch will be	South Below where the Clevertouch will be	
Washington Park	TR3B	No	Wall	East	East Below where the Clevertouch will be	East Below where the Clevertouch will be	
Washington Park	TR7B	No	Wall	Northeast	Northeast Below where the Clevertouch will be	Northeast Below where the Clevertouch will be	
Washington Park	TR7A	No	Wall	Northeast	Northeast Below where the Clevertouch will be	Northeast Below where the Clevertouch will be	
Washington Park	Guidance Office	No	Wall	West	West Below where the Clevertouch will be	West Below where the Clevertouch will be	
Washington Park	Mechanic Bldg.	No	Wall	North	North Below where the Clevertouch will be	North Below where the Clevertouch will be	
Washington Park	PAV 1&2	No	Wall	TBD	TBD	TBD	The rooms are connected by a sliding curtain. It will be hard to mount the Clevertouch on a wall.

\* Room Location subject to change



## SURVEY - SEGMENT SITES (Survey Continues)

Site	Room *	Mounted Projector Installed (Yes /No)	CT Mount Type	CT Location (West Wall, Etc.)	Power Location	Drop Location	Comments
GARFIELD	115	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	123	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	148	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	149	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	151	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	152	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	153	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	154	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	211	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	

## SURVEY - SEGMENT SITES (Survey Continues)

GARFIELD	213	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	215	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	216	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	217	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	218	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
GARFIELD	Media Center	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
JAMES F. RHODES (school of one)	M36 Learning Cottage	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
JOHN ADAMS (school of one)	145	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
JOHN MARSHALL (school of one)	Trailer #1	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
MILES	123	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	

**SURVEY - SEGMENT SITES** (Survey Continues)

MILES	131	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
MILES	133	Yes	Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	102	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	103	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	104	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	105	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	105A	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	106	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	107	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	108	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	

**SURVEY - SEGMENT SITES** (Survey Continues)

THOMAS JEFFERSON	109	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	110	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	111	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	112	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	113	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	114	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	202	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	203	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	204	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	205	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	

**SURVEY - SEGMENT SITES** (Survey Continues)

THOMAS JEFFERSON	206	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	207	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	208	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	209	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	210	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	211	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	212	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	213	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	301	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	302	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	

**SURVEY - SEGMENT SITES** (Survey Continues)

THOMAS JEFFERSON	303	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	304	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	305	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	306	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	307	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	308	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	309	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	310	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	311	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	312	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	

<b>SURVEY - SEGMENT SITES</b> (Survey Continues)							
THOMAS JEFFERSON	313	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	314	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
THOMAS JEFFERSON	316	Yes	Sliding Wall	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	
WARNER	N/A	Yes	Cart	The white board where the projector projects to.	Use existing power designated for the projector.	Use existing drops designated for the projector.	

\* Room Location subject to change

**Section B: Bid Cost Form**

**ITB #21282 – Clevertouch Complete Installation – Cabling and Electrical**

The Independent Contractor proposes to furnish cost per installation type (Clevertouch Cart, Clevertouch Wall, and Clevertouch Sliding wall), all labor, materials, and equipment necessary (including but not limited to the removal of old equipment) to complete the installation of Clevertouch Hardware owned by the Cleveland Municipal School District, located in various facilities, in accordance with the Specifications/Scope of Work as outlined in Appendix A, B, C, D, and F of this request, and in accordance to the entire satisfaction and acceptance of the Cleveland Municipal School District, and to complete the same on or before the time to be written into the Service Agreement and for the following price(s):

**Please use additional sheets if necessary**

**CONTRACT PERIOD: 90 Days after the execution of the contract**

Clevertouch Cart Installation (Total Cart quantity = 7):

Cost per installation \$ \_\_\_\_\_

Clevertouch Wall Installation (Total Wall quantity = 73):

Cost per installation \$ \_\_\_\_\_

Clevertouch Sliding Wall Installation (Total Sliding Wall quantity = 41):

Cost per installation \$ \_\_\_\_\_

Percentage of discount for multiple installations at single facility:

Number of installations required for discount \_\_\_\_\_

Discount to be applied to each installation \_\_\_\_\_ %

**Vendors must complete the signatory requirement below:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_